

\*\*\* DRAFT \*\*\*

MHLS Directors' Association  
Minutes of Meeting – Monday, October 3, 2011

Attendance

Columbia County

Chatham:  
Claverack: Alderdice  
Germantown:  
Hillsdale: Briggs  
Hudson:  
Kinderhook:  
Livingston:  
New Lebanon:  
North Chatham: Kurashige  
Philmont: Garafalo  
Valatie: Powhida

Dutchess County

Amenia:  
Beacon: Keaton  
Beekman: Rodriguez  
Clinton: Sennett  
Dover Plains: Totter  
East Fishkill: Goverman  
Fishkill: Spann  
Hyde Park: Callahan  
LaGrange: Karim  
Millbrook: Rogers  
Millerton: Leo  
Pawling: Jarzombek  
Pine Plains:  
Pleasant Valley: Pulice  
Poughkeepsie: Lawrence  
Red Hook: Freudenberger  
Rhinebeck: Cook  
Rhinecliff: Meyer  
Staatsburg: Rothman  
Stanford: Christensen  
Tivoli:  
Wappingers: Gonzalez

Greene County

Athens:  
Cairo: Kamecke  
Catskill: Ray  
Coxsackie: Deubert  
Greenville:  
Haines Falls:  
Hunter:  
Windham:

MHLS Staff

Nyerges  
Advocate  
Shedrick  
Aldrich

Putnam County

Brewster:  
Carmel: Buck  
Cold Spring: Thorpe  
Garrison: Donick  
Kent: Rees  
Mahopac:  
Patterson: Haar  
Putnam Valley: McLaughlin

Guest(s)

Mike Borges, NYLA

Ulster County

Esopus: Tomaseski  
Highland:  
Hurley: Pause  
Kingston: Menard  
Marlboro: Cosgrove  
Milton: Skelly  
New Paltz: Giralico  
Phoenicia: Priest  
Pine Hill:  
Plattekill:  
Rosendale:  
Saugerties:  
Stone Ridge:  
Ulster:  
West Hurley: Lustiber  
Olive-West Shokan:  
Woodstock: Raff

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**Call to Order:** In the absence of Chair Kelsall, Lawrence called the meeting order at 10:00 a.m.

Action Items

- 1. Approval of Minutes – September 8, 2011:** Cook moved, Haar seconded and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
- 2. Sierra Upgrade:** Cook moved, Rodriguez seconded and it was **UNANIMOUSLY VOTED** to approve the recommendation that MHLS become an early adopter of Innovative Interfaces' Sierra platform in order to take advantage of significant price breaks and related INNAppreciation value points. The migration subcommittee that recommended the early adoption will reconvene in order to establish which modules to acquire through the INNAppreciation program and to recommend a purchase plan to the DA that will also include a recommendation as to whether the migration will be server-based located at MHLS or cloud-based. This new set of recommendations will be delivered within the first quarter of 2012.
- 3. 2012 member Library Database & Downloadable Costs:** Haar moved, Cook seconded and it was **UNANIMOUSLY VOTED** to approve the proposed 2012 plan for member library database and downloadable cost sharing. Lawrence noted that the amount of Central Library Development Aid used to offset member costs may change due to potential cuts in Aid. However, the costs presented should be the worst case scenario.
- 4. Valid Registration Identification at Check-Out:** Cook moved, Haar seconded and, after discussion, it was **VOTED (28 – 8)** to approve Resource Sharing Advisory Committee's recommendation to add to the following to the Resource Sharing Standards: "Circulation requires a valid library card, the only exception being a photo ID with address that matches the one in Millennium". Items raised during the discussion include the potential negative effects for some libraries vis-à-vis customer service. Since the Resource Sharing Standards are only updated quarterly, this will go in to effect on January 1, 2012.
- 5. Marking Circulating Library Materials:** Karim moved, Giralico seconded and, after discussion, it was **VOTED (33 – 4)** to approve the Resource Sharing Advisory Committee's recommendation to add to the following to the Resource Sharing Standards: "All circulating library materials must be marked on the exterior identifying the items as a library material (spine label, stamp, etc.)."

## Reports

### 1. **MHLS Reports**

- a. **Executive Director:** Nyerges reviewed his printed report distributed prior to the meeting. In addition, he reported the following:
    - i. he attended Congressman Gibson's broadband symposium in Queensbury and was favorably impressed with the Congressman's interest in the topic and his willingness to take action.
  - b. **Consultants**
    - i. **Merribeth Advocate:** See report in DA packet. In addition, she thanked Frank Rees and the Battle of the Books Committee for all the work in making this year's Battle of the Books so successful.
    - ii. **Rebekkah Smith Aldrich:** See report in DA packet. In addition, she thanked all the libraries who provided a response to the "After the Storm" survey on damage related to Tropical Storms Irene and Lee. She also announced that MHLS will hold a workshop on library law on Saturday, December 3. Ellen Bach and Bob Schofield, experts in NYS library law and frequent consultants to NYLA on legal matters.
    - iii. **Laurie Shedrick:** See report in DA packet. In addition, she announced that a new Millennium loader table for Ingram was nearly ready. The announcement about the change to Tech Support hours generated considerable conversation. Nyerges gave his cell phone number (585-507-5183) as one to call in the event there is an after-hours Millennium failure. He will mobilize any necessary response.
2. **MHLS Board Liaison:** Liaison Freudenberger reviewed the report in the DA packet.

### 3. **Advisory Committees**

- a. Central Library/Collection Development: Met on September 28. Committee Chair Menard orally reviewed the Committee's work at that meeting. The minutes of the meeting will be posted by MHLS within the week.
- b. Continuing Education/Professional Development: Next meeting scheduled for Wednesday, October 12.
- c. Marketing: Did not meet. Met on September 22. The minutes are in the meeting packet and were reviewed by Committee Chair Freudenberger.
- d. Resource Sharing: Next meeting scheduled for November 18.
- e. System Services Advisory Committee: Did not meet. Committee purpose met so this committee will disband.

**Old Business:** None.

### **New/Proposed Business & Information**

1. **Proposed DA Meeting Dates for 2012:** The proposed dates were presented in the meeting packet. A vote on these dates will occur at the November meeting of the DA.
2. **DA Steering Committee Nominations (Putnam & Ulster):** This item was reviewed and then referred to the next DA meeting agenda as an Action Item.
3. **Holiday Luncheon:** Lawrence and PPLD staff will again coordinate the annual luncheon. Tomaseski volunteered to assist. Lawrence will advise member library directors as to the year's cost by mid-October. For new directors: It has been a tradition at MHLS for the DA to host a lunch in December for MHLS staff as an opportunity for the DA to express its appreciation for all the good work MHLS staff do throughout the year.
4. **Visit with Mike Borges, NYLA Executive Director:** Borges reviewed the recent activity of NYLS, including legislative successes, the tax cap, and the value of membership.

**Adjournment:** The meeting adjourned at 12:10 p.m..

The next meeting of the MHLS Directors' Association is scheduled for **Wednesday, November 9** beginning at 10:00 a.m.

Respectfully submitted.

Tom Lawrence, Secretary  
Poughkeepsie Public Library District

### **Future Meeting Dates**

Friday, December 2