

*** DRAFT ***

**MHLS Directors' Association
Minutes of Meeting – Wednesday, November 9, 2011**

Attendance

Columbia County

Chatham: Sabin-Kildiss
Claverack: Alderdice
Germantown: Place
Hillsdale: Briggs
Hudson:
Kinderhook:
Livingston:
New Lebanon:
North Chatham: Kurashige
Philmont: Garafalo
Valatie: Powhida

Dutchess County

Amenia:
Beacon: Keaton
Beekman:
Clinton: Sennett
Dover Plains:
East Fishkill: Gorman
Fishkill:
Hyde Park: Callahan
LaGrange: Karim
Millbrook:
Millerton: Leo
Pawling: Jarzombek
Pine Plains: Hill
Pleasant Valley: Pulice
Poughkeepsie: Lawrence
Red Hook: Freudenberger
Rhinebeck:
Rhinecliff:
Staatsburg: Rothman
Stanford: Christensen
Tivoli:
Wappingers:

Greene County

Athens: Snyder
Cairo:
Catskill:
Coxsackie: Deubert
Greenville:
Haines Falls:
Hunter:
Windham:

MHLS Staff

Nyerges
Advocate
Shedrick

Putnam County

Brewster:
Carmel: Buck
Cold Spring: Thorpe
Garrison: Donick
Kent: Rees
Mahopac: Kaufman
Patterson: Haar
Putnam Valley: McLaughlin

Guest(s)

Mike Borges, NYLA

Ulster County

Esopus: Tomaseski
Highland: Kelsall-Dempsey
Hurley:
Kingston: Menard
Marlboro: Cosgrove
Milton: Skelly
New Paltz: Giralico
Phoenicia: Priest
Pine Hill:
Plattekill:
Rosendale:
Saugerties: Goswami
Stone Ridge:
Ulster: Johnson
West Hurley:
Olive-West Shokan: Muller
Woodstock:

Call to Order: In the absence of Chair Kelsall, Lawrence called the meeting order at 10:02 a.m.

Action Items

1. **Approval of Minutes – October 3, 2011:** Cook moved (by proxy!), Alderdice seconded and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
2. **Proposed DA Meeting Dates for 2012:** Rees moved, Goswami seconded and it was **UNANIMOUSLY VOTED** to approve the 2012 schedule of DA meetings as presented.
3. **DA Steering Committee Nominations:** Menard moved, Donick seconded and it was **UNANIMOUSLY VOTED** to approve the Putnam (Rees) and Ulster (Cosgrove) nominations to the DA Steering Committee.

Reports

1. **MHLS Reports**

- a. **Executive Director:** Nyerges reviewed his printed report distributed prior to the meeting. In addition, he reported the following:
 - i. He attended a medical information program provided by the Central Library and thought it was “great”.
 - ii. Highly recommended that directors and trustees attend the legal issues workshop on December 3.
 - iii. Advised the DA that 2010 census numbers are soon to be provided by DLD.
 - iv. Strongly encouraged directors and trustees to read and comment on the Regents Advisory Council’s draft 2020 vision document.
 - v. Announced that MHLS will be closed on November 11 (Veterans’ Day).
 - vi. The current contact with the delivery provider expires June 30, 2012. He solicited members to serve on an ad hoc committee to review usage and service patterns. Callahan, Rees, Lawrence, Gorman, and Menard volunteered to serve on the committee.
- b. **Consultants**
 - i. **Meribeth Advocate:** See report in DA packet. In addition, she he reported the following:
 1. 40% of recent OverDrive check-outs are from Kindle users

2. The changes to the data required for the annual report has been modified. Handouts available at the meeting are attached to these minutes.
3. A variety of workshops have been scheduled for the remainder of 2011. See attached fliers for details.
4. Congratulated all of the MHLS winners at NYLA (of which there were many!).
5. Asked Deubert to share with the group her experiences with programming for veterans on Veterans' Day.
- ii. **Rebekkah Smith Aldrich:** See report in DA packet and e-mail of 11/8/11. There being a death in the family, Aldrich was unable to attend the meeting.
- iii. **Laurie Sheddick:** See report in DA packet. In addition, she reported the following:
 1. Age limits have been fixed with the SAM upgrade.
 2. Millennium Release 2011 will be installed in early December (by consensus, date will be of her choosing but advance notification will be provided to member libraries).
 3. MHLS and PPLD staff met with Innovative to review the Reporter and Decision Center modules.
2. **MHLS Board Liaison:** Liaison Freudenberger reviewed the report in the DA packet.
3. **Advisory Committees**
 - a. Central Library/Collection Development: Minutes of October meetings are in the packet and were reviewed by Committee Chair Menard. The Committee decided to replace BookLetters with NextReads. There was some discussion about the migration of patrons to the new service. PPLD and MHLS staff will handle the migration and continue the collection development work as they had with BookLetters.
 - b. Continuing Education/Professional Development: Advocate reported for the Committee Chair. She brought our attention to the self-directed learning that the Committee has recommended by launched.
 - c. Marketing: Did not meet since the last DA meeting.
 - d. Resource Sharing: Next meeting scheduled for November 18.
 - e. Sierra Migration Committee: The Committee met in October and, once questions were answered, recommended that the MHLS Executive Director sign the commitment (done). The Committee opted for the cloud-based support model in order to avoid future service problems related to Poughkeepsie ongoing electrical grid problems.

Old Business

1. **Holiday Lunch:** The DA will host the MHLS staff for a lunch on Friday, December 2. Those wishing to attend or make a donation can do so by writing a check to Kelly Tomaseski at the Town of Esopus Library.

New/Proposed Business & Information: None.

Adjournment: The meeting adjourned at 11:15 a.m.

The next meeting of the MHLS Directors' Association is scheduled for **Friday, December 2** beginning at 10:00 a.m.

Respectfully submitted.

Tom Lawrence, Secretary
Poughkeepsie Public Library District

2012 Meeting Dates

Thursday, January 5 (snow date: Friday, January 6)
 Tuesday, February 7 (snow date: Thursday, February 9)
 Thursday, March 1 (snow date: Friday, March 2)
 Wednesday, April 4
 Friday, May 1
 Thursday, June 7
 Tuesday, July 10
 Monday, August 6 (if needed)
 Friday, September 7
 Wednesday, October 3
 Thursday, November 1 (snow date: Friday, November 2)
 Friday, December 7