

**MID-HUDSON LIBRARY SYSTEM**  
**Central Library / Collection Development Advisory Committee Meeting**

**Date:** November 19, 2012

**Location:** MHLS Auditorium

**Committee members attending:**

- |  |  |
|--|--|
| <input type="checkbox"/> Sally Alderdice (Columbia)  | <input type="checkbox"/> Kathleen McLaughlin (Putnam)              |
| <input type="checkbox"/> Julie Spann (Dutchess)      | <input checked="" type="checkbox"/> John Giralico (Ulster)         |
| <input type="checkbox"/> Gloria Goverman (Dutchess)  | <input checked="" type="checkbox"/> Margie Menard (Ulster) - Chair |
| <input checked="" type="checkbox"/> Sue Ray (Greene) |  |

**Staff Attending:** Merribeth Advocate, Mike Nyerges & Eric McCarthy (in at 11:30)

**Others Attending:** Lauren Muff, Tom Lawrence, Deb Weltsch, PPLD

-----  
Minutes were reviewed and approved by M. Menard and seconded by S.Ray .

**Discussion Items:**

1. Central Library Program Budget (Central Library Development Aid & Central Book Aid): 2013 Budget draft was reviewed by the committee. T. Lawrence provided an overview of Budget details with 2012 comparison; biggest expenditure is for databases.
2. Discussion of patron surveys:
  - The current MHLS Plan of Service and the Central Library Plan of Service were reviewed to verify areas where patron feedback is included as an evaluative measure.
  - Draft surveys (1 for OverDrive regarding eBooks and 1 for the OPAC) were compiled from questions on a recent ALA survey and discussed by the committee. M. Advocate will revise the surveys based on committee input and email drafts to the committee. Targeting February for the eBook survey, with the OPAC to follow.
3. Evaluating goals in 2013:
  - Continue with surveys/feedback.
  - Element 4, Reference Services – T. Lawrence reminded group that this element should be removed as system no longer provides Reference Services with CLDA funds.
4. Central Library Training:
  - a. 2012: How to Handle Legal Questions in the Public Library
    - Committee reviewed staff evaluations of program.
    - Discussion of how to maximize meeting attendance - Webinars, Skype, Go to Meeting. M. Advocate will look into the System's access to Go To Meeting. Also, D. Weltsch will look into options.
    - A session will be held in Columbia County, which was previously cancelled due to low registration.
  - b. Planning for 2013  
Topics for upcoming Training: Collection Development
    - Spring Training - **Readers Advisory** targeted to front line staff.
    - Fall Training - **Essential Elements of Collection Development** – T. Lawrence stressed that until all libraries have a conscious rudimentary Collection Development process ('conspectus') future collection development initiatives will be difficult to execute. This workshop will be a baseline for all libraries.
5. Catalog Enhancement demo by E. McCarthy
  - The MHLS catalog with that addition of the NovelList catalog enhancement was reviewed by the committee. It is the consensus of the committee that this would be a great enhancement.