

MID-HUDSON LIBRARY SYSTEM
Central Library / Collection Development Advisory Committee Meeting

Date: November 20, 2013

Location: MHLS Third Floor

Committee members attending:

- Sally Alderdice (Columbia)
- Julie Spann (Dutchess)
- Gloria Goverman (Dutchess)
- Sue Ray (Greene)

- Kathleen McLaughlin (Putnam)
- John Giralico (Ulster)
- Margie Menard (Ulster) - Chair

MHLS Staff Attending: Merribeth Advocate, Tom Sloan

Others Attending: Tom Lawrence, Deb Weltsch, Lauren Muffs, Janet Huen, PPLD

Minutes from July 8, 2013 were reviewed and approved by J. Spann, seconded by J.Giralco.

Discussion Items:

1. T. Lawrence gave an overview of:
 - a. Central Library Reference Service Plan 1/1/12 – 12/31/16
 - b. Central Library Program Budget (Central Library Development Aid & Central Books Aid) 2012 Actual – 2013 Revised – 2014 Proposed.
2. Databases
 - a. Committee reviewed usage statistics on all databases in the Central Library / Member Library Cost Share.
 - b. T. Sloan asked how we could better evaluate database usage. Committee requested that McCarthy attend the Feb meeting of this committee for a discussion on WAM stats.
 - c. Chiltons will no longer be available in print, only through electronic access.
 - d. M. Advocate requested a reduction in the cost of our Gale products (Chiltons & TERC), but found we already are getting a 55% discount, so Gale was unwilling to reduce the price but will not increase our price in 2014.
 - e. As part of the NYS Early Literacy initiative NYS will ‘soon’ create a ‘Day by Day New York’ early literacy portal that mirrors <http://daybydayva.org/>. An early literacy targeted book database will be part of that, perhaps TumbleBooks, OneMoreStory or BookFlix.
 - f. T. Lawrence will develop a 2014 Central Library / Member Library Cost Share chart for distribution at the December DA meeting.
3. OverDrive
 - a. Statistics were reviewed for: Usage by library; circulation by media type (eBooks & downloadable audiobooks); overall circulation by year and by month; holds queue; funds spent. Issues discussed included:
 - i. Revising the collection development policy, including the addition of patron requested titles.
 - ii. Support for the proposal discussed by the System Services Advisory Committee and the Board Finance Committee to put \$7,750 from 2013 travel grant into OverDrive.
 - iii. How to increase funding for OverDrive:
 1. Suggested was to move \$8,584 from CLDA support for ILL/Data Entry to OverDrive for 2014.
 2. Suggested to look at circulation by library to form a modified funding model. T. Lawrence will develop a chart for this.
 3. M. Advocate will send out information on how libraries and individuals can contribute funds.

4. Central Library Training

- a. 2013 Reader's Advisory Without Tears post-workshop outcome-based follow-up evaluation was reviewed. 92.3% said they benefitted for attending the program. 76.9% said they made changes as a result of attending. 92.3% said they would recommend the workshop to others.
- b. Workforce Development Resources workshop were reported on and use of promoted resources was discussed, including how to better make our databases more user-friendly to our most digitally-challenged patrons. D. Weltsch will provide revised wording and structure for the 'Find A Job' section of the HOMEACCESS pages to better improve the customer service experience.
- c. Web Based Training: The first module of customer service training developed by D. Weltsch is ready to be made available. An outline of the rest of the topics in the suite will be brought to the next committee meeting.

5. Statewide eResources Expenditures by Libraries and Library Systems Survey: M. Advocate will remind libraries to respond to this.

6. Meeting Schedule 2014: Feb, Apr (prepare 2014 budget), Sept, Nov. T. Lawrence will meet with chair M. Menard to develop a schedule of actions to take place at 2014 meetings.

DA New Business:

- Background: Circulation of OverDrive digital materials has increased 55% compared to the same time last year.
- Issue: More funds are needed for digital materials in OverDrive to meet patron demand and be relevant to users.
- Recommendation: The Central Library / Collection Development Advisory Committee supports the proposal discussed by the System Services Advisory Committee and the Board Finance Committee to put \$7,750 from 2013 travel grant into OverDrive.

Adjournment 12:25 by J. Spann, seconded by J. Giralco.

Minutes recorded by S. Ray & M. Advocate.