

**MID-HUDSON LIBRARY SYSTEM**  
**Central Library / Collection Development Advisory Committee**

**Date:** November 3, 2015

**Location:** Adriance Memorial Library

Committee members attending:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Emily Chameides (Columbia)     | <input type="checkbox"/> Kathleen McLaughlin (Putnam) |
| <input checked="" type="checkbox"/> Casey Conlin (Dutchess)        | <input type="checkbox"/> Sue Ray (Greene)             |
| <input checked="" type="checkbox"/> John Giralico (Ulster)         | <input type="checkbox"/> Julie Spann (Dutchess)       |
| <input checked="" type="checkbox"/> Margie Menard (Ulster – Chair) |   |

**PPLD Staff Attending:** Tom Lawrence, Deb Weltsch, Janet Huen

**MHLS Staff Attending:** Tom Sloan, Merribeth Advocate

Review of minutes of 5/11/15 & 9/10/15 meetings and action items: Approved C. Conlin, seconded E. Chameides.

**Discussion items:**

1. Review/edit of updated Central Library Development Aid/ Central Book Aid Budget: 2015 Working & 2016 Proposed<sup>1</sup> (*updated 9/24/15*). ACTION needed: Committee approves a revised 2015 budget that includes the additional \$13,659 and any other budget adjustments.

Overdrive non-fiction: T. Lawrence suggests setting aside at least \$1,000 for non-fiction audio and eBooks - NYT bestsellers and multiple copies of popular titles. General agreement on this.

Syndetics: 17 month quote was \$2,800 (CD and DVD covers) – April 2015-September 2016. Table of contents – C. Conlin suggested may be useful to those looking for non-fiction; M. Advocate couldn't find example with table of contents in Syndetics content, but found table of contents information in bib records. Agreed to "keep as is" and add CD and DVD images. New quote will likely be for December through September (2016 or 2017) with renewal in September.

2. Databases & eResources review

Electronic Databases: Chiltons and Gale TERC up for renewal. T. Lawrence brought up need to better promote/market this service. Gale TERC patron experience issue - several steps from Encore to accessing resource. T. Lawrence suggested one-sheet for coaching someone through these steps. M. Advocate suggested that D. Weltsch request that libraries discard their outdated test books – will help bring the e-resource higher up the list. Libraries can sign up for email announcements re:

upcoming Civil Service Exams in their counties – give staff the heads up that people might be coming in. E. Chameides suggested bookmark and/or poster for Civil Service to share with people who come in directing them towards these resources. Discussion of training needs for staff. C. Conlin brought up use of shelf-talkers. T. Lawrence brought up test prep for AP exams – start pushing in March – can we get to this before then? DA presentation in February, trainings at County level in March (remember snowdates; schedule in afternoon, defer to County for preferences). OverDrive: Local preference still an issue for encouraging libraries to purchase items. C. Conlin to share chart at upcoming DA meeting comparing stats for cardholders actively using physical collection and OverDrive collection; included with committee report. T. Lawrence suggested changing 3<sup>rd</sup> column on C. Conlin’s sheet to read % of *active* cardholders using OverDrive.

Annual Report Code/MHLS Total Checkouts % change: MHLS to create chart for each library. T. Lawrence suggested removing ILL and Suppress Item. T. Lawrence shared the circ chart that he shares with his Board.

E-Journals: Feedback from testers leaned strongly towards Zinio for Libraries. \$7,500 platform fee, plus additional per title (top 50 cost around \$3,700). Purchase new titles twice per year; MHLS to place orders with vendor. In order to add to Encore, all libraries must opt in. Back-end access (monthly reports) – must undergo training. \$9,360 of Central Library Development Aid/ Central Book Aid Budget to go towards eJournal support. T. Lawrence suggests EFPL, PPLD, and MHLS recommend opening day collection. T. Lawrence suggests start with no less than 70 titles. Additional titles may be added in April. M. Advocate will see if Zinio for Libraries has a “deal for the day”. If platform fee is reduced, extra will go towards content. New business item sent out prior to November meeting (Margie). Preliminary report at November meeting (Margie). Bring to vote at December DA meeting. January 1, 2016 start date (T. Lawrence will need invoice December 1, 2015).

3. Central Library Plan:

T. Lawrence shared updated plan (January-October 2015 report). T. Lawrence will “clean up” plan, combining M. Advocate’s version with his and revise CLP link in budget. Will share cleaned up version with Board at December meeting. For future discussion: conversation re: sources of funding for various services. Training to be provided by Central Library staff in Spring 2016: Gale TERC.

4. 2016 Meeting dates:

M. Menard suggests they be more regular. T. Lawrence recommends bi-monthly.

Conlin motion to adjourn. J. Giralico seconds.