

**MID-HUDSON LIBRARY SYSTEM**  
**Central Library / Collection Development Advisory Committee Meeting**

**Date:** January 23, 2013

**Location:** MHLS Auditorium

**Committee members attending:**

- Sally Alderdice (Columbia)
- Julie Spann (Dutchess)
- Gloria Goverman (Dutchess)
- Sue Ray (Greene)

- Kathleen McLaughlin (Putnam)
- John Giralico (Ulster)
- Margie Menard (Ulster) - Chair

**MHLS Staff Attending:** Merribeth Advocate, Mike Nyerges, Eric McCarthy

**Others Attending:** Tom Lawrence, Deb Weltsch, PPLD

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November Minutes were reviewed and approved by J. Giralco, seconded by S.Ray.

**Action Items:**

1. M. Nyerges & T. Lawrence will reevaluate Budget and see if it can be redistributed so Novelist Select can be purchased. The intent is for this catalog enhancement addition to be cost-neutral to libraries.
2. Committee recommends a mandatory Collection Development training session for All Directors (offered in all five counties) in response to Resource Sharing Advisory committee recommendation that the Central Library / Collection Development Advisory Committee review Holds to Copies Ratios and Thresholds. Will be included on the Agenda Attachment as New Business for the February DA Meeting.
3. System staff will collect info from other Systems, find out if their libraries have Browsing Collections.

**Discussion Items:**

1. **CLDA / CBA Budget:** M. Nyerges mentioned CLDA Budget may change depending on NY State Budget. CLDA / CBA budget will be updated for approval at March committee meeting.
2. **Database Statistics:**
  - a. Committee reviewed annual database usage of Chilton's, Mango Languages, Gale Testing & Education Reference Center, HeritageQuest & Historical NYT as well as circulation for OverDrive and MHLS 1981-2012 overall material circulation. HeritageQuest usage will be reviewed again in June.
  - b. Discussion as to how to better publicize our shared Databases. S.Ray (Catskill) offered to create an informational brochure/link that gives a brief blurb about each, a draft of which will be emailed to Committee for review prior to next meeting, and will ultimately be designed for print through Adriance.

3. **Overdrive Statistics:** M. Advocate noted statistics are through the roof and soon the 'roof will need to be raised'. We are in better shape than we've ever been as far as E-book availability. M. Advocate also noted a huge surge in E-book checkouts since Holiday time.
4. **MHLS ILL Statistics:** Committee reviewed a chart MHLS OCLC ILL use from 2005 – 2012. M. Advocate pointed out the changes in usage levels and how they correspond to limits put on use (For Ex: charge for requested items; no item under \$25 be requested). M. Advocate will continue to seek lower subscription fee for OCLC. CLDA budget will be reviewed for possible reduction in this category.
5. **Catalog Enhancement:** E. McCarthy discussed the upcoming Novelist Select which we need to find a way to fund. Book jacket covers and annotations (displayed in OPAC) will ultimately be supplied by Ebsco rather than Syndetics (expires in September). M. Advocate reminded the group that we are being offered a discounted price for Novelist which will not last forever so we need to make a decision ASAP. M. Nyerges & T. Lawrence will meet about budgeting for Novelist Select.
6. **Collection Development:**
  - a. Resource Sharing Committee asked this Committee to discuss Holds to Copies Ratios and Thresholds. Issues discussed included how to stress the importance of the Resource Sharing rules while being unable to 'enforce' those rules; how to ensure all libraries have strong collection development tactics and take advantage of best practices; is the situation an individual library 'Collection Development' issue or simply a matter of more strictly adhering to resource sharing rules. E. McCarthy suggested that this is a Collection Development issue and the correction is education for Directors on how to get their own statistics, use tools and interpret circulation data to make better collections for local patrons and make the best use of funds. Committee recommends this *Essential Elements of Collection Development* training be held in each county and mandatory for Directors.
  - b. Committee discussed 'Browsing Collection'. Recommendation: Collect info from other systems, find out if their libraries have Browsing Collections.
7. **Workforce Development Databases:** JobNow: State funded subscription will expire this spring - do we want to continue? M. Advocate will get a quote for continuing JobNow and also for the Learning Express new product 'Workforce Skills for 21<sup>st</sup> Century Success'.
8. **Central Library Training 2013:**
  - a. *Readers Advisory for Frontline Staff* in May in several locations
  - b. *Essential Elements of Collection Development* in Oct / Nov in each county.
  - c. Go-To-Meeting web-based training discussion. Will continue discussion in March.
9. **Catalog Surveys for Patrons:** draft was reviewed of OverDrive collection development survey (M. Advocate had distributed via email), based on ALA survey and tweaked/changed by committee. Draft will be beta tested by library staff. Discussion as to the best way to widely distribute the survey. M. Advocate will ask Overdrive to add a link to site.

Next Meeting: March 25 (snow date 3/27/13)