

MID-HUDSON LIBRARY SYSTEM
Resource Sharing Advisory Committee Meeting

Date: May 18, 2016

Location: Mid-Hudson Auditorium

Committee members attending:

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| <input checked="" type="checkbox"/> AnnaLee Giraldo (Columbia) | <input checked="" type="checkbox"/> Jeanne Buck (Putnam) |
| <input type="checkbox"/> Stephanie Harrison (Dutchess) | <input checked="" type="checkbox"/> Julie Dempsey (Ulster) |
| <input checked="" type="checkbox"/> Julie Spann (Dutchess) | <input checked="" type="checkbox"/> Katie Scott-Childress (Ulster) |
| <input type="checkbox"/> Linda Deubert (Greene) | <input checked="" type="checkbox"/> Robert Drake (MHLS) |

Staff Attending:

Others Attending: Tom Lawrence (PPLD) and Janet Huen, PPLD

Action Items:

1. Minutes from March 21, 2016 were reviewed and accepted

Discussion Items:

1. Providing Courtesy Notices: Because Courtesy Notices in Sierra do not work, MHLS will purchase Library Elf and register MHLS libraries with that service. The cost for the first year would be paid for by MHLS unallocated funds. Robert Drake has been quoted a figure of \$2300 per year to cover all the MHLS libraries for the subsequent year. Recommendation: Sierra Courtesy Notices shall no longer be used. MHLS is to move ahead with purchase of Library Elf to be available to all MHLS patrons.
Motion: Julie Spann, Seconded: AnnaLee Giraldo
2. Marketing Library Elf:
Individual libraries should put a link for registration for Library Elf on their individual websites. MHLS will register all MHLS libraries with the Library Elf site and then help libraries to add this to their websites.
Motion: AnnaLee Giraldo, Seconded: Julie Spann
3. Expansion of Encore Menu: Robert has created a banner with drop-down menus that could go just below the MHLS logo in the OPAC. Because the OPAC is used much more than individual library sites this is considered a good marketing opportunity to make patrons aware of other materials and services available at their libraries. There was a discussion about whether to list online databases since they are getting very low use. The mock up included a drop down menu with headers in plain English, such as "Where can I find?" with drop down options such as "How to fix my car" "Help finding a job" etc. which would be potentially more readily understandable to patrons. At issue was that some libraries offer special databases that others do not so the drop-down menu would be misleading if it only showed the databases that are shared by all MHLS libraries. It was then discussed whether it would be better to move the HOMEACCESS link that appears at the bottom of the screen into this more prominent position. Those arguing against this felt that "HOMEACCESS" does not mean anything to patrons, and that the link is a circuitous way to get to your home library's site and frustrate patrons rather than directing them immediately to resources.
There was then a discussion of whether the OPAC could be better integrated with individual library websites so that patrons are not taken out of their home library site when they do a catalog search.
This item was tabled for further discussion.
4. Multi-Disc DVD Loan Rules: Issue: Many multi-disc DVDs such as TV series are being cataloged as regular DVD's rather than "Long-Loan DVD" so patrons may have different loan periods for the same items depending on their owning libraries. In order for patrons to have some consistency of loan periods for multi-DVD items (such as TV series), it is recommended that libraries catalog, from here forward, all multi-DVD series items as "Long Loan DVD." Most libraries have a loan rule of two or three weeks for this itype.

Recommendation: All multi-disc DVD series be cataloged with the itype of "Long Loan DVD" from here forward.
Motion: Jeanne Buck, Seconded: Julie Spann

5. Town Codes: There has been some confusion about Town Codes in Sierra because many libraries are in a hamlet or other area of a town. It was clarified that Town Code denotes the geographic area of a patron's residence whether served or unserved.
6. Sierra 2.2 Update: This next update will be coming sometime toward late July. If we were to switch to a different system, such as Syracuse, this might be a good time. With the update Sierra is supposed to be entirely web-based. This would have the benefit of no longer having to install the client, but security issues need to be resolved and how this will affect speed has not been determined.
Recommendation: The committee recommends that the Sierra update take place the week before Labor Day which is normally a slow week for libraries in our system.
7. Genre Facet: In Encore 4.5.1 we can add a "Genre" facet to the left hand side of the search area. It was discussed whether this would be more helpful or misleading because many books that are part of any given genre are not necessarily cataloged with the genre.
Recommendation: Add the genre facet just below the subject facet.
Motion: Jeanne Buck, Seconded: Julie Spann

DA Action Items:

Action Item #1

Background: Courtesy notices alerting patrons that they have items coming due can be helpful to patrons and can help to increase circulation. The DA approved turning on Courtesy Notices in March.

Issue: Courtesy Notices were implemented in Sierra in April and they did not function properly. An alternative web-based program, Library Elf, provides courtesy notices and has the significant advantage of being mobile-friendly.

Recommendation: Sierra Courtesy Notices shall no longer be used. MHLS is to move ahead with purchase of Library Elf to be available to all MHLS patrons.

Action Item #2

Background: Many multi-disc DVDs such as TV series are being cataloged as regular DVD's rather than "Long-Loan DVD". Most libraries have a loan rule of two or three weeks for this itype, vs. one week for regular DVDs.

Issue: Patrons may have different loan periods for the same items depending on their owning libraries. In order for patrons to have some consistency of loan periods for multi-DVD items (such as TV series) they should be cataloged with the same itype.

Recommendation: All multi-disc DVD series be cataloged with the itype of "Long Loan DVD" from here forward.

Action Item #3

Background: In updating to Encore 4.5.1, we now have the possibility of adding a Genre Facet to searches.

Issue: Even though genre is not included in all bibliographic records, it can be helpful to have the capability to search or narrow results by genre.

Recommendation: Add the genre facet just below the subject facet.

Next Meeting: Next meeting July 21, 2016

Minutes recorded by Katie Scott-Childress