

MID-HUDSON LIBRARY SYSTEM
Central Library / Collection Development Advisory Committee Meeting

Date: May 11, 2015

Location: MHLS Auditorium

Committee members attending:

- Emily Chemeides(Columbia)
- Julie Spann (Dutchess)
- Casey Conlin (Dutchess)
- Sue Ray (Greene)

- Kathleen McLaughlin (Putnam)
- John Giralico (Ulster)
- Margie Menard (Ulster) - Chair

MHLS Staff Attending: Merribeth Advocate, Tom Sloan

Others Attending: Tom Lawrence, Janet Huen, PPLD

Minutes were reviewed and approved by J. Spann, seconded by C. Conlin.

Discussion Items:

1. Core Competencies:

- a. Goal is to recommend the 'Competencies in Collection Development & Management' (developed based on FEDLINK's *Federal Librarian Competencies 2008* and Webjunction's *Competency Index for the Library Field 2014*) for the DA to adopt as best practices for all library staff.
- b. Discussion included: how to make these actionable; how to increase accessibility to these best practices; how to logically implement this. Committee agreed on the development of a form where the library director can indicate for each staff person and each element, if basic, advanced or expert skills are expected. This will help directors work with staff to develop a professional skill level.
- c. There will be continuing education provided in the fall in each county at County Director meetings geared for Director's, regarding how to implement this in your library.
- d. This will be a possible DA Table Talk Topic.

2. Central Library Plan:

- a. Evaluating current plan: T. Lawrence will provide a report to the CLCD committee, based on the report he provides to the MHLS Board, about how the plan is meeting the intended results. Discussion included: are we meeting the members need with products and services; are we meeting the priorities that are needed with CLDA/CBA resources.
- b. Development of 2017-2021 plan: Priorities and resources need to be compared and matched. M. Advocate will integrate the current plan with the CLDA/CBA budget document for the committee to see and begin to set priorities.

3. Central Library Development Aid (CLDA)/ Central Book Aid (CBA) Budget: 2015 Working & 2016 Proposed (updated 4/30/15) was reviewed by the committee.

- a. Discussion of how to continue to fund Encore. Consensus of the committee is to keep Encore. Members do not cost-share the prices of the catalog enhancements (Encore, Syndetics, NextReads, NoveList). Currently Encore is paid by a combination of the MHLS Capital fund, Members Capital

fund and CLDA budget. System Services Advisory Committee recommended at their meeting of 5/5/15 to explore increasing funding of Encore from CLDA budget for 2017. T. Sloan will get info on what the price will be.

4. Databases & eResources

a. Databases:

- i. Plan of increasing exposure of “prepare for the workforce” resources (TERC & JobNow) to increase staff and patron awareness will occur in summer/fall 2015 through posters, Tuesdays Tips, webinars, etc... Will discuss results in November.

b. OverDrive:

- i. Committee asked M. Advocate to get info and price to include the new material type of downloadable magazines in the MHLS Digital Download collection.
- ii. Sustainable funding of OverDrive: Current funding model using grant funds and county funds to fill in the need not met by the cost-share is unreliable.
 1. Committee reviewed ‘2014 OverDrive use by library as a % of their total circulation, and OverDrive expenditures by library as a % of their total materials expenditures’. Suggested as July DA Table Talk Topic.
 2. Looking for 2017 forward what should the funding model need to be.
 3. Update of MHLS OverDrive Collection Development Guidelines was reviewed by the committee, and edited for review by the DA at the June meeting. Cost-Share funding is better defined. Patron acquisition model will be used for titles that have times out.
 4. Not hearing from public that we aren’t meeting needs. No dissatisfaction is being expressed.

5. Training Provided by Central Library Staff: Fall training on collection development competencies will be done at County Director meetings geared for Director’s.

Next Meeting: Tuesday Nov. 3 (snow date if needed is 11/9)

DA New Business: **Update of OverDrive Collection Development Guidelines**

- Background: Mid-Hudson Library System has had a shared eAudiobook collection since 2/15/10 and a shared eBook collection since 11/17/2010. The original collection development guidelines (<http://da.midhudson.org/wp-content/uploads/2014/01/old-MHLS-OverDrive-Collection-Development-Guidelines.pdf>) have not been updated since 2012, and in that time usage has skyrocketed.
- Issue: The MHLS OverDrive Collection Development Guidelines need to be updated to more tightly focus how the cost-share funds are used.
- Recommendation: The Central Library/Collection Development Advisory Committee recommends the approval of the updated OverDrive Collection Development Guidelines at <http://da.midhudson.org/wp-content/uploads/2014/01/draft-new-MHLS-OverDrive-Collection-Development-Guidelines.pdf>.
- Status: Original guidelines approved at 3/1/12 DA meeting; Revised at 5/12/15 Central Library/Collection Development Advisory Committee meeting; New Business at 6/2/15 DA meeting.