

MID-HUDSON LIBRARY SYSTEM
Central Library / Collection Development Advisory Committee Meeting

Date: 9/15/14

Location: MHLS Auditorium

Committee members attending:

- Emily Chameides (Columbia)
- Julie Spann (Dutchess)
- Casey Conklin (Dutchess)
- Sue Ray (Greene)

- Kathleen McLaughlin (Putnam)
- John Giralico (Ulster)
- Margie Menard (Ulster) - Chair

MHLS Staff Attending: Merribeth Advocate, Tom Sloan, Thomas O'Connell

Others Attending: Tom Lawrence, Deb Weltsch, PPLD

Minutes from the February 10 meeting were reviewed and approved by M. Menard, seconded by E. Chameides.

Minutes from the May 19 meeting were reviewed and approved by S. Ray, seconded by M. Menard.

Discussion Items:

1. Databases & eResources

- a) 2015 timeline of Committee work regarding e-resources: databases, audio/book & catalog enhancement selections and costs was set – the Committee agreed to meet in February, April, May and November. T. Lawrence agreed for the next committee meeting to draft a timeline that will include CL/CD Committee work as well as training schedule.
 - **February 2015:** Prior year usage report issued by MHLS on e-resources; Central Library/Collection Development Advisory Committee discusses potential changes based on usage reports (e.g., cost per use).
 - **April 2015:** Committee drafts recommendation for DA consideration on modifications to the suite of e-resources for following year; Committee forwards recommendations to DA for discussion at May DA meeting.
 - **May 2015:** Committee finalizes e-resource recommendation for presentation to the DA at June DA meeting.
 - **June 2015:** DA reviews and votes on Committee recommendation.
 - **November 2015:** Discuss and decide on 2016's Spring and Fall training/workshops.
 - **December 2015:** MHLS Board of Trustees approves MHLS budget including e-resource costs.

- b) Database Pricing
 - T. Sloan said that one of the Priority Themes (adopted by the MHLS Board based on topics being reported in the 2013 annual survey of Library Directors and Board Presidents) was to reduce fees paid by member libraries. M. Advocate reviewed current database prices - list price vs. actual system price - and the list price proved much higher. We might be able to add to Encore Gale's 'InfoTrac Newsstand' - a full-text database we get through NOVELny which includes NY newspapers. Robert Drake will look into this.

- MARC records: Since unveiling Encore, MHLS has continually been adding MARC records for the databases. M. Advocate will report to the DA the databases that now have MARC records in the catalog.
 - Discussion about the continual teaching/education of staff as to Encore as well as the continual publicizing of the resource.
- c) 2015 Estimate of e-resources: databases, e-book, e-audio, catalog enhancements - Central Library and Member Library Cost Shares
- A chart of the estimated costs, which was approved at the 9/10/14 DA meeting, was used as reference during the meeting.
 - T. Sloan asked that the database chart be reissued when the bills come in.
- d) Consortia Database Pricing Quotes:
- Prices for the following 3 databases were reviewed by the committee: Consumer Reports through Master FILE Elite (\$25,500) | Credo Complete Core Collection (\$27,200 – this collection is approximately 850 titles, but putting it into Encore through EDS would index all of Credo, approximately 1,200 titles) | World Book (\$14,347). Title lists will be compared and T. Lawrence will run a financial scenario with CLDA/CBA funds to see if any of these are practical additions.
 - Review of Database Requests: It was decided that MHLS and the committee will only review databases that have been brought to the committee by a county group for potential group purchase. Please do not refer vendors directly to MHLS.
- e) Early Literacy Database
- Tumble Books vs. OneMoreStory: After review of the databases and discussion of Tumble Books usage statistics, the committee agreed to keep the group-buy of TumbleBooks database as is. The list price per library is \$599 and MHLS libraries pay \$159.61.
- f) Overdrive: An alternate financial model for member cost-share which would include usage was discussed, but decided not to go into effect at this time. It was noted that some county groups and many individual libraries are selecting and purchasing additional content in addition to their commitment to the cost-share.
- g) Core Competencies:
- Core Competencies: Assessment and Report: Three assessments in areas selected by this committee are in the CLDA budget. T. Lawrence offered to create a Core Competency - rubric (with the help of Competency Index for the Library Field, compiled by WebJunction, updated 2/2014 <http://webjunction.org/content/dam/WebJunction/Documents/webJunction/2014-03/Competency-Index-2014.pdf>) to be reviewed/edited by the committee at the next meeting.
- h) Budget: A revised CLDA/CBA 2012 & 2013 Actual, 2014 Working Budget was distributed to the committee in advance.
- i) Central Library Training:
- D. Weltsch talked about the upcoming 'Making Your Collection Count' workshop, she along with T. O'Connell are working to create the best possible training session for all directors. The MHLS

DA requires that all library directors attend one of these sessions. Directors are invited to invite any staff members they choose to. MHLS was asked to track and report registration by library.

- Training plans and calendar for 2015 will be set at the November 2014 meeting of this committee.

j) 2015 Plans: T. Sloan spoke of how, in the last three years, our **system-wide** circulation statistics have gone down and of the dire need to 'get serious'. He noted that the majority of MHLS-support goes towards collection development and if our System-wide circulation statistics are declining, continuing to put forth effort and energy makes little sense. He asked, How can we go to Albany and ask for increased funding when we're in the midst of a downward trend? We need to diagnose the problem - who's doing what right - and put money towards what we are doing the best at. We need to get this resolved and move forward.

Upcoming Meetings:

- Friday, November 21, 2014 at 10am, MHLS Auditorium
- 2015: February, April, May and November

Minutes recorded by S. Ray & M. Advocate