

**MID-HUDSON LIBRARY SYSTEM**  
**Central Library / Collection Development Advisory Committee Meeting**

**Date:** Friday, March 4, 2011

**Location:** MHLS Auditorium

**Committee members attending:**

X Sally Alderdice (Columbia)	X Kathleen McLaughlin (Putnam)
<input type="checkbox"/> Greg Callahan (Dutchess)	X John Giralico (Ulster)
X Gloria Goverman (Dutchess)	X Margie Menard (Ulster)
X Linda Deubert (Greene)	

**Staff Attending:** Tom Lawrence, Lauren Muffs, Merribeth Advocate, Mike Nyerges, Deb Weltsch

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Call to order by Committee Chair Menard at 10:07 a.m.

Minutes of the August 4, 2010: Motion to approve by Alderdice, seconded by Giralico and approved by a unanimous vote.

**Discussion Items:**

1. Central Reference Service Plan – 2010 Update: Committee reviewed update document provided by Advocate. No additional comments were provided.
2. 2010 Central Library Development Aid (CLDA) Budget Review & 2011 CLDA Budget Projection:
  - The 2010 budget was approved by both the MHLS and PPLD boards in spring of 2010.
  - The tentative 2011 budget was approved by the MHLS Board in spring 2010, and will be revised and resubmitted to both boards in spring 2011. It will include an estimated 2012 budget, as well.
  - Database total costs and renewal periods:
    - OverDrive: \$40,000; January 1 (co-funded with CLDA)
    - BookLetters: \$4,050; May 1 (fully funded by CLDA)
    - Mango: \$25,949; July 1 (co-funded with CLDA)
    - HeritageQuest: \$47,110; August 1 (co-funded with CLDA)
    - Syndetics: \$6,950; September 1 (co-funded with CLDA)
    - TumbleBooks: \$8,119; December 1 (no CLDA support)
    - Chilton's: \$3,119; December 31 (co-funded with CLDA)
    - Gale Education & Testing: \$10,500; January 1 (co-funded with CLDA)
  - 2011 CLDA Budget: Committee agreed to hold the same suite of databases for 2011, at a minimum, but the consensus was to look for an evaluation and cost of systemwide access to Credo.
3. 2012 – 2016 Central Reference Library Plan timeline: A draft plan will be developed at the June committee meeting.
4. Cooperative Collection Development: proposals will be reviewed at the April committee meeting for:
  - improving medical collections
  - developing a coordinated method for examining use and age of library collections
5. OverDrive: Advocate showed the Committee some enhancements to the OverDrive console. Discussion ensued on the name of the NYT Bestsellers ribbon. Consensus was to keep the name the same. Advocate will contact OverDrive about an automatic addition of bestsellers. She will work with Huen on this.

- Collection Development Guidelines: Discussion on the guidelines referred to the Committee by the DA. Revised guidelines were discussed and will be presented at the April DA meeting.
6. A local history researcher has asked that the System run a survey (and publish the results) on local history resources available in the public libraries. MHLS will send the draft survey to the Committee members for input prior to distribution to the member libraries.
  7. Summer Reading Lists in BookLetters: Advocate suggested that the Committee pilot a summer reading list through BookLetters.
  8. Central Book Aid (CBA) Funds: Lawrence explained how CBA funds are administered in the Central Library. The System receives \$71,500 annually. Of that total, 25% is used for circulating periodicals (Adriance subscribes to roughly 375 titles on a broad range of interests) and the majority of the balance going for circulating non-fiction.
  9. Central Library Training – 2011:
    - Medical information materials and reference, instructing patrons on being web-savvy vis-à-vis medical information, and the ethics of providing medical reference services.
    - Gale Testing & Education Database

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**Refer to Resource Sharing Advisory Committee:** Because of the long lists of holds being placed on items in the OPAC that are ordered but not yet available, the Central Library / Collection Development Advisory Committee recommends suppressing order records so holds cannot be placed on items before they are available.