

Central Library Plan: January 1, 2012 - December 31, 2016

The central library plan describes the services funded by state aid for central library development aid and central book aid.

Element 1 – Digital Collection Development

1. Goal Statement: A system-wide digital collection will be developed in response to member library needs.
2. Intended Result(s):
 - The Central Library will collaborate with member libraries and MHLS to review and select appropriate non-fiction adult system-wide digital collections that are affordable and cost-effective.
3. Evaluation Method(s):
 - Biannual advisory committee review and analysis of patron use.
 - Survey member library satisfaction with digital collection selection, affordability, and cost.
 - Quarterly reports to the MHLS Board of Trustees.
 - Advisory committee will determine ways to validate patron satisfaction

Element 2 – Public Service Staff Training and Education

1. Goal Statement: Member library services in targeted areas of collection development and reference services will reflect best practices.
2. Intended Result(s):
 - Member library staff will have the skills and understanding to provide effective reference service to patrons.
 - Member libraries will employ best practices in developing their collections.
3. Evaluation Method(s):
 - Ongoing advisory committee review of training and education, number of sessions and number of participants, topics covered, and participant evaluations.
 - Surveys of participants for selected sessions to determine levels of change in participant behavior, skills and knowledge.
 - Quarterly reports to the MHLS Board of Trustees.

Element 3 – Collection Management and Use Analysis

1. Goal Statement: Member libraries will have access to training and tools for collection analysis.
2. Intended Result(s): Member libraries will be provided:
 - Opportunities to learn about managing reference and non-fiction collections.
 - Evaluation and analysis.
3. Evaluation Method(s):
 - Annual advisory committee review of the number of member library collections evaluated remotely and on-site.

Mid-Hudson Library System and Poughkeepsie Public Library District

- Survey member library satisfaction for the opportunities to learn about collection management and the evaluation and analysis provided them, and for the levels of change in member library behavior, skills or knowledge.
- Quarterly reports to the MHLS Board of Trustees.

Element 4 – Reference Services

1. Goal Statement: Member libraries will have supplemental reference support.
2. Intended Result(s): Member libraries will have expanded resources and services to assist their patrons.
3. Evaluation Method(s):
 - Annual advisory committee review and analysis of resources and service.
 - Survey member library satisfaction of supplemental reference support.
 - Quarterly reports to the MHLS Board of Trustees.
 - Advisory committee will determine ways to validate patron satisfaction

Element 5 – Delivery and Interlibrary Loan

1. Goal Statement: Member libraries will have access to regional and national collections.
2. Intended Result(s):
 - Member libraries will provide their patrons affordable access to materials outside of their libraries.
3. Evaluation Method(s):
 - Evaluated as stated in the MHLS Plan of Service at Element 1 Section 4.5.
 - Quarterly reports to the MHLS Board of Trustees.

Element 6: Supplemental Adult Non-Fiction Collections

1. Goal Statement: Member libraries will have access to adult non-fiction materials that supplement their collections.
2. Intended Result(s):
 - Central Library Book Aid (CBA) funds will be used to purchase circulating non-fiction materials in high-demand and targeted subject areas.
3. Evaluation Method(s):
 - Annual advisory committee assessment of CBA purchases, including usage statistics.

Goal Statements and Intended Results developed by Central Library staff, MHLS staff and MHLS Central Library / Collection Development Advisory Committee 6/7/11. Full plan reviewed by the MHLS System Funding Task Force 6/23/11 and the MHLS Trustees Planning and Personnel Committee 6/28/11.