

*** DRAFT ***

MHLS Directors' Association
Minutes of Meeting – Thursday November 1st
Attendance

Columbia County

Chatham: Bachrack
Claverack: Alderdice
Germantown:
Hillsdale: Briggs
Hudson:
Kinderhook: Giraldo
Livingston:
New Lebanon:
North Chatham:
Philmont: Garafalo
Valatie: Powhida

Dutchess County

Amenia:
Beacon: Keaton
Beekman:
Clinton:
Dover Plains:
East Fishkill: Goverman
Fishkill:
Hyde Park: Callahan
LaGrange:
Millbrook:
Millerton: Leo
Pawling: Jarzombek
Pine Plains: Hill
Pleasant Valley: Pulice
Poughkeepsie: Lawrence
Red Hook: Freudenberger
Rhinebeck: Cook
Rhinecliff:
Staatsburg: Rothman
Stanford: Christiansen
Tivoli:
Wappingers:

Greene County

Athens: Snyder
Cairo:
Catskill: Ray
Coxsackie:
Greenville:
Haines Falls:
Hunter:
Windham:

MHLS Staff

Advocate
Drake
McCarthy
Nyerges
Smith Aldrich

Putnam County

Brewster:
Carmel: Buck
Cold Spring: Thorpe
Garrison: Donick
Kent: Rees
Mahopac:
Patterson:
Putnam Valley:

Guest(s)

Ulster County

Esopus: Tomaseski
Highland: Kelsall-Dempsey
Hurley:
Kingston: Menard
Marlboro: Cosgrove
Milton: Skelly
New Paltz: Giralico
Phoenicia: Potter
Pine Hill: Certain
Plattekill:
Rosendale:
Saugerties:
Stone Ridge:
Ulster: Johnson
West Hurley: Lustiber
Olive-West Shokan:
Woodstock: Raff

Call to Order: Chair Lawrence called the meeting to order at 10:01 a.m. The chair introduced the new director of Millbrook Library, Erin Barnard, who was welcomed by the membership to her first DA meeting.

Action Items

1. **Approval of Minutes –October 3, 2012:** Cook moved, Alderdice seconded and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
2. **DA meeting dates:** Brief discussion on keeping 4-week meeting schedule vs. 6 week meeting schedule. Dempsey moved to maintain 4-week interval with the recommendation to hold only one summer meeting (July or August), Jarzombek seconded. Motion passed as modified.
3. **Distributing the Initial Cost of Innovative Self-Check** (*See Agenda Attachment*) Moved by Johnson, Seconded by Rees. Passed with 23 yeas, 2 nays, and 3 abstentions.
4. **DA Steering Committee Nominations:** (Columbia, Dutchess, Greene) - AnnaLee Giraldo, Gloria Goverman and Linda Deubert, respectively.

Reports

1. **MHLS Reports**

- a. **Executive Director:** Mike Nyerges reviewed his printed report, distributed prior to the meeting. In addition, he expanded on the following:
 - i. Accentuated the importance of the section of his report on “New Skills for New Services.”
- b. **Consultants**
 - i. **Outreach and Education Coordinator -Merribeth Advocate:** See report in the DA packet. In addition, she asked for a show of hands of directors planning to attend upcoming NYLA annual conference.
 - ii. **Coordinator for Library Growth and Sustainability - Rebekkah Smith Aldrich:** See report in the DA packet. In addition, she reported the following:
 1. Most MHLS libraries escaped damage from Superstorm Sandy except the Garrison Library.
 2. Thanked the directors who contributed thoughtful input to a draft of a NYLA Ebook proclamation in particular Erica Freudenberger.

iii. **Information Technology Coordinator - Robert Drake:** See report in the DA packet. In addition he expanded on the following:

1. Will advise the membership when a new date is chosen to hold the E-rate workshop that was postponed due to Superstorm Sandy.

iv. **Automation Coordinator - Eric McCarthy:** See report in the DA packet. In addition he expanded on the following:

1. Asked that dates in his report be corrected on when Millennium was down (Sat. 10/20) and slow (Sun. 21).
 2. Reported that instructional videos for the OPAC Help Center were created by Liz Anastasi.
- Cosgrove asked him to report on any Innovative Users Group listserv scuttlebutt from early adopters of Sierra. Skelly asked about future Sierra training.

2. MHLS Board Liaison Report – No report in the DA packet.

3. Advisory Committees

- a. Central Library/Collection Development – Next meeting is November 19.
- b. Continuing Education/Professional Development: – See attached report.
- c. Marketing: - No report. Next meeting is November 15.
- d. Resource Sharing: See attached report. Meeting Minutes attached. Committee is doing more research on Free Direct Access and its relationship to Local Holds, i.e. “Is there a hardship that justifies local holds?”
- e. System Services Ad Hoc: See attached report. Committee will conduct breakout sessions immediately following the December DA meeting.

Old Business: None.

New/Proposed Business

1. **Local holds:** (*see Agenda Attachment*) Motion by Dempsey to table discussion. Seconded by Tomaseski. Motion passed.
2. **December Breakout Discussion Session on MHLS Plan of Service Element: Communications:** (*see Agenda Attachment*) Members are asked to be prepared beforehand for fruitful discussions.
3. **2014 Proposed member assessment schedule:** (*attached to packet*) Brief discussion on whether this should be called “2013” schedule. Tomaseski pointed out errors in figures for Esopus Library, members were asked to double-check figures for their individual libraries, Lawrence noted that Column C was unnecessary at this time for purposes of this report.

Adjournment: Freudenberger moved and the meeting adjourned at 10:43 a.m.

The next meeting of the MHLS Directors’ Association is scheduled for **Friday, December 7th**, beginning at 10:00 a.m.

Respectfully submitted,

Jim Cosgrove, Marlboro Library (for Linda Deubert, Steering Committee Secretary)

**Please note that all documents are online at:*

<http://midhudson.org/resource/millennium/da/documents/currentpacket>