

*** DRAFT ***

MHLS Directors' Association
Minutes of Meeting – Friday, March 2nd 2012

Attendance

Columbia County

Chatham: Sabin-Kildiss
Claverack: Alderdice
Germantown: Place
Hillsdale:
Hudson:
Kinderhook: Thiel
Livingston:
New Lebanon: Bogino
North Chatham:
Philmont: Garafalo
Valatie: Powhida

Dutchess County

Amenia:
Beacon:
Beekman: Rodriguez
Clinton:
Dover Plains:
East Fishkill:
Fishkill: Spann
Hyde Park:
LaGrange: Karim
Millbrook:
Millerton:
Pawling:
Pine Plains: Hill
Pleasant Valley: Pulice
Poughkeepsie: Lawrence
Red Hook: Freudenberger
Rhinebeck: Cook
Rhinecliff: Meyer
Staatsburg: Rothman
Stanford:
Tivoli:
Wappingers:

Greene County

Athens:
Cairo:
Catskill: Ray
Coxsackie: Deubert
Greenville:
Haines Falls:
Hunter:
Windham:

MHLS Staff

Advocate
Nyerges
Drake

Putnam County

Brewster:
Carmel: Buck
Cold Spring: Thorpe
Garrison: Donick
Kent: Rees
Mahopac: Kaufman
Patterson:
Putnam Valley: McLaughlin

Guest(s)

Ulster County

Esopus:
Highland: Kelsall-Dempsey
Hurley:
Kingston: Menard
Marlboro: Cosgrove
Milton:
New Paltz: Giralco
Phoenicia:
Pine Hill:
Plattekill:
Rosendale:
Saugerties:
Stone Ridge:
Ulster:
West Hurley: Lustiber
Olive-West Shokan:
Woodstock:

Call to Order: Chair Lawrence called the meeting to order at 10:00 a.m.

Action Items

- 1. Approval of Minutes – February 7, 2012:** Alderdice moved, Rodriguez seconded and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
- 2. Approval of Revised OverDrive Collection Development Guidelines:** Kelsall-Dempsey moved, Cook seconded. Discussion ensued – Pulice wanted it noted that the Dutchess County Directors would like the Central Library committee to make sure that as eBooks continue to flourish, they look at more than OverDrive. It was brought up that OverDrive is essentially a leasing program since we don't get to keep any titles if we leave OverDrive and go with another vendor. It was noted that we were able to keep titles from Recorded Books but we chose not to. After the discussion it was **UNANIMOUSLY VOTED** to approve the Revised OverDrive Collection Development Guidelines as submitted.
- 3. Approval of Additional Funding for OverDrive Content:** In view of the three proposals attached to the D/A packet there was some discussion before a motion was made. It was noted that if additional funding is not approved the total \$\$ available for purchasing titles would be down \$6600 from last year, while usage has increased substantially from last year. The sliding scale rate in the chart is based on per capita groupings of 2500. The usage fee is based on last year's usage. Discussion ensued as to whether or not it would be possible to get usage figures for the most recent 12 months. Merribeth said this would not be a problem. A motion was made by Cook and seconded by Karim that that the D/A approve \$6600 in additional funding for eBooks, with libraries to be billed on a proportional rate, based on the most recent 12 month usage by library. **The motion was approved, with one abstention.**

Reports

1. **MHLS Reports**

- a. **Executive Director:** Mike Nyerges reviewed his printed report, distributed prior to the meeting. In addition, he expanded on the following:

- i. Annual Reports: Mike reported that using the new Statewide Internet-Ready Library Levels Table, there were four advanced libraries and the rest are listed as basic. Once the AR statistics are sent back from the State, he will prepare Excel sheets with the MHLS library numbers. Several directors requested a return to the booklet information that was done in previous years and Mike said he will try to prepare similar tables and charts in time for the May D/A meeting.
- ii. Update on Delivery Service Planning: Tom Lawrence asked about the impact of escalating gas prices on the MHLS budget. Mike advised that they will be negotiating a more standard fuel surcharge agreement as part of the new contract.

b. Consultants

- i. **Merribeth Advocate:** See report the DA packet. In addition, she reported the following:
 - 1. Summer Reading Program Mini-Grants: will be due to MHLS by April 11th.
 - 2. NYS Partners: NYS will be offering a discount for Boopsie.com, an app for iphones and androids, to use in conjunction with the summer reading program. Representatives from Boopsie may be contacting MHLS directors.
 - 3. Tom Lawrence has been sending the advanced list for titles that will be appearing in Next Reads. Daniela Pulice requested a reduced list; all present were in agreement and Tom will start sending the shorter list.
- ii. **Rebekkah Smith Aldrich:** See report in the DA packet. Rebekkah was not able to be at the meeting. Mike Nyerges and Merribeth Advocate expanded on the following:
 - 1. Open Meeting Law Amendment: Boards will need to make available, prior to the meeting date, documents that will be discussed at a board meeting.
 - 2. 2012-2013 Construction Grant Program: There is a new rule concerning economically disadvantaged areas. This is wide open to interpretation. MHLS will continue to use the number of students eligible for free lunch as a criteria.
 - 3. Next LSTA grant: Merribeth reported that the grant runs from 4/1/2012 until 3/31/2013. Sandra Nelson is scheduled to give two workshops this coming fall.
 - 4. PLA Conference: Tom Lawrence advised that even if you can't attend, all workshop handouts are available on line.
- iii. **Robert Drake:** Reported on SAM
 - 1. MHLS negotiated with Light Tower to get double the bandwidth at the same rate.
 - 2. Individual libraries can have a SAM server in their own buildings, but they would be responsible for maintenance.
 - 3. The SAM users group will be reconvening and will be open to existing and new users.

2. **MHLS Board Liaison:** No report.

3. **Advisory Committees**

- a. Central Library/Collection Development: No report. Next meeting June 14th.
- b. Continuing Education/Professional Development: No report. Next meeting May 11th.
- c. Marketing: No report. Next meeting March 22nd.
- d. Resource Sharing: No Report. Next Meeting April 18th.

Old Business: None.

New/Proposed Business

- 1. **D/A By-Laws:** Tom Lawrence advised that the bylaws were last tweaked three years ago and emphasized the importance of the bylaws, noting that the D/A is the only group authorized to establish, monitor and enforce Resource Sharing Practices. There was a discussion regarding:
 - a. The liaison to the MHLS BOT, Section 4. #3, requiring that a written report go to the chair of the Steering Committee in advance of the meeting
 - b. A quorum of twenty, Article VI section 1 A
 - c. The number of meetings, Article VI

Information

- 1. System Funding Task Force – will be meeting March 8th
- 2. Delivery Service – Discussed in the report of the Executive Director, Mike Nyerges
- 3. Foundation for Hudson Valley Libraries - Jim Cosgrove reported that the group held a retreat at Kingston Library on February 4th. Jim gave a brief overview of the status and mission of the Foundation and advised that after the retreat the group decided to continue as a pass through for libraries without a 501C3 and to develop a plan that helps provide financial

support for: Battle of the Books; eBook purchases and mini-grants to encourage attendance at D/A meetings and MHLS workshops. They are meeting today after the D/A meeting.

Adjournment: Cook moved, Kelsall-Dempsey seconded and it was **UNANIMOUSLY VOTED** to adjourn the meeting. The meeting adjourned at 11:25 a.m.

The next meeting of the MHLS Directors' Association is scheduled for **Wednesday, April 4th**, beginning at 10:00 a.m.

Respectfully submitted.

Linda Deubert
Heermance Memorial Library

2012 Meeting Dates

Wednesday, April 4

Friday, May 1

Thursday, June 7

Tuesday, July 10

Monday, August 6 (if needed)

Friday, September 7

Wednesday, October 3

Thursday, November 1 (snow date: Friday, November 2)

Friday, December 7