

\*\*\* DRAFT \*\*\*

**MHLS Directors' Association  
Minutes of Meeting – Tuesday July 10, 2012**

**Attendance**

**Columbia County**

Chatham:  
Claverack: Alderdice  
Germantown:  
Hillsdale: Briggs  
Hudson:  
Kinderhook: Giraldo  
Livingston:  
New Lebanon: Bogino  
North Chatham:  
Philmont: Garafalo  
Valatie:

**Dutchess County**

Amenia:  
Beacon: Keaton  
Beekman: Rodriguez  
Clinton:  
Dover Plains:  
East Fishkill:  
Fishkill:  
Hyde Park: Callahan  
LaGrange: Karim  
Millbrook:  
Millerton: Leo  
Pawling: Jarzombek  
Pine Plains: Hill  
Pleasant Valley: Pulice  
Poughkeepsie: Lawrence  
Red Hook: Freudenberger  
Rhinebeck: Cook  
Rhinecliff: Meyer  
Staatsburg: Rothman  
Stanford: Christiansen  
Tivoli: Corrado  
Wappingers:

**Greene County**

Athens:  
Cairo:  
Catskill: Ray  
Coxsackie:  
Greenville:  
Haines Falls:  
Hunter:  
Windham:

**MHLS Staff**

Advocate  
Drake  
McCarthy  
Nyerges  
Smith Aldrich

**Putnam County**

Brewster:  
Carmel: Buck  
Cold Spring: Thorpe  
Garrison: Donick  
Kent: Rees  
Mahopac:  
Patterson: Haar  
Putnam Valley: McLaughlin

**Guest(s)**

**Ulster County**

Esopus: Tomaseki  
Highland: Kelsall-Dempsey  
Hurley:  
Kingston: Menard  
Marlboro: Cosgrove  
Milton: Skelly  
New Paltz:  
Phoenicia:  
Pine Hill: Certain  
Plattekill:  
Rosendale:  
Saugerties: Goswami  
Stone Ridge: Ford  
Ulster: Johnson  
West Hurley:  
Olive-West Shokan:  
Woodstock:

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**Call to Order:** Chair Lawrence called the meeting to order at 10:00 a.m.

**Action Items**

1. **Approval of Minutes –June 7, 2012:** Cook moved, Alderdice seconded and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
2. **2012 Member Assessment—6/20/12 Revision:** Dempsey moved, Goswami seconded and it was **UNANIMOUSLY VOTED** to approve the 2012 Member Assessment revisions.
3. **Resource Sharing Standards Wording for Direct Access Plan** was moved to New Business.

**Reports**

1. **MHLS Reports**
  - a. **Executive Director:** Mike Nyerges reviewed his printed report, distributed prior to the meeting. In addition, he expanded on the following:
    - i. Sharing start-up costs for consortia products and services will be referred to the Ad Hoc System Services Committee.
  - b. **Consultants**
    - i. **Outreach and Education Coordinator -Merribeth Advocate:** See report in the DA packet. In addition, she reported the following:
      1. Christmas in July: the highest single day Overdrive checkouts occurred on July 4.
      2. A lower cost contract was negotiated with OCLC.
    - ii. **Coordinator for Library Growth and Sustainability - Rebekkah Smith Aldrich:** See report in the DA packet. In addition, she reported the following:
      1. The MTA bill exempting Libraries from the MTA payroll tax did not pass the New York State Legislature.
    - iii. **Information Technology Coordinator – Robert Drake:** See report in the DA packet.

iv. **Automation Coordinator- Eric McCarthy** See report in the DA packet. In addition he expanded on the following.

1. Local Holds: local holds on second copies may be against the MHLS Free Direct Access Plan and will require further discussion and investigation.
2. **MHLS Board Liaison: Erica Freudenberger** – No report. Freudenberger commented that her term as MHLS Board Liaison ends this year. She does not want to serve another term.
3. **Advisory Committees**
  - a. Central Library/Collection Development: Next Meeting September 18th.
  - b. Continuing Education/Professional Development: Next Meeting July 30th
  - c. Marketing: Report distributed prior to the meeting.
  - d. Resource Sharing: Report distributed prior to meeting. Resource Sharing Standards Wording for Direct Access Plan was moved to New Business.

**Old Business:** None.

**New/Proposed Business**

1. **2013 Member Assessment**--there was discussion on the preliminary 2013 member assessments. Sierra cloud costs were not addressed. Preliminary 2013 member assessments will change pending cloud costs and the 2010 Census figures.
2. **Limiting Number of Holds**—there was discussion on the Resource Sharing Committee’s recommendation that patrons be limited to having 50 holds on their accounts at one time in the OPAC (staff would have the ability to override).
3. **Individual Initials**—there was discussion on the Resource Sharing Committee’s recommendation that individual passwords be given to each staff person at member libraries.
4. **Resource Sharing Standards Wording for Direct Access Plan**—there was discussion on the Resource Sharing Committee’s recommendation that the Resource Sharing Standards document be updated to indicate that “special” collections, including e-readers, equipment and museum passes be excluded from the holds system. The committee further recommends that the document include the statement that “Pilot/experimental collections may be made non-holdable for a period of 6 months.” This would include material types new to a particular library.

**Adjournment:** Tomaseki moved, Dempsey seconded and it was UNANIMOUSLY VOTED to adjourn the meeting at 11:57a.m.

The next meeting of the MHLS Directors’ Association is scheduled for **Friday September 7**, beginning at 10:00 a.m.

Respectfully submitted.

Frank Rees  
Kent Public Library

**2012 Meeting Dates**

Friday, September 7  
Wednesday, October 3  
Thursday, November 1 (snow date: Friday, November 2)  
Friday, December 7