

*** DRAFT ***

**MHLS Directors' Association
Minutes of Meeting – Thursday September 7, 2012**

Attendance

Columbia County

Chatham: Bachrack
Claverack: Alderdice
Germantown: Place
Hillsdale:
Hudson:
Kinderhook:
Livingston:
New Lebanon: Bogino
North Chatham: Kurashige
Philmont: Garafalo
Valatie: Powhida

Dutchess County

Amenia:
Beacon: Keaton
Beekman: Rodriguez
Clinton: Sennett
Dover Plains: Totter
East Fishkill: Goverman
Fishkill: Spann
Hyde Park:
LaGrange: Karim
Millbrook:
Millerton: Leo
Pawling: Jarzombek
Pine Plains: Hill
Pleasant Valley: Pulice
Poughkeepsie: Lawrence
Red Hook: Freudenberger
Rhinebeck: Cook
Rhinecliff: Meyer
Staatsburg: Rothman
Stanford: Christiansen
Tivoli: Corrado
Wappingers: Gonzalez

Greene County

Athens:
Cairo: Kamecke
Catskill: Ray
Coxsackie: Deubert
Greenville:
Haines Falls:
Hunter:
Windham:

MHLS Staff

Advocate
Drake
McCarthy
Nyerges
Smith Aldrich

Putnam County

Brewster:
Carmel: Buck
Cold Spring: Thorpe
Garrison: Donick
Kent: Rees
Mahopac: Kaufman
Patterson:
Putnam Valley: McLaughlin

Guest(s)

Pete Hoffman

Ulster County

Esopus: Tomaseski
Highland: Kellsall-Dempsey
Hurley:
Kingston: Menard
Marlboro:
Milton: Skelly
New Paltz:
Phoenicia: Potter
Pine Hill: Certain
Plattekill:
Rosendale:
Saugerties: Goswami
Stone Ridge:
Ulster: Johnson
West Hurley: Lustiber
Olive-West Shokan: Scott-Childress
Woodstock:

Call to Order: Chair Lawrence called the meeting to order at 10:00 a.m.

Action Items

- 1. Approval of Minutes –July 10, 2012:** Cook moved, Alderdice seconded and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
- 2. Resource Sharing Standards Wording for Direct Access Plan (See Agenda Attachment):** Kellsall-Dempsey moved, Johnson seconded and it was carried as recommended.
- 3. Limiting Number of Holds (See Agenda Attachment)** Rodriguez moved, Kellsall-Dempsey seconded. Discussion ensued and the motion was carried as recommended, 20 to 18 with an abstention by Jarzombek
- 4. Individual Initials (See Agenda Attachment)** Johnson moved, Kellsall-Dempsey seconded. Discussion ensued. Eric McCarthy advised that it will be a requirement when we upgrade to Sierra since access will be through a browser. The motion was carried as recommended with an abstention by Goswami.

Reports

1. MHLS Reports

- a. Executive Director:** Mike Nyerges reviewed his printed report, distributed prior to the meeting. In addition, he expanded on the following:
 - i. The October 3rd DA meeting may have to be held in Rhinebeck if the work on the MHLS building is underway at that time.
 - ii. There was some discussion about item 6 (Charging for Teleforms using the figures from the 2010 Census). Lawrence stated that the charges for 2012 should be based on the 2000 census since these are the figures the libraries used when preparing their 2012 budgets.
 - iii. The MTA tax refund to libraries is still up in the air. Rebekkah Smith Aldrich heard that the state was cutting the check for Suffolk and Naussau County libraries.

b. **Consultants**

- i. **Outreach and Education Coordinator -Merribeth Advocate:** See report in the DA packet. In addition, she reported the following:
 1. Merribeth thanked libraries for submitting their Summer Reading Program Final Reports.
 2. There is a problem with the link to Historical New York Times but it should be fixed shortly.
 3. Merribeth showed banners that are available for libraries to borrow or order.

- ii. **Coordinator for Library Growth and Sustainability - Rebekkah Smith Aldrich:** See report in the DA packet. In addition, she reported the following:
 1. Libraries should start submitting member item requests to their legislators in January and February.
 2. Digital Literacy is a good library advocacy point to use with legislators.
 3. NYLA has posted the legislators' voting grades on their website.
 4. A man in Illinois has started a Super PAC for libraries. The website is <http://everylibrary.org/>
 5. The Tax cap FAQ is in the DA packet

- iii. **Information Technology Coordinator – Robert Drake:** See report in the DA packet. In addition he expanded on the following:
 1. Robert talked about item #3, the E Rate grant workshop on October 30th. This is open to all libraries. Robert stated that the process of applying for eRate money is much less arduous than it used to be.

- iv. **Automation Coordinator- Eric McCarthy** See report in the DA packet. In addition he expanded on the following.
 1. Eric talked about item #4 and the need to make quicker changes to the OPAC. A Task Force was set up. Discussions will be via email.

2. **Advisory Committees**

- a. Central Library/Collection Development: No report.
- b. Continuing Education/Professional Development: Report is in the DA packet
- c. Marketing: No report.
- d. Resource Sharing: Report is in the DA packet. A discussion ensued about the next meeting date. The meeting was changed to Monday October 1st.

Old Business: None.

New/Proposed Business

1. **VIP Status** (*see Agenda Attachment*) This will be an Action Item at the October DA
2. **Add to bag Button on OPAC** (*see Agenda Attachment*) There was some discussion. This will be an Action Item at the October DA.
3. **2013 Member Library Database Audio/eBook Costs** (*see Agenda Attachment*) This will be an Action Item at the October DA meeting.
4. Liaison from the DA to the MHLS Board for 2013. Erica extolled the benefits of this position but she will not be taking it again in 2013. She asked for members to consider this role for 2013. MHLS Board President, Peter Hoffman, stated the MHLS Board of Trustees is looking for continuous feedback. The Trustees from each county would like to meet with the county groups.

Information

1. The member library transition packet for the Millennium Offsite Transition on October 8th is available online. Please talk to Robert or Eric if you have any questions.

Adjournment: Tomaski moved and Johnson seconded and the meeting adjourned at 11:45 a.m.

The next meeting of the MHLS Directors' Association is scheduled for **Wednesday October 3rd**, beginning at 10:00 a.m.

Respectfully submitted.

Linda Deubert, Heermance Memorial Library

2012 Meeting Dates Wednesday, October 3; Thursday, November 1 (snow date: Friday, November 2); Friday, December 7