

*** DRAFT ***

**MHLS Directors' Association
Minutes of Meeting – Monday, June 3, 2013**

Attendance

Columbia County

Chatham:
Claverack: Alderdice
Germantown:
Hillsdale:
Hudson:
Kinderhook: Giraldo
Livingston:
New Lebanon: Bogino
North Chatham: Kurashige
Philmont: Garafalo
Valatie:

Dutchess County

Amenia:
Beacon: Keaton
Beekman: Rodriguez
Clinton: Sennett
Dover Plains:
East Fishkill:
Fishkill: Spann
Hyde Park:
LaGrange: Karim
Millbrook: Barnard
Millerton:
Pawling:
Pine Plains: Hill
Pleasant Valley: Pulice
Poughkeepsie: Lawrence
Red Hook: Freudenberger
Rhinebeck: Cook
Rhinecliff: Meyer
Staatsburg:
Stanford: Christiansen
Tivoli:
Wappingers: Gonzalez

Greene County

Athens: Snyder
Cairo:
Catskill:
Coxsackie: Deubert
Greenville:
Haines Falls:
Hunter:
Windham:

MHLS Staff

Advocate
Drake
McCarthy
Nyerges
Smith Aldrich

Putnam County

Brewster:
Carmel: Buck
Cold Spring: Thorpe
Garrison: Donick
Kent: Rees
Mahopac: Kaufman
Patterson: Haar
Putnam Valley: McLaughlin

Guest(s)

Peter Hoffman

Ulster County

Esopus:
Highland: Kelsall-Dempsey
Hurley:
Kingston: Menard
Marlboro: Cosgrove
Milton: Skelly
New Paltz:
Phoenicia: Potter
Pine Hill: Slater
Plattekill:
Rosendale:
Saugerties: Lydecker
Stone Ridge:
Ulster: Johnson
West Hurley:
Olive-West Shokan: Scott-Childress
Woodstock:

Call to Order: Chair Rees called the meeting order at 10:00 a.m.

Action Items

1. **Approval of Minutes – May 2, 2013:** Lawrence moved, Alderdice seconded and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
2. **Appointments to System Services Advisory Committee –** Ulster County: Dempsey and Johnson; Putnam County: Rees and Haar; Dutchess County: TBD; Columbia County: Alderdice and Garafalo; Greene County: TBD.

Reports

1. MHLS Board President Peter Hoffman gave a report on the new Director search. The MHLS Board has hired Bradbury Associates/Gossage Sager Associates to conduct an Executive Director search. All Directors should have received a questionnaire asking for input. The process will run at least through September 2013. Recruitment and advertisement will be national and public. Dan and Jobeth will be at MHLS for multiple days to solicit and review information and conduct phone and in person interviews. Candidates will be reviewed by all at some point in the process, and will make public presentations to the Directors. The MHLS board will make final selection. Columbia County is currently one Board Member short, and the Board would like full representation for the vote in September. Lawrence and Rees will be asked to participate in the search committee as long as they are not nominated and decide to pursue nomination for the position. Meetings are scheduled for June 10 and 11 at MHLS. Will attempt to settle 5 satellite locations for other meetings to make it more accessible for farther Directors and keep the groups smaller.
2. **MHLS Reports**
 - a. **Executive Director:** Nyerges reviewed his printed report distributed prior to the meeting. In addition, he expanded on the following:
 - i. The System Services Ad Hoc and System Funding Task Force meeting was productive, and gave good feedback on the budget. One suggestion was setting aside an additional \$30,000 for applications and services. Mileage reimbursement was met with mixed feelings; the idea was originally to equalize the cost of participation for Director's attending from farther away and was started with phone reimbursement. The idea of video

conferencing or Skyping was raised as a way to equalize. Hoffman will present the idea of the system providing videoconferencing capability to equalize access to the MHLS Board.

- ii. On page 4, the third paragraph should read “every dollar increase be applied to members assessment.” As state funding goes up, a percentage of the increase should go to reducing member assessments.
- iii. Gerry Formby will publish the 2012 data from annual reports soon.

b. **Consultants**

i. **Merribeth Advocate:** See report in DA packet. In addition, she reported the following:

1. OverDrive statistics sheets are updated. May was the biggest month ever. Innovative will allow OverDrive to put holds on ebooks through Sierra. McCarthy reports that Innovative is slowly rolling that out via Encore first, but will not be limited to Encore only. This would allow the “my account” section to reflect OverDrive checkouts. OverDrive checkouts will most likely not be reflected in patron reading histories, but McCarthy will report back on that.
2. Advocate will send out listing of non-fiction books for kids that support core curriculum, which can be used by member libraries and is annotated.
3. MHLS Board openings need to be filled. Columbia county has two openings, one 5-year, and one 1-year. Ulster county will also have an opening. Peter Hoffman’s term is up shortly as well.

ii. **Rebekkah Smith Aldrich:** See report in DA packet. In addition, she reported the following:

1. Don’t forget that advocacy is a year-round effort. The Legislative Committee is meeting today. Libraries are at 84% of full funding, and the committee is focusing on gaining Assembly support this year.
2. OGS pricing is available to all public libraries; there is a link in report for those interested. The pricing is well worth signing up for.
3. LibraryAware is offering new webinars, called Inspiration Sessions. They are also introducing new templates and new ideas. Aldrich will look into the Facebook glitch and what it will cost to continue to subscribe after the MHLS contract expires at the end of next year.
4. Please get the word out about the Friend’s Support Group coming up in July.

iii. **Robert Drake:** See report in DA packet. In addition, he reported the following:

1. If you need to change contact info and email addresses for staff at member libraries, please send all updates to: contacts@midhudson.org.
2. If you need/want an email that is @yourlibraryname, Drake can assist.

iv. **Eric McCarthy:** See report in DA packet. In addition, he reported the following:

1. There is a problem with hold shelf items. Make sure that your hold pick-up notices are going out as expected. McCarthy is working with Innovative to solve this problem.
2. McCarthy is assisting in cataloging while Karen O’Brien is on vacation. Send him an email if you see issues.

3. **MHLS Board Liaison:** See attached report. Last meeting was May 8th at Saugerties. The Board accepted Nyerges’ resignation and hired a consulting firm to conduct a Director search.

4. **Advisory Committees**

- a. Central Library/Collection Development: Next meeting is June 10th.
- b. Continuing Education/Professional Development: See minutes in packet. Next meeting is October 23rd.
- c. Marketing: Next meeting is June 13th.
- d. Resource Sharing: Next meeting is June 26th.
- e. System Funding Task Force: Meeting immediately following today’s DA meeting.

Old Business:

1. **Mobile App Recommendation:** Boopsie. Rees recommended we refer issue to System Services Advisory Committee. Lawrence moved, Keaton seconded, and it was **UNANIMOUSLY VOTED** to accept the referral.

Information:

1. Friends of the Poughkeepsie Public Library District will host their book sale next weekend, featuring over 200,000 items. The sale will run Friday, Saturday, Sunday, Monday and Tuesday.
2. Aldrich reminded Directors that the special collections survey is out for another few days. Please fill it out.

3. Cosgrove reminded Ulster county Directors about the Tutor.com webinar scheduled for this Friday at 9am.
4. Lawrence noted that the Poughkeepsie Public Library District received a Big Read grant, which will feature The Shawl, a holocaust survival story. Hoping to have Jane Yolen and Eric Larson as part of the associated programming.

Adjournment: Lawrence moved, Gonazalez seconded and it was **UNANIMOUSLY VOTED** to adjourn the meeting. Rees adjourned at 11:23 a.m.

The next meeting of the MHLS Directors' Association is scheduled for **Wednesday, July 24th** beginning at 10:00 a.m.

Respectfully submitted,

AnnaLee Giraldo
Kinderhook Memorial Library

2013 Meeting Dates

Wednesday, July 24th
Monday, September 9th
Friday, October 4th
Wednesday, October 3rd
Thursday, November 7th (snow date: 11/8)
Friday, December 6th