



Executive Director's Report to Director's Association – December 2013

1. Staff Appointments

- Cataloging Specialist, Gina Loprinzo, resigned her position effective November 1, 2013. Former Cataloging Specialist, Nina Acosta, has been appointed to the full time position effective November 4, 2013.

2. Auditorium Basement Asbestos Abatement Project

- Asbestos was located in the basement floor tiles and mastic, which have been removed. We understand tile asbestos removal creates a minimum, if any, release of asbestos in the air. However, air filtering was done during the entire removal process and air samples were conducted during and after removal by an independent laboratory meeting all state code requirements. Additionally, carpet, walls, and the HVAC have been cleaned.

3. Agreement with Town of Union Vale

- Conferred with Carol Rodriguez (Beekman Library Director), Sarah Potwin (LaGrange Association Library Director), Erin Barnard (Millbrook Free Library Director), and Susan Totter (Dover Plains Library Director) regarding an agreement with the Town of Union Vale for providing public library services. I also spoke with Union Vale Town Supervisor Lisette Hitsman. A 2014 agreement between MHLS and the Town, which includes a \$30,000 payment from the Town for public library services, is pending signatures.

4. Putnam Valley Free Library Building Issues

- Conferred with Kathleen McLaughlin (Putnam Valley Free Library Director) regarding building and bridge structural problems and options on proceeding with service delivery and repairs.

5. Executive Director's MHLS Events Participation - November

- Director's Association Meeting
- System Services Advisory Committee Meeting
- Basic Library Law for Trustees Webinar
- Ulster County Public Library Directors Meeting
- PULISDO--Public Library Systems Directors Organization Conference Call
- State Library/Public Library System Directors Conference Call
- Dutchess County Directors Association Meeting

- Marketing Advisory Committee Meeting
- Finance Committee Meeting
- Central Library/Collection Development Committee Meeting
- Assemblymember Didi Barrett Conference Call
- Putnam County Library Directors Meeting

6. Moving Forward Project

- I look forward to working with the Directors and other stakeholders on processes and products that ensure services and resources are aligned and meeting the needs of members.
- Proposed Steps in the Moving Forward Project Include:
 - Developing a detailed analysis report of system services including all resources allowed to each service, outputs, outcomes, and return on investment.
 - Reviewing the system's Plan of Services to ensure the Plan and the detail service analysis are aligned.
 - Seeking prioritization of system services by stakeholders.
 - Establishing an Action Plan component to the Plan of Service based on project findings.