

\*\*\* DRAFT (Revision 1) \*\*\*  
MHLS Directors' Association  
Minutes of Meeting – Thursday, September 8, 2011

Attendance

Columbia County

Chatham:  
Claverack:  
Germantown:  
Hillsdale:  
Hudson:  
Kinderhook:  
Livingston:  
New Lebanon: Bogino  
North Chatham:  
Philmont:  
Valatie:

Dutchess County

Amenia:  
Beacon: Keaton  
Beekman: Rodriguez  
Clinton: Sennett  
Dover Plains:  
East Fishkill: Goverman  
Fishkill:  
Hyde Park:  
LaGrange: Karim  
Millbrook: Rogers  
Millerton: Leo  
Pawling: Jarzombek  
Pine Plains: Hill  
Pleasant Valley: Pulice  
Poughkeepsie: Lawrence  
Red Hook: Freudenberger  
Rhinebeck: Cook  
Rhinecliff: Meyer  
Staatsburg: Rothman  
Stanford: Christensen  
Tivoli:  
Wappingers: Barnard

Greene County

Athens:  
Cairo:  
Catskill: Ray  
Coxsackie: Deubert  
Greenville:  
Haines Falls:  
Hunter:  
Windham:

MHLS Staff

Nyerges  
Advocate  
Shedrick  
Aldrich

Putnam County

Brewster:  
Carmel: Buck  
Cold Spring: Thorpe  
Garrison:  
Kent: Rees  
Mahopac: Kaufman  
Patterson: Haar  
Putnam Valley: McLaughlin

Ulster County

Esopus: Tomaseski  
Highland: Kelsall-Dempsey  
Hurley:  
Kingston: Menard  
Marlboro:  
Milton: Ricciardone/Kelly  
New Paltz: Giralico  
Phoenicia: Priest  
Pine Hill:  
Plattekill:  
Rosendale:  
Saugerties: Goswami  
Stone Ridge:  
Ulster: Johnson  
West Hurley:  
Olive-West Shokan:  
Woodstock:

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**Call to Order:** Chair Kelsall called the meeting order at 10:02 a.m. The Chair introduced Lois Kelly, the new director of the Milton library.

Action Items

1. **Approval of Minutes – July 8, 2011:** Cook moved, Haar seconded and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
2. **MHLS ILL Service Proposed Changes:** Cook moved, Rodriguez seconded and it was **UNANIMOUSLY VOTED** to approve the proposal that effective new requests October 1 MHLS will no longer ILL any item that is readily available for under \$25. MHLS will provide instructional guidance to member libraries on how to handle this change. **Note:** This change does not yet affect the ILL service provided by Adriance Memorial Library to Dutchess County libraries. Those libraries should continue with their own procedures until the county directors decide differently.
3. **MHLS 2012 – 2016 Plan of Service:** Goverman moved, Cook seconded and it was **UNANIMOUSLY VOTED** to approve the proposed Plan of Service. The MHLS Board of Trustees will next approve the Plan prior to transmittal to DLD in Albany.
4. **Central Library 1012 – 2016 Plan of Service:** Cook moved, Johnson seconded and it was **UNANIMOUSLY VOTED** to approve the proposed Central Library Plan of Service. The MHLS Board of Trustees will next approve the Plan prior to transmittal to DLD in Albany.

Reports

1. **MHLS Reports**

- a. **Executive Director:** Nyerges reviewed his printed report distributed prior to the meeting. In addition, he reported the following:
  - i. member libraries should review their policies and procedures on responding to police inquiries, particularly around the use of public access computers and possible violations of Section 245.11 "Public display of offensive sexual material" of the NY Penal Code.

- ii. an MHLs Action Memo on the annual member library survey was sent out in delivery, emailed to directors, and mailed to board presidents, and that it included two new questions about system trustees. The deadline for responding is October 7.
  - iii. the system annual meeting is October 28 and that he would be preparing a presentation on the public library "market" and its competition, as well as identifying external threats and opportunities.
- b. **Consultants**
- i. **Merribeth Advocate:** See report in DA packet. In addition, she thanked Faith Johnson of Town of Ulster Library for her generous donation of Big Books to the System collection (an estimated value of \$1200).
  - ii. **Rebekkah Smith Aldrich:** See report in DA packet.
  - iii. **Laurie Shedrick:** See report in DA packet. More financial information will be provided to the members prior to the vote on the proposed early adoption of Innovative's new Sierra platform. On an unrelated matter, Pulice asked if the System could review the means by which non-resident cards are issued. This matter will be referred to the Resource Sharing Advisory Committee.
2. **MHLs Board Liaison:** Liaison Freudenberger reviewed the report in the DA packet.
3. **Advisory Committees**
- a. Central Library/Collection Development: Did not meet. Next meeting scheduled for Wednesday, September 28.
  - b. Continuing Education/Professional Development: Did not meet.
  - c. Marketing: Did not meet. Next meeting scheduled for Thursday, September 22.
  - d. Resource Sharing: While not in the packet, the minutes of the August 17 meeting were reviewed. Proposed Action Items will be New Business in October with votes in November. Next meeting scheduled for November 18.
  - e. System Services Advisory Committee: Did not meet.
  - f. Sierra Migration Committee: Committee met on Tuesday, August 23. Meeting results are listed under Agenda's New/Proposed Business & Information.

**Old Business:** None.

#### **New/Proposed Business & Information**

- 1. **Sierra Upgrade:** The Committee created to review the proposal for an early adoption of Innovative's Sierra platform has recommended that the DA vote to accept early adoption. This will be proposed as an Action Item at the October DA meeting.
- 2. **2012 Member Library Database & Downloadable Costs:** This item was reviewed and then referred to the next DA meeting agenda as an Action Item.
- 3. **Michael Borges, NYLA Executive Director:** Due to weather and flooding conditions, this presentation was postponed to the October DA meeting.

**Adjournment:** At 12:00 p.m., Cook moved, Rogers seconded, and it was **UNANIMOUSLY VOTED** to adjourn the meeting.

The next meeting of the MHLs Directors' Association is scheduled for **Monday, October 3** beginning at 10:00 a.m.

Respectfully submitted.

Tom Lawrence, Secretary  
Poughkeepsie Public Library District

#### **Future Meeting Dates**

Wednesday, November 9  
Friday, December 2