

**MHLS Directors' Association**  
**Minutes of Meeting – Wednesday, January 5, 2011**

**Attendance**

**Columbia County**

Chatham: Sabin-Kildiss  
Claverack: Alderdice  
Germantown: Place  
Hillsdale: Briggs  
Hudson: Fleming  
Kinderhook: Johnson  
Livingston: Critchell  
North Chatham:  
Kurashige  
Valatie: Powhida

**Dutchess County**

Beacon: Keaton  
Beekman: Rodrigues  
Clinton: Sennett  
Hyde Park: Callahan  
LaGrange: Karin  
Millbrook: Rogers  
Pine Plains: Hill  
Pleasant Valley: Pulice  
Poughkeepsie: Lawrence  
Red Hook: Freudenberger  
Rhinebeck: Cook  
Rhinecliff: Meyer  
Staatsburg: Rothman  
Stanford: Christensen

**Greene County**

Cairo: Kamecke  
Catskill: Ray  
Coxsackie: Deubert  
Windham: Begley

**Putnam County**

Carmel: Buck  
Cold Spring: Thorpe  
Garrison: Donick  
Kent: Rees  
Mahopac: Kaufman  
Patterson: Haar

**Ulster County**

Esopus: Tomaseski  
Highland: Kelsall  
Marlboro: Cosgrove  
Milton: Coccio  
New Paltz: Giralico  
Plattekill: Georghiou  
Ulster: Johnson  
West Hurley: Lustiber  
Woodstock: Raff

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**Call to Order:** Chair Kelsall called the meeting order at 10:00 a.m.

**Action Items**

- 1 **Approval of Minutes - December 3, 2010:** Cook moved, Haar seconded and it was **VOTED** to approve the minutes of the previous meeting as presented.

**Reports**

**1. MHLS Reports**

- a. **MHLS Interim Director:** Advocate added the following items to her previously distributed report:
  - i. Balance of 2010 state aid should be forthcoming by the end of January.
  - ii. State Librarian Margolis continues to convalesce at home.
  - iii. At the request of the MHLS Board of Trustees, the billing cycle for automation has been modified to be a bill in advance of service and on a bi-monthly basis. Libraries having budget difficulties with this shift should call MHLS to advise them of an alternative payment plan.
  - iv. Reinforcing what has been observed by all, there needs to be further ebook purchases in order to meet demand. Purchases are being held due to the non-receipt of 2010 Central Library Development Aid.
  - v. There were 43 responses to the 2010 system services evaluation. Some areas of improvement were noted. Future surveys need to have a better response rate.
  - vi. MHLS staff will conduct 22 focus group meetings in preparation of the new Plan of Service.
  - vii. The sexual predator video announced as being available at local public libraries will be sent within the coming month.
- b. **Consultants**
  - i. **Rebekkah Smith Aldrich:** See report in DA packet.
  - ii. **Christina Ryan-Linder:** In addition to her written report, Ryan-Linder reminded attendees she is the new HIP contact, that there is a new HIP website up and running, and that Teen Tech Week is March 6 – 12.
  - iii. **Laurie Shedrick:** Shedrick was not in attendance due to a previously scheduled absence. However, members were reminded to verify their Millennium “closed” dates for 2011.

2. **MHLS Board Liaison:** Freudenberger reviewed her written report distributed with the meeting packet.

**3. Advisory Committees**

- a. Central Library/Collection Development: Committee’s first meeting of 2011 is scheduled for Friday, February 25.
- b. Continuing Education/Professional Development: No report.
- c. Marketing: The draft minutes of the Committee were distributed in the meeting packet. Members need to pay careful attention to the assignments and deadlines for revisions to the OPAC. The Committee’s first meeting of 2011 is scheduled for Wednesday, March 16.
- d. Resource Sharing: The Committee’s first meeting of 2011 is scheduled for Tuesday, February 8.

**Old Business:** None.

**New/Proposed Business & Information**

- 1. eBooks for Children:** There was a general discussion concerning ebooks and title availability. All agreed more titles and more copies are needed. There was also general agreement that there were not sufficient juvenile titles available to consider adding such a targeted collection. After lengthy discussion, Lawrence and Advocate agreed to develop a draft ebook collection development policy for review and approval at the February meeting of the MHLS DA. The draft policy should be ready for distribution the week of January 24.
- 2. VIP and Internal Database Usage:** Lawrence asked members to refrain from using library bar codes associated with a VIP P-Type when accessing databases from inside the library. This masks library usage and erroneously skews usage reports to the VIP P-Type.

**Adjournment:** At 11:33 a.m., Giralico moved, Johnson seconded, and it was **VOTED** to adjourn the meeting.

The next meeting of the MHLS Directors' Association is scheduled for Thursday, February 3 at 10:00 a.m. (although the start time MAY be moved to 10:30 a.m.).

Respectfully submitted.

Tom Lawrence, Secretary  
Poughkeepsie Public Library District