

Agenda Attachment

2012 Member Library Database & Downloadable Costs

- **Background:** The MHLS Central Library / Collection Development Advisory Committee reviews the usage of system-wide databases to insure they are cost effective and being used enough to be worthy of renewal. The committee also reviews the Central Library Development Aid (CLDA) budget that cost-shares the price of the databases with the member libraries.
- **Issue:** Each year the Directors Association votes to approve the recommended package of cost-shared databases for the coming year. The attached '**MHLS Database & Downloadable Costs – Totals By Year**' shows the total cost of all collectively purchased databases proposed for 2012 (Bookletters, Chiltons, Gale Testing & Education, Heritage Quest, Mango, Syndetics, TumbleBooks and OverDrive). A chart that breaks this cost down by the individual databases is at <http://midhudson.org/databases/2012.pdf>. The amount listed for the CLDA portion is at this time a worst-case estimate, and could possibly contribute more upon seeing actual 2012 funding figures from DLD, which would bring down the estimated member library amount.
- **Recommendation:** To approve the 2012 Database & Downloadable Costs.
- **Status:** New Business at September meeting, Action Item at October meeting.

Upgrade to Sierra ILS System

- **Background:** At the July meeting the DA appointed a Sierra Migration Sub-Committee to investigate if we should take advantage of the early adoption price reduction and perks being offered by Innovative to upgrade from Millennium to Sierra. Millennium is coming to the end of its product life cycle, so this would be an inevitable upgrade at some point. The cost reduction is for a limited time, with an October 31, 2011 signing deadline. Since 50% of the cost is due at signing and 50% at the anticipated launch in Spring 2013, the MHLS Business Office is developing a projection to see what proportion of the cost the Migration and Module portions of the Member Capital Fund will cover.

Committee members and MHLS staff (Jeanne Buck, Steven Cook, Tom Lawrence, Gloria Goverman, Julie Kelsall, Merribeth Advocate, Mike Nyerges, Laurie Shedrick, Robert Drake, Karen O'Brien, Kit Kasell) met with Innovative staff (Mary Chevreaux, David Hemingway-Turner) to get information and ask questions.

Upgrading to Sierra brings advantages including:

- Improved interface
- Retains Millennium functionality and all current products are carried over
- Takes advantage of new technology and gadgets (apps)
- No need to log into multiple modules (Circ, Cat, Acq) with multiple licenses
- Built to have better future functionality
- More consortium-friendly features
- Incorporates connections to social media

Early adoption benefits include:

- 25-50% discount off the standard cost
 - Free second server
 - Reduced cost for replacing application server (\$13,000 savings)
 - INN-Appreciation Rewards (bonus points) we can use for new products
 - No increase in Maintenance, even though we get new modules
 - Online Patron Registration module at no charge
 - RSS Feedbuilder module at no charge
- **Issue:** Waiting to commit to the upgrade to Sierra would mean we pay more and get less.
 - **Recommendation:** The consensus of the committee is to migrate to Sierra as an early adopter.
 - **Status:** New Business at September meeting, Action Item at October meeting.
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Valid Registration Identification at Check Out:

- **Background:** Patrons at times wish to check out items using a card that belongs to someone else or without their own card in hand.
 - **Issue:** Because library materials can be the property of other libraries standards of acceptable identification need to be required for checkout.
 - **Recommendation:** Add to the Resource Sharing Standards-“Circulation requires a valid library card, the only exception being a photo ID with address that matches the one in Millennium.”
 - **Status:** Discussed at September meeting, Action Item at October meeting.
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Marking Circulating Library Materials:

- **Background:** It is difficult to identify items as being part of a member library collection when they are not obviously labeled as such. Items can be mistaken for donations or discarded if not properly identified with labels or stamps
- **Issue:** Items need to be labeled to be identified with a library collection.
- **Recommendation:** Add to the Resource Sharing Standards- All circulating library materials must be marked on the exterior identifying the item as a library material (spine label, stamp, etc.)
- **Status:** Discussed at September meeting, Action Item at October meeting.