

MID-HUDSON LIBRARY SYSTEM
Resource Sharing Advisory Committee Meeting

Date: 5/22/15

Location: MHLS Auditorium

Committee members attending:

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| <input type="checkbox"/> Karen Garafalo (Columbia) | <input type="checkbox"/> Jeanne Buck (Putnam) |
| <input checked="" type="checkbox"/> Daniela Pulice (Dutchess) | <input checked="" type="checkbox"/> Julie Dempsey (Ulster) |
| <input checked="" type="checkbox"/> Stephanie Harrison (Dutchess) | <input checked="" type="checkbox"/> Katie Scott-Childress (Ulster) |
| <input checked="" type="checkbox"/> Linda Deubert (Greene) | <input checked="" type="checkbox"/> Robert Drake (MHLS) |

Staff Attending: Merribeth Advocate

Others Attending: Tom Lawrence (PPLD)

Agenda Items:

1. Previous action items were reviewed to double check progress. Everyone was pleased with the success of the Book Club Request form.
2. Robert advised the group that the logo to the right of the OPAC can be removed, as it is a duplicate of the logo above, and that space could be used for other information. Many options were considered and it was decided to recommend that. This is included in a DA Action Item.
3. It was decided that the word "Online" in the OPAC under Facets not be changed as it correctly indicates where the item is located. However, once the committee began to look at the Facets, a preferred order was established. A DA Action Item lists in which order the committee recommends they be placed.
4. Link to add to catalog for patrons to "request a title" that is not owned by a MHLS library. Issues discussed include what information they would need to provide and who should house the request and act on it. While most were in favor of adding this feature, it was decided to refer the issue to the Central Library/Collection Development Advisory Committee because of the collection development aspect, and to streamline the process between OverDrive and OPAC requests. The committee does strongly urge that Collection Development request the patron's name and home library and that each member library be asked to designate a contact person for these requests (although what each library chooses to do with these requests would be left up to them). Robert will prepare a draft of the online form.
5. In order to clean up the OPAC, the amount of items with Discard, Claims Returned and Lost & Paid was studied. While some were in favor of deletion, it was decided that instead the records would be suppressed, so at least patrons will not see these items cluttering up the catalog. Some staff education will be necessary as those records will still be listed on the back end and may cross the desk and need updating. This is a DA Action Item.
6. Due to a conflict of availability, the RS meeting in July has been moved up to the 15th, if one is necessary at all.
7. eCards: These would be patron cards that can only be used for electronic resources such as OverDrive or databases, and would not require that a patron visit a library in order to be issued one. It was decided that Highland and Pleasant Valley would try different ways of doing this with Robert and report back to the group in the late fall as to its efficiency.

DA Action Item: **OPAC Changes - Remove Extra Logo and Reorder Facets**

- Background: The Resource Sharing Advisory Committee (RSAC) is tasked with maintenance and suggested changes for the OPAC.
- Issue: It has come to our attention that the Logo on the right hand side is removable and the facets can be reorganized.
- Recommendation: The RSAC recommends that the Logo be removed, and that they facets be reorganized to be Format, Location, Found In, Collection, Availability, Subject, Place, Language and Pub Date.
- Status: Discussed at 3/22/15 RSAC meeting; Action Item at 6/2/15 DA meeting.

DA Action Item: **Suppression of Statuses in the OPAC - 'Lost & Paid', 'Discard' and 'Claims Returned'**

- Background: The RSAC is tasked with the maintenance of records in the database.
- Issue: The shared ILS is cluttered with items in various statuses that add to the patron burden when doing an OPAC search.
- Recommendation: The RSAC recommends that items with a status of Lost & Paid, Discard and Claims Returned be suppressed in the catalog after 3 months, and that items with a status of Missing, Missing In Transit, On Search, Repair and Billed be suppressed after 3 years.
- Status: Discussed at 3/22/15 RSAC meeting; Action Item at 6/2/15 DA meeting.