

**Mid-Hudson Library System
System Services Advisory Committee Meeting**

Date: 9/2/2015

Location: MHLS

Committee Members Attending:

Julie DeLisle (Columbia)	Patti Haar (Putnam)
Karen Garafalo (Columbia)	Julie Dempsey (Ulster)
Gloria Goverman (Dutchess)	Staff Attending: Merribeth
Advocate	
Carol Rodriguez (Dutchess)	Tom Sloan
Debra Kamecke (Greene)	Linda Vittone
	Other: Tom Lawrence

Committee Members Absent

Linda Deubert (Greene)
Frank Rees (Ulster)
Vacant (Putnam)

Meeting was called to order by Julie DeLisle, 2nd Vice Chair, at 11:56 a.m.

Action Items:

Member Libraries Capital Fund

Discussion: Does the SSAC wish to recommend the changes in the Members Capital Development Fund Policy be brought to the DA and when this would be done.

*Motion: SSAC accepts the revisions in the Capital Development Fund Policy as presented in Document 2.A.1.
(Dempsey/Rodriguez, approved unanimously)*

*Motion: Unassigned interest will be transferred to the underfunded portion of the Capital Fund.
(Rodriguez/Haar, approved unanimously)*

October Table Talk

Discussion: Topics for future Table Talks—weeding.

Motion: Table Talk topic for October will be the impact of the weeding 10/5 list and the direction for the future in your library. (Harr/Kamecke, approved unanimously)

2015 Mileage Grant

Discussion with no action at this time

Revisiting the re-voting procedure

Discussion with no action at this time

Delivery Services

Discussion: Three options (current, no Saturdays and adjusting the outliers, normalizing the stops) were explained and charts were reviewed. A suggestion was made to look into another option that would eliminate Saturdays, eliminate deliveries on days libraries are closed and normalize stops.

Motion to adopt Option 3 (Rodriguez/Goverman, approved 7-1)

Motion: Request that Mid-Hudson prepare for the next contract period by doing whatever it takes to maximize vendors. (Goverman/Dempsey, approved unanimously)

As chair of today's meeting, Julie DeLisle will present the option of adjusting the outliers and normalizing the delivery stops to the DA in October.

Liaison Reports

Julie Dempsey will attend the September Mid-Hudson Board Meeting to report on meetings in place of Frank Rees as he was not in attendance at today's SSAC meeting.

MHLS Policies

Discussion. SSAC has no recommendation on MHLS Policies at this time.

2016-2021 Library System Five-Year Plan of Services

Tom Sloan will present this plan as information on his Director's Report at the next DA meeting.

New Business

Tom Sloan will distribute the chart on the proposed bandwidths as a Mid-Hudson Alert.

Meeting Adjournment

Motion to adjourn at 3:05 (Garafalo/DeLisle).

Respectfully submitted,
Karen Garafalo, Assistant Secretary