

MID-HUDSON LIBRARY SYSTEM
System Services Advisory Committee Meeting

Date: March 3, 2017

Location: MHLS Auditorium

Committee members attending:

- Thea Schoep (Columbia)
- Julie DeLisle (Columbia)
- Carol Fortier (Dutchess)
- Gloria Goverman (Dutchess)
- Debra Kamecke (Greene)

- Linda Deubert (Greene)
- Gina Loprinzo (Putnam)
- Patti Haar (Putnam)
- Julie Dempsey (Ulster)
- Tom Sloan (MHLS)

Staff Attending: Merribeth Advocate (MHLS), Linda Vittone (MHLS), Tom Lawrence (PPLD)

Others Attending: Brooke Dittmar (Town of Esopus), Michele Capozzella (Mahopac)

Discussion Items:

1. Tom L. presented revised data regarding costs for databases, eBook/eAudio, and catalog enhancements. Discussion focused on how extra money could be used in the future.
2. Tom S. presented proposed revised standards laid out by NYS Public Library Minimum Standards Subcommittee. Suggestion is to conduct a survey among MHLS libraries to get feedback. It will be helpful to have directors discuss at county meetings first. Survey links will be sent to County Chairs.
3. MHLS Plan of Service 2017-2021:
 - Revisions discussed included the suggestion to “coordinate on-site usability assessment of self-selecting libraries.” Julie suggested this be done early on in the plan so that progress can be measured.
 - Website user experience – discussion about user surveys and website analytics.
 - Public Awareness Campaign for e-Resources – Libraries would be able to opt into having messages sent to their patrons 3 times a year regarding Consumer Reports. Questions came up regarding patrons who have opted out of correspondence. Suggestion was for MHLS to send sample correspondence to member libraries, and libraries can choose what to send to their patrons or if they’d like MHLS to send for them.
 - MHLS Construction Priorities
4. MHLS Alerts Email List – Patti questioned what types of emails should be going to the Alerts Listserv vs. Directors’ List etc. Tom S. cited the descriptions about the various lists on the MHLS website. Julie suggested “Alerts” be changed to “Announcements,” perhaps using “time sensitive” in the subject line for those that need it. Tom requested to have forwarded to him any emails that are felt to be posted inappropriately to “Alerts.”
5. Discussion ensued regarding acclimating new directors and getting all pertinent information to them in the appropriate manner.
6. Clarifications to MHLS Direct Access Plan – this will be discussed at the April DA meeting.