

MID-HUDSON LIBRARY SYSTEM
System Services Advisory Committee Meeting

Date: 9/25/17

Location: MHLS Auditorium

Committee members attending:

Thea Schoep (Columbia)
 Julie DeLisle (Columbia)
 Tom Lawrence (Dutchess)
 Gloria Goverman (Dutchess)
 Sue Ray (Greene)
 Linda Deubert (Greene)

Gina Loprinzo (Putnam)
 Patti Haar (Putnam)
 Brooke Dittmar (Ulster)
 Julie Dempsey (Ulster)
 Tom Sloan (MHLS)

Staff Attending: Merribeth Advocate (MHLS), Laurie Shedrick (MHLS)

Discussion Items:

1. Schedule of DA and DA committee meetings: Discussion focused on number of yearly meetings necessary for the DA and committees. DA Bylaws require a minimum of 5 DA meetings per year. Tom S. mentioned that the MHLS auditorium will have the ability to broadcast meetings by 2018, therefore allowing directors to at least view the meetings remotely. Bylaws would have to be revised if it's decided that voting could happen remotely. Linda moved that the number of DA meetings should be a discussion item at the October DA meeting. Tom L. seconded. Discussion will take place during table talks, with SSAC members recording comments at each table. Tom S. and Merribeth will draft a compilation of discussion points. SSAC members will present findings to Merribeth via email, who will compile the findings to be discussed at a Gotommeeting with SSAC members before the November DA meeting.
2. DA Committee Seats by County: In the past, smaller counties had 1 representative on certain committees, while larger counties had 2. There are now only 3 committees. It is recommended that each county should have 2 representatives on each committee.
3. Sierra Licenses: The Resource Sharing Committee recommended that Sierra licenses which have no activity for 2 ½ hours will be closed out. After this has been in effect for some time, it will be discussed whether more simultaneous login connections are needed. There was some discussion about the history of the member libraries' assessment fees and how they were originally agreed upon. Tom L. offered to do a presentation for newer directors to help them understand the fees chart.
4. Action Planning: Tom S. presented a discussion draft of the Action Plan Activities which have been reviewed by the Personnel & Planning Committee. One recommendation is the elimination of the Book Club in a Bag program. This was reviewed by the Central Library and Resource Sharing Committees. The Book Club Request Form is an alternative to the Book Club in a Bag and doesn't have any expenses associated with it.
5. Reporting on MHLS Services/Consultant Reports to MHLS Stakeholders: The proposed methods for reporting was reviewed. Going forward, consultant reports will be plan of service driven.
6. Tom L. suggested the money from the Better World Book drop should go toward the annual maintenance of the 10 new Sierra Licenses. The general consensus was that this was a good idea.

Respectfully submitted
Gina Loprinzo, Assistant Secretary