

MID-HUDSON LIBRARY SYSTEM
Resource Sharing Advisory Committee Meeting

Date: April 12, 2012

Location: MHLS Auditorium

Committee members attending:

- | | |
|--|--|
| <input type="checkbox"/> Luisa Sabin- Kildiss (Columbia) | <input type="checkbox"/> Jeanne Buck (Putnam) |
| <input checked="" type="checkbox"/> Daniela Pulice (Dutchess) | <input checked="" type="checkbox"/> Julie Dempsey (Ulster) |
| <input checked="" type="checkbox"/> Carol Rodriguez (Dutchess) | <input checked="" type="checkbox"/> Kelly Tomaseski (Ulster) |
| <input type="checkbox"/> Bonnie Snyder (Greene) | <input checked="" type="checkbox"/> Eric McCarthy (MHLS) |

Staff Attending: Karen O'Brien, Mike Nyerges, Merribeth Advocate

Others Attending: Lisa Karim (LaGrange), Tom Lawrence (PPLD), Janet Huen (PPLD), Bonnie Corrado (Tivoli)

Meeting called to order at 10:10 by Julie Kelsall-Dempsey. Daniela Pulice made a motion to approve the minutes with Carol Rodriguez seconding. Motion passed.

Action Items:

1. Eric will remove the "request" button from the initial search results screen in the OPAC.
2. Resource Sharing Standards under 4. Fines and Fees A. will be changed to say "If at time of payment fines \$25 or over are owed to any one library, payment must be sent to the owning library. "
3. Eric will delete items in the system according to the already approved deletion schedule. He will then present to the May DA meeting how many more items could be deleted if the recommendation were updated to 18 months. Patron records that have expired for more than 3 years (also already on the approved schedule) and owe less than \$10 will also be deleted.
4. Eric will work on offering a mandatory patron data entry training.
5. Eric will begin to create canned Create List reports and a create list FAQ.
6. Eric will send out an action memo to member libraries reminding them that passwords must be changed so that MHLS can promise security of patron records, with the option for libraries to set individual staff logins as well.
7. Eric will compile loan rule statistics for the Loan Rule Task Force.
8. Eric will investigate the possibility of asking patrons to answer a simple question when done with the opac (along the lines of "how satisfied were you with the way you found the information you were looking for").
9. Eric will investigate whether the edition statement can be made keyword searchable.

Discussion items:

1. There was much discussion regarding common loan rules. Eric reports that the existing loan determiner table is complex and finite, and future innovations may lag behind because of our inability to create enough loan rules to support them. To that end Tom will ask the DA to volunteer members of a Common Loan Rule Task Force.
2. Eric noted the presence of many old item records whose status are other than "checked in". The committee reviewed the already approved deletion schedule and charged Eric to act on it while preparing statistics on 18 months rather than 3 years to clean up the database in preparation for the migration to Sierra as there might be a per record migration charge.
3. Eric noted that not only have passwords not been regularly changed but that they are not sufficiently complex enough.

4. MidHudson will begin to charge for custom Create List reports after the Sierra migration when member libraries have had sufficient time to avail themselves of training.
5. Member libraries are eager to have local holds turned on for their items. Eric reports that given the current amount of individual loan rules we have, doing this for all libraries would prohibit future item types from being added.
6. The committee decided not to investigate further WAM stat training at this time. Individual libraries may contact Eric if necessary. MHLS will continue to post the basic WAM stats.
7. There was brief discussion of potential users group topics, with the group agreeing that data entry on all levels was probably the most important topic at this time.
8. As the committee reviewed the Advisory Committee responsibilities it was discussed that one area that had not formally been pursued was patron satisfaction with the ILS. To that end the system will begin to ask staff going to OPAC trainings for information regarding their patron/opac interactions and possible survey questions can be compiled.
9. Discussion of abridged versus unabridged books on cd was brought up by Karen O'Brien. The conclusion was to leave the information in both the edition and note field so that it would be keyword-searchable (via the note field) and visible from the initial results screen (via the edition statement).