AGENDA ATTACHMENT

Action Item #2: **Distributing the Initial Cost of Innovative Self-Checkout**

· **Background:** When start-up costs for new Innovative consortium-priced products and services are incurred by a member library, and other members opt to purchase the product or service at a later date, there should be a process of how that cost is shared. We would like to encourage early adoption of automation enhancements, but have a mechanism for early adopters to potentially recover some of the initial cost.

· **Issue:** The System Services Ad Hoc Committee was asked to formulate a process for distributing the initial consortial cost of the Innovative Self-Checkout, which was $5,800. (The Self-Checkout module itself is separate and would cost each library purchasing it $3,200).

· **Recommendations:**

1. Purchases of new Innovative consortium-priced products will come before the System Services Ad Hoc Committee for evaluation on a case by case basis to determine how initial consortium buy-in costs will be shared. The Committee will then make its recommendation to the DA for the DA's approval.

2. In the case of the Innovative Self-Checkout, the initial consortium buy-in cost of $5,800 will be paid by the Mid-Hudson Library System. Libraries purchasing the Self-Checkout shall reimburse the System for this initial consortium buy-in based on their chartered service population, (provided by the Division of Library Development) as a percent of the total chartered population served in the Mid-Hudson service area.*

· **Status:** New Business at October meeting, Action Item at November meeting.

* For example, the chartered population of the Howland Library in Beacon is 27,294. The total population served in the Mid-Hudson Library System is 629,059. Therefore, Howland's percentage of the initial consortium buy-in is 4.39%, which is $254.62.

New/Proposed Business #1: Local Holds
- **Background:** Libraries had asked for the ability to designate items in the collection that are often in high demand "locally holdable" as long as there was another copy in the library holdable by all. Two libraries piloted the program with success and the Director's Association voted to allow the i-type to be given to any library that wanted to utilize it.

- **Issue:** Due to concerns with conflict regarding Free Direct Access and Local Holds, the committee was asked to evaluate the necessity for local holds and craft language for allowing an exception. In looking to craft the language, statistics were evaluated and the committee decided to rescind its previous recommendation to allow the material type.

- **Recommendation:** The Resource Sharing committee now recommends that local holds not be allowed on any material type with the exception of equipment (which includes e-readers and museum passes).

- **Status:** New Business at November meeting.

New/Proposed Business #2: December Break-Out Discussion Session on MHLS Plan of Service Element: Communications
- **Background:** As part of the ongoing evaluation of MHLS System Services as related to the 2012-2016 Plan of Service, the System Services Ad Hoc Committee has recommended a multi-element evaluative mechanism that includes surveys as well as face-to-face discussions.

- **Issue:** An element of the process includes break-out discussion sessions at Director's Association meetings on various Plan of Service elements.

- **Recommendation:** The System Services Ad Hoc Committee recommends a discussion at the December DA meeting on the topic of Communications. Directors will break into 4 groups (each facilitated by a System Services Ad Hoc Committee member) to discuss the statement "The communication from MHLS empowers effective running of my library." There will be a reporting-out from each group to the whole, followed by a group discussion.

- **Status:** New Business at November meeting.