

MID-HUDSON LIBRARY SYSTEM
Continuing Education / Professional Development Advisory Committee Meeting

Date: October 15, 2012

Location: MHLS Auditorium

Committee members attending:

☐ Vicki Kurashige (Columbia)

☒ Erica Freudenberger (Dutchess)

☒ Susan Totter

☒ Candace Begley (Greene)

☒ Maria Steinberg (Putnam)

☒ Sukrit Goswami (Ulster)

☒ Faith Johnson (Ulster)

☒ Merribeth Advocate (MHLS)

Staff Attending: Lauren Muffs, Deb Weltsch, Mike Nyerges, Rebekkah Smith Aldrich, Eric McCarthy

Discussion Items:

- Review of 7/30/12 minutes: Susan approved, Maria seconded
- Review of 2012 CE Program Occurrences: 63 programs with 945 attendances as of 10/1/12.
- Review of Workshop Evaluation Summaries: Committee reviewed the participant evaluation summaries of every MHLS workshop held since the last committee meeting.
 - Suggestion to add line to summaries about whether or not people chose to attend or were being required
 - Overall positive response to workshops
 - Workshops are high-quality
 - Positive feedback about hands-on opportunities
 - Lackluster attendance from Columbia & Greene counties
 - Customer Service workshops should be provided. To develop this training a Customer Service Team: Sukrit, Debra, Rebekkah, Merribeth, Mike & possibly members of the Marketing Committee
 - Request for New Staff Orientation in 2013
- Review of post-workshop outcome-based follow-up evaluations on select workshops:
 - Able to track whether people who have attended workshops have made changes as a result of attendance
 - Committee noted that for the Patron Data Entry Training, 80.6% of respondents reported making changes as a result of attending.
 - Lack of positive responses to whether or not changes have been made should not be viewed negatively; may be a result of any number of factors
 - Look at how to have more people respond to the post-workshop evaluations, or encourage people to respond in greater numbers
- Technology/Innovative training:
 - Sierra Transition Training: We will have access to the database, but won't be able to have the ability to check-in, check-out or other functions prior to the transition. Trainings will be able to show staff what the new ILS will look like. Look & feel of training will be dictated by what Innovative will be able to offer. Eric predicts the transition will go smoothly, but all staff will have to be reminded to slow down and watch the screen.
 - Working on developing Collection Development workshops, using Create Lists as a Collection Development tool (how is your collection performing?) This is will developed with additional input from the Central Library / Collection Development Advisory Committee.

- Eric will work with Gerry to develop training for making the data from Create Lists look better through Excel.
- Central Library training 2013:
 - Interested in Collection topics:
 - Readers Advisory for frontline staff
 - Collection Development: core collection for non-fiction; analysis of current collection, weeding(coordinated w Eric)
 - Customer Service Training (before summer increase in use)
- Online training:
 - Liz, MHLS temporary staff is working on a special project with brief video-driven instruction pieces to be embedded on OPAC help page.
 - MHLS has a license for GoTo Webinar. Committee brainstormed on how to best use this. Concerns were raised that not everyone appreciates Webinars; MHLS is limited by number of staff, can't realistically create Webinars with current resources
 - Online 10 things update: 50 graduates from the 1st session, 2nd session just under 30 people participating. Those that are self-motivated are having a positive experience.
 - Mango Library Spanish mini-grant program: Outreach funds provided 17 mini-grants to staff who completed the program. MHLS may do it again and offer the mini-grants once again.
 - Related national webinars are listed on MHLS calendar.
 - Committee discussed that the ability to participate in online training needs to be recognized by Directors and Trustees as legitimate education time, with work time allowed for participation so training time and cost is built into the budget.
- Other:
 - 'Tips for Developing a Successful Public Library/School Collaboration': this list of over 50 tips was developed by MHLS libraries who were recipients of 2012 Summer Reading at New York Libraries minigrants, and will be available on the MHLS website.
 - Each committee that's involved in a specific workshop/topic should see the results/feedback from those meetings. This committee would like to formalize this, providing a way to connect committees to the results of their recommendations.