

MID-HUDSON LIBRARY SYSTEM
Resource Sharing Advisory Committee Meeting

Date: 2/15/11

Location: MHLS Auditorium

Committee members attending:

X Luisa Sabin- Kildiss (Columbia)	X Jeanne Buck (Putnam)
X Daniela Pulice (Dutchess)	X Amy Raff (Ulster)
X Carol Rodriguez (Dutchess)	X Kelly Tomaseski (Ulster)
X Bonnie Snyder (Greene)	X Laurie Shedrick (MHLS)

Staff Attending: Karen O'Brien, Kit Kassel, Merribeth Advocate, Tara Stohr, Michael Nyerges

Others Attending: Fern Pellettieri (Chatham), Gloria Goverman (East Fishkill), Lisa Karim (LaGrange), Tom Lawrence (PPLD), Janet Huen (PPLD)

Meeting called to order at 10:01am by Amy Raff

Carol Rodriguez made a motion to approve the minutes of the November 19th meeting, seconded by Amy Raff

Action Items:

1. Overdrive does not link to all titles available via Project Gutenberg, only 15,000 titles. For this reason "selection" will be added to the specific bib records along with "for a complete list, link" to the end of the notes.
2. Merribeth Advocate will ask why the 15,000 titles were chosen by Overdrive.
3. An announcement will be made that libraries not wishing to fill correctional facilities requests not cancel the request, but let it move on to the next library, or call Tara at MHLS and let her know that they are not willing to lend.
4. Items missing parts should not be used to fill holds. The item's call number should reflect this (MISSING PARTS—NO HOLDS). Motion made by Jeanne Buck and seconded by Carol Rodriguez.
5. Collection agency fees should be paid in full—no partial payments. Libraries should not remove M-block "in collections." This will be done by the owning library. Motion made by Amy Raff and seconded by Kelly Tomaseski.
6. An announcement will be made to remind all libraries to put periodicals in envelopes before circulating via ILL bin.
7. Laurie will compile more accurate hold statistics.
8. Laurie add i-type for e-readers.
9. Karen O'Brien will create records for Oprah books available via Project Gutenberg.

Discussion Items:

1. County representatives asked member libraries to consider limiting music CD loan periods to no more than two weeks. This was not successful.
2. Daniela Pulice was concerned how many items being lent to the correctional facilities are lost. Merribeth presented that 5,777 items were lent by member libraries, with only 23 lost items. All lost items were paid for.
3. A patron was upset about receiving a bill for an item. Courtesy notices cannot be opted out of, so the committee chose not to turn on this service at this time. Library Elf offers a comparable service for free.
4. Items that are damaged or not complete should not be used to fill holds.
5. Collection agency fees must be made in full and forwarded to the owning library. Blocks in relation to this should not be removed by any library other than the owning library. This information is used to run reports.
6. Kelly Tomaseski mentioned that magazines and thin J books are being damaged during delivery. Periodicals are required to be placed in an envelope and an announcement will be put in the MHLS Bulletin.
7. Should the maximum fine be reduced from \$10 to \$5—not changed.
8. Reviewed Holds SWOT, but Laurie needs to create a more accurate report
9. Karen O'Brien wondered if members wanted to combine English and British versions of books, etc. It was decided to keep as separate records.

Daniela Pulice made a motion to adjourn at 2:00pm, seconded by Kelly Tomaseski.

Next Meeting: Monday, May 9th, 10am-1pm