

MID-HUDSON LIBRARY SYSTEM
Resource Sharing Advisory Committee Meeting

Date: May 9, 2011

Location: MHLS Auditorium

Committee members attending:

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|--|----------------------------|
| <input type="checkbox"/> Luisa Sabin- Kildiss (Columbia) | x Jeanne Buck (Putnam) |
| x Daniela Pulice (Dutchess) | x Amy Raff (Ulster) |
| x Carol Rodriguez (Dutchess) | x Kelly Tomaseski (Ulster) |
| <input type="checkbox"/> Bonnie Snyder (Greene) | x Laurie Shedrick (MHLS) |

Staff Attending: Merribeth Advocate, Mike Nyerges, Karen O'Brien, Laurie Shedrick

Others Attending: Janet Huen (PPLD), Tom Lawrence (PPLD), Lisa Karim (LaGrange), Christine Houlihan-D'Aleo (Tivoli) arrived at 10:48am

Meeting called to order at 10:02 by Amy Raff. Carol Rodriguez made a motion to approve the minutes of the February 15th meeting, seconded by Daniela Pulice

Action Items:

1. Laurie Shedrick will create a 2010 statistical report adding in service population, collection budget, and number of patron requests by library.
2. Committee reminds member libraries that all manual fees should be forwarded to the owning library regardless of the cause for the fee.
3. Request further information from Mahopac concerning loaning entire collections to one patron.
4. Remind members to include detailed notes damaged items about damaged items in order to save time when repairing (ex. disc 3, track 4 skips). Otherwise it takes too long to check/repair items marked as damaged because there are no details directing the staff to the specific problem.
5. Committee reminds member libraries to remove all extraneous slips from items, especially those containing personal information.

Discussion Items:

1. A concern was raised about prison staff using library materials for personal use, but borrowing them under the prison account. This is not true as actually it was for inmate staff.
2. What is to be done with the Holds Filled Analysis 2010? Daniela Pulice wants it used to create standards of collection development—give to the system, not just drain it; Daniela asks that population and collection budget should be included in stats, Tom Lawrence wants the number of patron requests by library; Tom suggested no holds on high demand items only, for one year—to be discussed at next meeting
3. Plan of Service: Came to consensus on editing the nine elements of Section 4 of MHLS 2012-2016 Plan of Service language that have to do with resource sharing.
4. Daniela Pulice wants paging order randomized in order to take away the rush factor and share the burden; forward sorting makes it more efficient and is part of contract; Tom Lawrence states that limiting high demand items could lessen this problem; put randomized paging to rest and look at high demand limits
5. Manual fees--what is appropriate? Any manual charges should be forwarded. Libraries can invoice each library. Libraries are allowed to add manual fees for books purchased or items not picked up.
6. Mahopac does not want to allow one patron to check out an entire collection due to the possible replacement cost. The Committee has no recommendations at this time.
7. The Millennium patch will fix most of the hold shelf item problems, but there was still a question about how to tell if item is frozen
8. Ask for detailed notes about damaged items so that owning library can save time in checking/repairing item.
9. Remind member libraries to remove extraneous slips, especially with personal info.

Next Meeting: Wednesday, August 17th, 10am-1pm