

MID-HUDSON LIBRARY SYSTEM
System Services Advisory Committee Meeting

Date: Sept. 5, 2013

Location: MHLS Auditorium

Committee members attending:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Sally Alderdice (Columbia) | <input checked="" type="checkbox"/> Debra Kamecke (Greene) |
| <input checked="" type="checkbox"/> Karen Garafalo (Columbia) | <input checked="" type="checkbox"/> Patti Haar (Putnam) |
| <input checked="" type="checkbox"/> Erica Freudenberger (Dutchess) | <input checked="" type="checkbox"/> Frank Rees (Putnam) |
| <input type="checkbox"/> Carol Rodriguez (Dutchess) | <input checked="" type="checkbox"/> Julie Dempsey (Ulster) |
| <input type="checkbox"/> Linda Deubert (Greene) | <input type="checkbox"/> Faith Johnson (Ulster) |

Staff Attending: Mike Nyerges, Merribeth Advocate, Linda Vittone

Others Attending:

Minutes from July 24, 2013 were reviewed and approved by _____, seconded by _____.

Action Items:

1. Recommend the Mileage equalization Grant be changed to 2013-2014 Equalization mini-grant program and reviewed in a year.
2. Based on feedback from surveys, recommendation to have steering committee revisit DA structure to develop a way to include everyone and invite teaching/sharing opportunities.
3. Committee recommends a discussion at the DA meeting on the topic of Outreach. Directors will break into 4 groups (each facilitated by a System Services Ad Hoc Committee member) to discuss the statement "MHLS provides information & awareness that assists my library in making community partnerships." There will be a reporting-out from each group to the whole, followed by a group discussion.

Discussion Items:

1. Review Mileage Equalization Grant- More restrictive than originally discussed. Reimbursement only to libraries already reimbursing directors. Suggestion to have a letter sent to member BOTs reiterating the importance of Director attendance at meetings and encouraging travel reimbursement. Process need to be as simple as possible without a lot of paperwork. This Committee was disappointed to hear after all the time and thought put into it, the MHLS BOT committee may be tabling the Equalization Grant until a new System Director is hired. Members still feel MHLS BOT members should not get reimbursed for travel.
2. 2014 Tentative member's assessment - Consensus of Committee to approve and recommend 2014 Member Assessment. Remove goal for MHLS BOT to adopt assessment fee in July for following year.
3. Review 2012 Director and Board President Surveys- MHLS received good information and is implementing services in response. Would like to get more participation from Board Presidents. Committee recommends a longer time period for Board Presidents to complete survey to give them the option of including full Board
4. Reviewed results of last DA breakout session- Next possible breakout session- Outreach.

DA New Business: November Break-Out Discussion Session on MHLS Plan of Service Element: Outreach

- **Background:** As part of the ongoing evaluation of MHLS System Services as related to the 2012-2016 Plan of Service, the System Services Advisory Committee has recommended a multi-element evaluative mechanism that includes surveys as well as face-to-face discussions.
- **Issue:** An element of the process includes break-out discussion sessions at Director's Association meetings on various Plan of Service elements.
- **Recommendation:** The System Services Ad Hoc Committee recommends a discussion at the DA meeting on the topic of Outreach. Directors will break into 4 groups (each facilitated by a System Services Ad Hoc Committee member) to discuss the statement "**MHLS provides information & awareness that assists my library in making community partnerships.**" There will be a reporting-out from each group to the whole, followed by a group discussion.

Next Meeting: Nov. 7 following the DA meeting (snowdate if needed is 11/8)

Minutes recorded by J. Kelsall-Dempsey