



Mid-Hudson Library System

103 Market Street, Poughkeepsie, New York 12601 | tel 845.471.6060 | fax 845.454.5940 | <http://midhudson.org>
Tom Sloan, Executive Director

Executive Director's Report to Directors Association – April 2014

1) Mileage Equalization Grant Program Implementation

- a) The amount of the MHLS match will be 75% of the IRS business rate paid semi-annually by MHLS to the Member Library. The amount of the Member Library match will be 25% of the IRS business rate.
- b) A Member Library Board passes a resolution providing their staff reimbursement at 100% of the IRS rate for travel to attend training or to participate in meetings sponsored by and located at MHLS. Member Library must file their Board resolution with MHLS
- c) Travel for January through June is due on Grant Report Form to MHLS on or before July 15. Travel for July through December 14 is due on Grant Report Form to MHLS on or before December 15.

2) Review of Public Library Construction Grant Program

- a) Responses to the online survey of Library Directors are available @ https://www.surveymonkey.com/sr.aspx?sm=S_2bQA2NdMqoRXrn4y73HHHXH3jTB8witV4vXFyIZgoVA_3d
- b) Review of the Construction Grant Program by the Incentives Committee was conducted at their Committee meeting on February 24. The Committee's report to the MHLS Board @ <http://board.midhudson.org/wp-content/uploads/2014/03/IncentivesCommitteeReport-February-24-2014.pdf>

3) Encore Implementation

- a) DISCUSSION DRAFT - Encore Implementation Process - Supplemental Document

4) Annual Members Survey - Priority Themes & Actions

A. Staff

1. *Provide software/online applications that can be used to support meeting and training participation by remote users*
 - a. *Develop and promote Web page of online training opportunities*
 - b. *Broadcast MHLS Board meetings (e.g., Skype)*
2. *Reduce the MHLS Service Fees (e.g., databases, OverDrive, assessment paid by member libraries)*
 - a. *Assessment of member service fees paid over years (e.g., total amount, percent of MHLS budget)*
 - i. *Database fees since 2009-2014*



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ii. ILS Assessment since 2009-2014

b. Review and discuss the findings of the assessment of member services fees paid over years with the DA and Board of Trustees

i. Present options (e.g., current value; less services=less cost)

3. Enhance advocacy efforts to promote libraries to local and NY State elected and appointed officials

a. Coordinate local office visits with members of the NYS Legislature

B. Board

1. Improve MHLS Board outreach by holding meetings throughout the MHLS service region

a. Adopted 2014 meeting schedule which includes meetings at the Cairo Public Library on May 7 and the Mahopac Public Library on September 17

b. Establish orientation and training for MHLS Board including focus on each county delegation and overview of county library issues

2. Recognize MHLS staff for the outstanding services being delivered

a. Adopted 2014 meeting schedule which includes Board/Staff Luncheon/Meeting on July 9

b. Feature a MHLS service and staff providing the service at each MHLS Board meeting

c. Conduct a comparative salary study between MHLS and other New York State Library Systems/related entities to be identified, using 2013 or newer salary information

5) SAVE THE DATE – FRIDAY, OCTOBER 24 – ANNUAL MEMBERSHIP MEETING

a) Preliminary Plans

i) Time

- 8:30 AM - Registration, Coffee & Bagels
- 9:00 AM - Breakfast Buffet
- 9:45 to 11:30 AM - Program

ii) Location – Poughkeepsie Grand Hotel

iii) Keynote Speaker

- Joe Murphy, Director, Library Futures (Innovative Interfaces)

<http://joemurphylibraryfuture.com/>



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6) Invitation to MHLS Board Meeting and Regional Meet/Greet

a) Wednesday, May 7, Cairo Public Library

i) 3:30-5:00 PM – MHLS Board Meeting

ii) 5:00-6:00 PM – Regional Meeting/Greet including presentation by Assemblymen Peter Lopez

7) Executive Director's Event Participation Since January 18

a) Ulster County Directors Meetings

b) Putnam County Library Association Annual Dinner Meeting

c) Columbia County Directors Meeting

d) Library Advocacy Day

e) Directors Association Meetings

f) System Services Advisory Committee Meeting

g) Central Library/Collection Development Advisory Committee Meeting

h) Advocacy Boot Camp Workshop

i) Putnam County Directors Meeting

j) Essential Trustee Duties & Responsibilities Workshop

k) Board's Incentives Committee Meeting

l) Board's Finance Committee Meeting

m) PULISDO--Public Library Systems Directors Organization Conference Call

n) State Library/Public Library System Directors Conference Call

o) Meeting with Senator Seward on Library State Aid Funding

p) MHLS Board of Trustees Meeting