

DRAFT

MHLS Director's Association

Minutes of Meeting –Friday, July 25, 2014

Attendance

Columbia County

Chatham: Delisle
Claverack:
Germantown:
Hillsdale:
Hudson:
Kinderhook: Giraldo
Livingston:
New Lebanon:
N. Chatham: Kurashige
Philmont:
Valatie: Powhida

Dutchess County

Amenia:
Beacon:
Beekman: Rodriguez
Clinton: Graves
Dover Plains: Totter
East Fishkill: Goverman
Fishkill:
Hyde Park: Callahan
LaGrange: Potwin
Millbrook:
Millerton: Leo
Pawling: Conlin
Pine Plains:
Pleasant Valley: Pulice
Poughkeepsie:
Lawrence
Red Hook:
Rhinebeck:
Rhinecliff:
Staatsburg:
Stanford:
Tivoli:
Wappingers: Stein

Greene County

Athens:
Cairo:
Catskill: Ray
Palenville Branch
Coxsackie:
Greenville:
Haines Falls:
Hunter:
Windham:
MHLS Staff
Advocate
Sloan
Aldrich

Putnam County

Brewster:
Carmel: Buck
Cold Spring: Thorpe
Garrison:
Kent: Donick
Mahopac: Capozzella
Patterson: Haar
Putnam Valley:

Guest(s)

Ulster County

Esopus: Dittmar
Highland: Dempsey
Hurley:
Kingston:
Marlboro: Cosgrove
Milton: Skelly
New Paltz:
Phoenicia:
Pine Hill:
Plattekill: Georghiou
Rosendale:
Saugerties: Rees
Stone Ridge:
Ulster: Priest
West Hurley: Lustiber
Olive-West Shokan:
Woodstock:

Call to Order: Chair Giraldo called the regular meeting order at 10:00 am. She introduced Alice Graves of Clinton, and Lois Skelly of the Sara Hull Hallock Library in Milton.

A. Action Items

1. **Approval of Minutes – June 5, 2014:** Lawrence moved, Julie Dempsey seconded the motion and it was unanimously voted to approve the minutes of the June 5th meeting.
2. **OPAC Recent Searches;** Lawrence moved, Dempsey seconded a motion that the “recent searches” field be removed from the OPAC due to concerns about patron privacy. The motion won unanimous approval.
3. **OPAC Cosmetic Changes:** Dempsey moved, Lawrence seconded motion to approve four cosmetic changes to the OPAC. The motion won unanimous approval.

C. Reports

1. **MHLS Reports**

- i. **Executive Director:** See report in DA packet. Not present.

ii. Consultants

a. Merribeth Advocate: Highlighted an online learning course for children's services. MHLS will refund 50% of the cost (\$75) for completed courses. Mail from prisoners should be forwarded to Advocate. Grants for arts and cultural activities may be available through the Arts Council. Advocate will be sending out information to libraries not in Dutchess and Ulster Counties.

b. Rebekkah Smith Aldrich : School district libraries may have to help with refunds to overcharged taxpayers. The funds may just be held back - it varies from town to town. All libraries are required to have a conflict of interest policy. Aldrich recommends a whistleblower policy. The Family and Medical Leave Act may apply to all libraries. Libraries should have policy stating this and how it will be administered. Libraries don't have to have 50 employees for the act to apply to them.

c. Robert Drake: New Mid-Hudson employee Thomas O'Connell was introduced. Libraries should send all tech related emails to techsupport@midhudson.org Now 59 libraries have Encore on their website.

2. MHLS Board Liaison: Reese reported that the MHLS board meetings are run efficiently and much is accomplished.

3. Advisory Committees

i. Continuing Education/Professional Development: Will meet in the fall.

ii. Marketing: Will meet July 30.

iii Resource Sharing - minutes are attached. Are still working on group logins.

iv. System Services: This committee had an interesting and productive meeting. The plan of service evaluation is being reviewed. The committee is talking about DA meetings, and have recommendations for change. DA meetings should be a maximum of 2 hours, with an estimate of time required for different agenda items on the agenda to keep things focused. However, productive discussions will not be cut off. Controversial items will be put near the end of the meeting. We should have at each meeting a "tweet out event" where each person speaks very briefly on a chosen topic, or a table talk event, which encourages informal discussions on set topics. These events will be included in the 2 hour meeting time. The events will take place after action items and before reports, and will last about 20 minutes. Lawrence suggested that the events might be done at end of the DA meeting. The goal is to encourage directors to take a more active role in the meetings.

D. New/Proposed Business and Information

1. Databases included in Sierra Search will be voted on at the next meeting.

2. 2015 Estimate of E-Resources - Should Tumblebooks be continued? It costs \$157.35 per library. "Day by Day" from the state may be similar, but only can show one book a day. "One More Story" is also similar, and would cost \$110. Dempsey and Goverman volunteered to evaluate "One More Story" versus Tumblebooks. Cosgrove thinks that people are used to Tumblebooks, and may miss it if another product is substituted. Goverman thinks we should look at the new database, but be aware of the advantages of continuity of Tumblebooks.

In Overdrive we will buy an extra copy if there are 7 or more holds on a particular title. Advocate stated that we are spending only about 2% of our total materials expenditures on ebooks, as opposed to 4% spent by some other consortium.

3. 2015 Tentative Member Assessment Table - Will be studied in August. Rodriguez questioned the distribution of the general fee.

Theresa Kline will be speaking at Adriance on a Saturday evening. Vicki Kurashige has an observation beehive at North Chatham. Giraldo is hosting a world music series. Patterson has had line dancing in the parking lot. Phoenicia was told that they were to be audited by OSC - MHLS challenged this, because they are an Association Library, and the challenge was upheld. Association Libraries do not have to be audited by OSC. MHLS still recommends audits which are arranged for by library boards.

Adjournment: Lawrence moved, Susan Ray seconded and it was unanimously voted to adjourn the meeting at 11:00 am

Respectfully Submitted

Carol Donick

2014 Meeting Dates

Wednesday, September 10

Tuesday, October 7

Wednesday, November 12 (snowdate 11/13)

Friday, December 5