Executive Director’s Report to Director’s Association – January 2015

1. MOVING FORWARD – ASSESSMENT OF MHLS SERVICES

a. Resource Sharing

i) Assessment of Resource Sharing Services – Element 1 in MHLS Plan of Services
   (1) Integrated Library System - Completed
   (2) Cataloging Services - Completed
   (3) Delivery Services - Completed
   (4) 2nd Review - Cooperative Collection Development Services - (Supplemental Document 1)
   (5) NEXT - Interlibrary Loan Services

b. What information supports setting priorities for MHLS services?

i) Resources Sharing/Circulation Trends
   (1) Circulation Trends for 2010-2013 by Library (Supplemental Document 2) - System wide circulation is down 5.66%.
   (2) Items in Collections-Holdings Not Circulated-Borrowed in 3 Years by Library (Supplemental Document 3) - System wide 593,586 items 12.8% of collections not circulated-borrowed in 3 years
   (3) Number of Items Loaned Compared to Number of Items Borrowed by Library (Supplemental Document 4) - System wide 36 libraries are net lenders and 30 libraries are net borrowers
   (4) NEW Report - Circulation plus/minus net leading/borrowing (Supplemental Document 5)
   (5) NEXT Report - Circulation Trends 2010-2014

ii) Plans for 2015
   (1) Quarterly continuing education workshops focused on circulation/collection issues
   (2) Pilot project with a small group of libraries to identify and implement library practices, policies, and procedures which increase circulation
      (a) Increase Circulation Incubator Project (Supplemental Document 6)
   (3) Central Library/Collection Development Committee continuing education workshops and reports on collections
2. **MHLS BOARD SURVEYS**
   b. Summary Report on MHLS Service Fees *(Supplemental Document 8)*
      i) MHLS Cost for Services in Member Assessment Table
         a) ILS Services = $271,175+
         b) Cataloging Services = $135,202+
         c) Deliver Services = $503,425+
         d) TOTAL = $909,802+
      ii) Funding Sources
         a) Member Assessment = $532,374 (59%)
         b) MHLS General Operating Funds = $329,673+ (36%+)
         c) Central Library Aid = $47,755 (5%)
      iii) BOARD REQUESTED DISCUSSION: What are the appropriate percentages for funding services in the Member Assessment Table?

3. **EXECUTIVE DIRECTOR’S EVENT PARTICIPATION - Since December 5**
   a. PULISDO (Public Library System Directors) Conference Call
   b. State Library and PULISDO Conference Call
   c. OSC Audits Procedures & Common Findings Class
   d. County Funding Advocacy Meet-Up Workshop
   e. MHLS Board’s Personnel & Planning Committee Meeting
   f. Mid-Hudson Regional Information Center Meeting on Broadband Services