Action Item #2: Discontinuation of MHLS Kids Catalog

- **Background:** About .1% (one-tenth of one percent) of searches are done in the Kid’s Catalogue.

- **Issue:** Why maintain something that is not used.

- **Recommendation:** Discontinue Kid’s Catalogue.

- **Status:** Discussed at 11/24/14 Resource Sharing Advisory Committee meeting; Action Item at 12/5/14 DA meeting.

Action Item #3: Web Management Reports and Review Files

- **Background:** A limited number of files are available for create lists and web management reports. Often older, unused files are not deleted. As a result files are not available for others to use.

- **Issue:** As an increasing number of libraries are trained in and use create lists and web management reports, filling up available files. As a result files are not available for others to use.

- **Recommendation:** Update Resource Sharing Guidelines to state “Review Files and Web Management reports that are older than 30 days will be deleted.”

- **Status:** Discussed at 11/24/14 Resource Sharing Advisory Committee meeting; Action Item at 12/5/14 DA meeting.