

MHLS Director's Association
Meeting of Wednesday, April 8, 2015
MHLS Auditorium: 10:00 a.m. – 12:00 p.m.

AGENDA ATTACHMENT
revised 4/1/15

Action Item #2: Member Library Capital Fund Policy

- **Background:** The current language of the Members Capital Fund Policy was reviewed against recent practices and MHLS recommended to the SSAC a review of the current policy.
- **Issue:** Ensure the Member Library Capital Fund Policy correctly states the terms and conditions for the collection, administration, and expenditure of funds.
- **Recommendation:** The SSAC recommends adopting the new [Capital Development Fund Charge](#), *(Supplemental Document 4)*
- **Status:** Discussed at the 3/23/15 SSAC meeting; Action Item at 4/8/15 DA meeting.

Action Item #3: Event Winter Cancellation Policy

- **Background:** Determining when to cancel MHLS/DA events due to weather can be challenging. The past two winters have been particularly difficult and indicate a need for clear consistent guidelines which include the communication of a decision early enough for those traveling long distances to be informed in a timely manner.
- **Issue:** MHLS has worked on crafting a policy that will use warning issued by the National Weather Service to determine when system-wide events should be canceled. The proposed revision to the policy includes the addition of canceling if there's a Winter Storm Advisory/Watch/Warning or Blizzard Warning that affects an entire county.
- **Recommendation:** The SSAC recommends adopting the [revised Cancellation of MHLS Sponsored System-Wide Events Policy](#) *(Supplemental Document 5)*
- **Status:** Discussed at the 3/23/15 SSAC meeting; Action Item at 4/8/15 DA meeting.

Action Item #4: Restrictions on Loaning Non-Print (e.g., DVDs, CDs, audio books) Materials to Union Vale Patrons

- **Background:** As authorized under the Mid-Hudson Library System Direct Access Plan, the MHLS Board has recognized sufficient efforts have been made to secure adequate support from the Town of Union Vale, however, the Town of Union Vale continues providing less than the median or average funding for public library services. The MHLS Board has accepted claims of “serious inequities and hardships” filed by the public library boards of the Beekman Library, the LaGrange Library, and the Millbrook Free Library, based on Town of Union Vale residents representing 5% or more of each library’s total circulation based on a three-year average. The MHLS Board has authorized the MHLS Executive Director to implement a plan for restrictions and remedies in collaboration with the Beekman Library, the LaGrange Library, the Millbrook Free Library, and the Directors Association. Directors of the Beekman Library, the LaGrange Library, the Millbrook Free Library, and the Dover Plains Library are recommending restricting the loaning of non-print (e.g., DVDs, CDs) materials and the remedy is an increase in Union Vale funding of public library services.
- **Issue: Adopt a system wide plan for restrictions** to stop loaning non-print materials to Union Vale residents. Union Vale residents, who are all identified in the patron database, will be unable to place holds on those materials. Additionally, libraries would not be able to lend those items over the counter. Individual libraries which prefer not to lend their non-print materials over their counter may opt out with the permission of the DA and MHLS.
- **Recommendation:** Exclude holds and loans of non-print (e.g., DVDs, CDs) material to Union Vale residents.
- **Status:** Discussed at the 3/23/15 SSAC meeting; Action Item at 4/8/15 DA meeting.