



Executive Director's Report to DA – May 2015

1. MOVING FORWARD – ASSESSMENT OF MHLS SERVICES

Assessment Reports

- 1) Resource Sharing (Element 1 in MHLS Plan of Services) - REVIEW COMPLETED
 - a) Integrated Library System; Cataloging Services; Delivery Services; Cooperative Collection Development Services ; Interlibrary Loan Services
- 2) Special Client Groups (Element 2 in MHLS Plan of Services) - REVIEW UNDERWAY
 - a) 2nd Review - [Youth Services](#) (*Supplemental Document 1*)
 - b) NEW – [Correctional Facilities](#) (*Supplemental Document 2*)

2. RESOURCES SHARING/CIRCULATION TRENDS

A. MHLS Support for Increasing Circulation in 2015

- 1) Continuing education workshops focused on circulation/collection issues
 - a) Sierra Create Lists Training
- 2) Increase Circulation Incubator Project
 - a) Developing Action Plans for Increasing Circulation – March 3
 - b) Reviewing Implementation of Action Plans for Increasing Circulation – May 11
- 3) Central Library/Collection Development Committee Workshops and Reports
 - a) Reports to Each Member Library - Materials 10 years old & no Circulation for 5 years

3. MHLS BOARD SURVEYS

A. MHLS Service Fees

- 1) Library Directors have reported concerns about the payment of service fees to MHLS for resource sharing services (e.g., Sierra/ILP, Delivery) and eResources (e.g., databases).
- 2) The MHLS Board has requested a report from the DA regarding DA concerns.
- 3) Revised - [Report of Member Service Fees](#) (*Supplemental Document 3*)
 - a) NEW - What percent of Operating Funds of each Member Library does Member Library Service Fees represent? MHLS service fees represent an average of 1.64% of the total operating funds of member libraries, a median¹ of 2.3% of the total operating funds of member libraries, and a high of 7.33% and a low of .64%.

4. TOWN OF UNION VALE – LIBRARY SERVICES AGREEMENT

- A. Town Supervisor reports proposed service contract is under review by the Town attorney and the Town Board will consider the contract on either May 7 or May 14.
- B. Library directors of neighboring libraries meeting May 7 to schedule implementation of approved restriction on circulating non-print materials.
- C. Communication to all library directors will be issued prior to implementation of new restriction.
- D. Communication to Union Vale registered patrons regarding restrictions will be issued prior to implementation of new restriction.

5. SEEKING SPECIAL LEGISLATIVE PROJECT GRANTS FROM ASSEMBLYMEMBERS

¹ Middle value in the list of percentage

- A. In 2015, MHLS has received the following Special Legislative Project Grants to support Summer Reading Programs:
 - 1) \$25,000 - Assemblymember Kevin Cahill - 103rd Assembly District
 - a) Libraries: Esopus, Hurley, Kingston, New Paltz, Phoenicia, Pine Hill, Plattekill, Red Hook, Rhinebeck, Rhinecliff, Rosendale, Stone Ridge, Tivoli, Ulster, West Hurley, West Shokan, Woodstock
 - 2) \$10,000 - Assemblymember Didi Barrett - 106th Assembly District
 - a) Libraries: Amenia, Arlington, Claverack, Clinton, Germantown, Hudson, Hyde Park, Livingston, NEMillerton, Philmont, Pine Plains, Pleasant Valley, Staatsburg, Stanford, (Copake, Ancram – Roeliff Jansen Community Library)
- B. MHLS plans to submit letters of requests to Assemblymembers for Special Legislative Project Grants to support Summer Reading Programs as follows:
 - 1) Assemblymember Steve Katz (R) 94th District
 - a) Libraries: Brewster, Carmel, Mahopac, Patterson, Putnam Valley
 - 2) Assemblymember Sandra Galef (D) 95th District
 - a) Libraries: Cold Spring, Garrison, Kent
 - 3) Assemblymember Peter Lopez (R) 102nd District
 - a) Libraries: Athens, Cairo, Catskill, Coxsackie, Greenville, Haines Falls, Hunter, Palenville, Saugerties, Windham, (Stuyvesant – Kinderhook Memorial Library)
 - 4) Assemblymember Frank Skartados (D) 104th
 - a) District Libraries: Adirance, Beacon, Clintondale, Highland, Marlboro, Milton
 - 5) Assemblymember Kieran Michael Lalor (R) 105th District
 - a) Libraries: Beekman, Dover, East Fishkill, Fishkill, LaGrange, Millbrook, Pawling, Wappinger, (Chelsea, Dutchess Junction – Howland Public Library)
 - 6) Assemblymember Steven McLaughlin (R) 107th District
 - a) Libraries: Canaan, Chatham, Hillsdale, Kinderhook, New Lebanon, North Chatham, Valatie
- C. If a library director wishes for their library NOT to be listed in a letter of request, please notify Tom Sloan by 5 PM on Monday, May 11.

6. EXECUTIVE DIRECTOR'S EVENT PARTICIPATION – April 2015

- A. Directors Association Meeting
- B. Columbia County Directors Association Meeting
- C. Trustees Services Committee Meeting
- D. Central Library/Collection Development Advisory Committee Meeting
- E. PULISDO (Public Library System Directors) Conference Calls
- F. State Library and PULISDO Conference Calls
- G. Ulster County Directors Association Meeting
- H. Greene County Directors Association Meeting
- I. WAMC Public Radio Interview on The Roundtable
- J. Audit Committee Meeting