

**Liaison Report to Directors Association
From MHLS Board of Trustees Meeting
Wednesday, July 8, 2015
MHLS Auditorium**

The following MHLS trustees were present at the meeting: Benton, Bickford, Brill, Dax, Lavin, Ment, Patterson, Ridgeway, Sameth, Schnitzer, von Bergen, Wilson.

Action Items:

- Minutes of previous meetings were approved as presented.
- The Financial Reports for April and May 2015 were accepted as presented.
- The warrants for April and May were deemed satisfactory by those who reviewed them.
- The Facilities Committee presented three actions for Board consideration, all of which were approved. They are:
 - Authorization for MHLS staff to prepare a Public Library Construction Grant application for the renovation of the ground floor public restrooms to make them ADA compliant and to renovate the area outside the public restrooms to create a safer working environment for both staff and visitors. This is the first priority.
 - Authorization for MHLS staff to prepare a Public Library Construction Grant application for the replacement of the ground floor HVAC condenser and air circulator as an energy conservation and operational cost matter. This is the second priority.
 - Authorization for MHLS staff to proceed with the immediate purchase of the equipment listed in the second priority in the event the equipment fails. This action was considered a critical one as the equipment in question is well beyond its useful life and replacement parts are no longer available.
- A proposed telecommuting policy was adopted as presented.

Discussion Items:

- As part of his report, President Patterson shared two articles from the *Washington Post* that related to the future need for libraries and the opening of the new library in Silver Springs, MD. He reminded trustees that we all needed to be aware of what was happening “out there” beyond the immediate MHLS service area.
- Advocate reviewed two new Moving Forward documents (Correctional Services, Adult Literacy Services).
- Bickford reported for the Personnel & Planning Committee on the proposed director and library board president surveys coming in the annual MHLS service evaluation. Given last year’s lengthy response time and the subsequent confusion, this year’s response time will be shorter for directors whereas that time for the presidents will be increased.

I had to leave the meeting at 11:25am and there were two discussion items remaining. The first being an explanation of and correction to the fund balance information that appears to have been reported incorrectly in the draft audit.

The second being an orientation to the public library construction grant program.

Respectfully submitted,

Tom Lawrence (for Frank Rees)

MHLS Directors Association MHLS Board of Trustees Liaison