



## **Executive Director’s Report to DA – October 2015**

### **1. MOVING FORWARD – ASSESSMENT OF MHLS SERVICES**

<http://midhudson.org/topics/statistics-research/moving-forward/>

#### **A. Assessment Reports**

- 1) Resource Sharing (Element 1 in MHLS Plan of Service) – Reviews Completed
  - a) Integrated Library System; Cataloging Services; Delivery Services; Cooperative Collection Development Services ; Interlibrary Loan Services
- 2) Special Client Groups (Element 2 in MHLS Plan of Service) – Reviews Completed
  - a) Youth Service; Correctional Facilities, Adult Literacy, Coordinated Outreach
- 3) Professional Development & Continuing Education (Element 3 in MHLS Plan of Service) – Review Underway
- 4) [Proposed MHLS Planning Process for 2016-2021 Library System Five-Year Plan of Service](#)

### **2. RESOURCE SHARING/CIRCULATION TRENDS**

| <b>Year</b> | <b># of Items Borrowed/Loaned<br/>Between MHLS Member Libraries</b> | <b>% of Increase</b> |
|-------------|---|----------------------|
| 2011        | 1,004,407   |                      |
| 2012        | 952,407   | -5%                  |
| 2013        | 919,028   | -4%                  |
| 2014        | 1,032,021   | +12%                 |

### **3. MHLS 56th ANNUAL MEMBERSHIP MEETING – *Libraries Build Sustainable Communities***

- A. Friday, October 16, The Poughkeepsie Grand Hotel
- B. [Invitation and Registration Form](#)

### **4. [2015 MHLS MID-YEAR BUDGET REPORT](#)**

### **5. [MHLS CONSTRUCTION PROJECT](#)**

### **6. BROADBAND SERVICES**

- A. [Resolution to Participate in RFP with MHJMT](#)
- B. [Preferred Bandwidth](#)

### **7. TOWN OF UNION VALE – LIBRARY SERVICES AGREEMENT**

- A. [MHLS Direct Access Plan](#)
- B. [Letter to Town of Union Vale Requesting 2015 Funding for Public Library Services](#)
- C. [Dutchess County Library Service Areas](#)
- D. [Circulation to Union Vale Residents by Neighboring Libraries](#)
- E. [Local Public Funds Per Capita](#)
- F. Petitions from the Beekman Library, LaGrange Library, and Millbrook Library

<http://board.midhudson.org/march-2015/>

- G. MHLS Board – March 2015
- 1) [Letter Inviting Members of the Town Board to Attend MHLS Board Meeting and Letter of Response from Supervisor Hitsman](#)
  - 2) Mr. Dax moved and Mr. Swierat seconded that, as authorized under the Mid-Hudson Library System Direct Access Plan, the MHLS Board: RECOGNIZES SUFFICIENT EFFORTS HAVE BEEN MADE TO SECURE ADEQUATE SUPPORT FROM THE TOWN OF UNION VALE TO RAISE THE ISSUE OF THE TOWN OF UNION VALE PROVIDING LESS THAN THE MEDIAN OR AVERAGE FUNDING FOR PUBLIC LIBRARY SERVICES; ACCEPTS THE CLAIMS OF “SERIOUS INEQUITIES AND HARDSHIPS” FILED BY THE PUBLIC LIBRARY BOARDS OF THE BEEKMAN LIBRARY, THE LAGRANGE LIBRARY, AND THE MILLBROOK FREE LIBRARY, BASED ON TOWN OF UNION VALE RESIDENTS REPRESENTING 5% OR MORE OF EACH LIBRARY’S TOTAL CIRCULATION BASED ON A THREE-YEAR AVERAGE; AUTHORIZES THE MHLS EXECUTIVE DIRECTOR TO IMPLEMENT A PLAN FOR RESTRICTIONS AND REMEDIES IN COLLABORATION WITH THE BEEKMAN LIBRARY, THE LAGRANGE LIBRARY, THE MILLBROOK FREE LIBRARY, AND THE MHLS DIRECTORS ASSOCIATION. The motion carried.
- H. Plan for Implementation of Restriction Developed and Implemented IN COLLABORATION WITH THE BEEKMAN LIBRARY, THE LAGRANGE LIBRARY, THE MILLBROOK FREE LIBRARY, AND THE MHLS DIRECTORS ASSOCIATION
- I. [Announcement – Implementation of Restrictions](#)
- J. [2015 Town of Union Vale and MHLS Signed Agreement](#)
- K. Plan for Remedies Developed IN COLLABORATION WITH THE BEEKMAN LIBRARY, THE LAGRANGE LIBRARY, THE MILLBROOK FREE LIBRARY, AND THE MHLS DIRECTORS ASSOCIATION
- 1) Directors Association Approved Plan
    - a) 2015 goal and actions that lead to the end of the restriction on loaning non-print materials to Union Vale residents:
      - 1. GOAL: The Town of Union Vale must fund public library services at a minimum of the requested amount. [Please see letter of September 29, 2014.](#)
      - 2. ACTION: The public library boards of Beekman, LaGrange, and Millbrook must review the new funding proposal from the Town and consider their petition status.
      - 3. ACTION: The MHLS Board must review the status of petitions, the new funding proposal from the Town, and determine if the removal of the restriction is appropriate.
- L. [Email from Attorneys to the Town of Union Vale](#)
- M. [Library Card Holders, Checkouts, Values, Funding – 105<sup>th</sup> Legislative District](#)
8. EXECUTIVE DIRECTOR’S EVENT PARTICIPATION – SEPTEMBER 2015
- A. Directors Association Meeting
  - B. System Services Advisory Committee Meeting
  - C. PULISDO (Public Library System Directors) Conference Call
  - D. NY State Library/PULISDO Conference Call
  - E. Meeting with Library Directors of Beekman, LaGrange, Millbrook, & Dover Plains
  - F. Central Library/Collection Development Advisory Committee Meeting
  - G. New York Association of Library System Advocacy Launch Meeting
  - H. MHLS Personnel and Planning Committee Meeting
  - I. Meeting with Senator Serino, Assemblymember Lalor, Union Vale Supervisor Hitsman, Union Vale Councilmember Welsh

- J. Putnam County Library Directors Meeting
- K. Data Driven Decisions and Successful Outcomes Webinar
- L. CSEA/MHLS Meeting