

MID-HUDSON LIBRARY SYSTEM - page 1

SUMMARY	2015 Adopted Budget	2015 Adjusted Budget	Actual YTD 9/30/2015	2016 Proposed Budget	2016 Proposed vs 2015 Adjusted
OPERATING RECEIPTS					
State Aid General	1,537,315	1,626,686	1,612,524	1,626,686	100%
State Aid Restricted	653,543	948,778	895,475	702,709	74%
Public Funds - T/O Union Vale	30,000	30,000	30,000	72,000	240%
Member Assessment/Central Lib.Aid	580,429	580,429	420,780	580,544	100%
Member Services	37,550	37,550	33,278	37,550	100%
Member Databases	49,123	49,123	19,778	50,155	102%
Digital Content/OverDrive	65,000	65,000	33,967	65,000	100%
Catalog Enhancements	71,899	71,899	6,460	72,457	101%
Miscellaneous Reimbursements	26,231	26,231	25,545	26,379	101%
Miscellaneous Receipts	35,800	35,800	26,949	31,590	88%
Transfers from MHLS Capital	-	-	-	18,349	0%
Transfers from Members' Capital	10,000	10,000	-	12,500	125%
TOTAL OPERATING RECEIPTS	3,096,890	3,481,496	3,104,755	3,295,919	95%
OPERATING EXPENSES					
Salaries	856,988	866,000	636,509	931,551	108%
Employee Benefits	485,844	491,224	284,270	508,208	103%
Professional Development	31,715	31,715	17,172	31,715	100%
Governance	7,000	7,000	888	7,000	100%
Library & Computer Resources	19,558	15,025	12,540	17,712	118%
Office Equipment & Furnishings	4,700	14,587	13,464	12,550	86%
Business & Office Expenses	19,930	20,895	9,688	18,530	89%
Professional Fees	20,450	26,750	26,090	26,750	100%
Telecommunications	31,100	31,100	22,979	29,890	96%
Building Operations & Maintenance	165,073	180,183	77,656	199,030	110%
Automotive Expense	3,850	3,850	2,663	4,050	105%
Member Resources	707,026	707,026	484,237	684,414	97%
Library Grants	470,407	754,843	439,209	524,861	70%
Categorical Aid	186,699	203,356	124,118	197,498	97%
Transfers to MHLS Capital	46,950	46,950	-	-	0%
Transfers to Members' Capital	39,600	39,600	30,800	39,600	100%
TOTAL OPERATING EXPENSES	3,096,890	3,440,104	2,182,285	3,233,359	94%
NET UNASSIGNED/(DEFICIT)	-	41,392	922,470	62,560	

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RECEIPTS	2015 Adopted Budget	2015 Adjusted Budget	Actual YTD 9/30/2015	2016 Proposed Budget	2016 Proposed vs 2015 Adjusted
STATE AID GENERAL					
Basic System Aid	1,170,501	1,238,539	1,238,539	1,238,539	100%
Automation	64,850	68,619	68,619	68,619	100%
Supplemental Aid	168,135	177,909	177,909	177,909	100%
Local Services Support Aid (LSSA)	133,829	141,619	127,457	141,619	100%
State Aid Other	-	-	-	-	
Total State Aid General	1,537,315	1,626,686	1,612,524	1,626,686	100%
STATE AID RESTRICTED					
Categorical Aid					
Coordinated Outreach	108,160	114,447	114,447	114,447	100%
Correctional Facilities	73,551	77,826	77,826	77,826	100%
County Jails	4,988	5,225	5,225	5,225	100%
Central Library Develop.Aid*	176,513	186,774	186,774	186,774	100%
Central Book Aid*	60,611	64,134	64,134	64,134	100%
Total Categorical Aid	423,823	448,406	448,406	448,406	100%
Miscellaneous					
Member Item/Other State Aid*	-	259,845	229,845		0%
Local Library Services Aid (LLSA)*	185,646	196,453	176,807	196,453	100%
Construction Grant	44,074	44,074	40,417	57,850	131%
Total Miscellaneous	229,720	500,372	447,069	254,303	51%
Total State Aid Restricted	653,543	948,778	895,475	702,709	74%
OTHER RESTRICTED					
Public Funds - T/O Union Vale*	30,000	30,000	30,000	72,000	240%
MEMBER ASSESSMENT/CENTRAL LIB. AID					
General Fee	82,580	82,580	64,742	81,400	99%
Holds Delivery Fee	262,810	262,810	169,291	263,228	100%
Sierra Fee - General	125,939	125,939	100,122	124,616	99%
Sierra Fee - Hosting Fee	5,000	5,000	3,975	7,500	150%
Sierra Fee - Licenses	64,500	64,500	51,950	64,200	100%
Sierra Fee - Member's Capital Fee	39,600	39,600	30,700	39,600	100%
Total Member Assessment	580,429	580,429	420,780	580,544	100%
MEMBER SERVICES					
Tech Support/Service Contracts	20,000	20,000	21,559	20,000	100%
Web Page Hosting	10,250	10,250	10,250	10,250	100%
ILL Charges	300	300	280	300	100%
Teleforms	6,300	6,300	-	6,300	100%
eCommerce	700	700	1,189	700	100%
Total Member Services	37,550	37,550	33,278	37,550	100%
MEMBER DATABASES					
Gale: Testing*	11,696	11,696	5,846	12,281	105%
Chilton*	3,720	3,720	1,860	3,905	105%
JobNow*	5,250	5,250	2,375	5,512	105%

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RECEIPTS	2015 Adopted Budget	2015 Adjusted Budget	Actual YTD 9/30/2015	2016 Proposed Budget	2016 Proposed vs 2015 Adjusted
Databases Continued					
Tumble Books*	7,374	7,374	-	7,374	100%
Mango*	21,083	21,083	9,697	21,083	100%
Total Member Databases	49,123	49,123	19,778	50,155	102%
MEMBER DIGITAL CONTENT					
OverDrive*	65,000	65,000	33,967	65,000	100%
CATALOG ENHANCEMENTS					
Syndetics*	5,750	5,750	-	6,038	105%
NextReads/Library Aware*	5,300	5,300	-	5,570	105%
Novelist*	17,640	17,640	-	17,640	100%
Title Source*	6,765	6,765	6,460	6,765	100%
Encore*	36,444	36,444	-	36,444	100%
Total Catalog Enhancements	71,899	71,899	6,460	72,457	101%
MISCELLANEOUS REIMBURSEMENTS					
Module Maintenance*	4,231	4,231	3,264	4,379	103%
SAM*	22,000	22,000	22,281	22,000	100%
Total Misc. Reimbursements	26,231	26,231	25,545	26,379	101%
MISCELLANEOUS RECEIPTS					
Interest	1,100	1,100	585	800	73%
Annual Meeting	2,500	2,500	-	2,500	100%
Gifts & Donations	-	-	4,761	-	
Refunds & Miscellaneous	32,200	32,200	21,602	28,290	88%
Total Miscellaneous Receipts	35,800	35,800	26,949	31,590	88%
Transfers from MHLS Capital	-	-	-	18,349	
Transfers from Members' Capital	10,000	10,000	-	12,500	125%
TOTAL OPERATING RECEIPTS	3,096,890	3,481,496	3,104,755	3,295,919	95%

*Denotes pass-through funds.

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EXPENSES	2015 Adopted Budget	2015 Adjusted Budget	Actual YTD 9/30/2015	Encumb YTD 9/30/2015	2016 Proposed Budget	2016 Proposed vs 2015 Adjusted
Personnel						
Prof'l Librarians	278,065	278,065	205,453	-	331,072	119%
All Other	578,923	587,935	431,057	-	600,479	102%
Total Salaries	856,988	866,000	636,509	-	931,551	108%
Employee Benefits						
Retirement	105,547	113,080	(2,591)	-	108,328	96%
FICA	65,607	65,607	46,888	-	70,603	108%
Worker's Comp.	13,340	13,340	12,766	-	13,340	100%
Unemployment Ins.	3,900	3,900	-	-	3,900	100%
Disability Insurance	500	500	522	-	550	110%
Medical - Active	131,006	134,500	106,640	-	141,887	105%
Medical - Retiree	165,944	160,297	120,046	-	169,601	106%
Total Employee Benefits	485,844	491,224	284,270	-	508,208	103%
Total Salaries & Benefits	1,342,832	1,357,224	920,779	-	1,439,759	106%
Professional Development						
Professional Development	21,515	21,515	11,348	1,234	23,033	107%
Staff Mileage	5,500	5,500	2,892	-	4,000	73%
Memberships	4,700	4,700	2,932	-	4,682	100%
Total Prof'l Development	31,715	31,715	17,172	1,234	31,715	100%
Governance						
Annual Meeting	5,000	5,000	250	-	5,000	100%
Board of Trustees Travel	2,000	2,000	638	-	2,000	100%
Total Governance	7,000	7,000	888	-	7,000	100%
Library & Computer Resources						
Reference & Periodicals	525	525	299	-	469	89%
OCLC/eMARC-Cataloging	6,500	6,500	5,372	-	6,103	94%
IT/Electronic Resources	12,533	8,000	6,869	-	11,140	139%
Total Library & Computer Res.	19,558	15,025	12,540	-	17,712	118%
Office Equipment/Furnishings	4,700	14,587	13,464	1,846	12,550	86%

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EXPENSES	2015 Adopted Budget	2015 Adjusted Budget	Actual YTD 9/30/2015	Encumb YTD 9/30/2015	2016 Proposed Budget	2016 Proposed vs 2015 Adjusted
Business & Office Expenses						
Office Supplies	6,500	6,500	2,448	0	4,500	69%
Automation/Tech Supplies	1,600	1,690	405	96	1,200	71%
Outside Printing	2,000	2,875	1,865	-	3,000	104%
Equipment Rental (copier/postage)	6,830	6,830	4,970	-	6,830	100%
Miscellaneous	3,000	3,000	-	-	3,000	100%
Total Business & Office Exp.	19,930	20,895	9,688	96	18,530	89%
Professional Fees	20,450	26,750	26,090	-	26,750	100%
Telecommunications	31,100	31,100	22,979	-	29,890	96%
Building Operations & Maint.						
Gas (Heating)	11,000	11,000	6,937	-	11,000	100%
Electricity	16,000	16,000	14,891	-	17,000	106%
Water	1,680	1,680	1,257	-	1,680	100%
Sub Total	28,680	28,680	23,085	-	29,680	103%
Custodial Supplies	1,800	1,800	1,022	-	1,800	100%
Building. & Equip. Repairs	3,500	14,955	12,215	-	3,700	25%
Construct. Grant Expenses	89,093	89,093	8,119	-	115,700	130%
Other Operations/Maint.	21,000	24,655	17,147	1,081	26,150	106%
Liability Insurance	16,000	16,000	12,994	-	17,000	106%
Postage/Shipping	5,000	5,000	3,076	-	5,000	100%
Sub Total	136,393	151,503	54,571	1,081	169,350	112%
Total Bldg Operations & Maint.	165,073	180,183	77,656	1,081	199,030	110%
Automotive Expense						
Fuel/Operation	50	50	148	-	250	500%
Vehicle Repairs	1,500	1,500	791	-	1,500	100%
Auto Insurance	2,300	2,300	1,724	-	2,300	100%
Total Automotive Expense	3,850	3,850	2,663	-	4,050	105%
Member Resources						
Professional Collection	500	500	171	-	300	60%
Databases	49,123	49,123	39,538	-	50,155	102%

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EXPENSES	2015 Adopted Budget	2015 Adjusted Budget	Actual YTD 9/30/2015	Encumb YTD 9/30/2015	2016 Proposed Budget	2016 Proposed vs 2015 Adjusted
Digital Content	65,000	65,000	46,499	-	65,000	100%
Catalog Enhancements	78,330	78,330	34,819	-	78,888	101%
Lost Books	200	200	25	-	200	100%
OCLC ILL Search Fees	5,000	5,000	3,657	-	5,000	100%
Member Workshops	9,000	9,000	8,198	-	10,650	118%
Service Contracts-III/PayPal	103,368	103,368	77,523	-	104,592	101%
III Hosting Fee	30,000	30,000	-	-	33,101	110%
Service Contracts-Comprise/SAM	22,000	22,000	23,391	-	22,000	100%
Delivery Service	344,505	344,505	249,715	-	314,528	91%
Equipment Pass-through	-	-	700	4,020	-	
Total Member Resources	707,026	707,026	484,237	4,020	684,414	97%
Library Grants						
Travel Equalization	15,500	15,500	2,569	-	5,500	35%
Local Library Serv.Aid (LLSA)	185,646	196,453	176,795	-	196,453	100%
Central Library Devel. & Book Aid	237,124	250,908	-	-	250,908	100%
Member Item/Other State Aid	-	259,845	229,845	-	-	0%
Town of Union Vale	32,137	32,137	30,000	-	72,000	224%
Total Library Grants	470,407	754,843	439,209	-	524,861	70%
Categorical Aid						
Coordinated Outreach	108,160	116,447	83,291	772	114,447	98%
Corrections Facilities	73,551	81,684	39,312	1,583	77,826	95%
County Jails	4,988	5,225	1,515	734	5,225	100%
Total Categorical Aid	186,699	203,356	124,118	3,089	197,498	97%
Transfers to MHLS Capital	46,950	46,950	-	-	-	0%
Transfers to Members' Capital	39,600	39,600	30,800	-	39,600	100%
TOTAL OPERATING EXPENSES	3,096,890	3,440,104	2,182,285	11,367	3,233,359	94%

Mid-Hudson Library System Projections - page 7

PROJECTIONS	2015 Adjusted Budget	2015 Estimated	2016 Proposed Budget	2017 Projected
EXPENSES				
Salaries	866,000	866,000	931,551	950,182
Employee Benefits	491,224	476,342	508,208	538,701
Professional Development	31,715	27,680	31,715	30,197
Governance	7,000	6,500	7,000	7,000
Library & Computer Resources	15,025	15,652	17,712	17,750
Office & Computer Equipment	14,587	15,217	12,550	10,000
Business & Office Expenses	20,895	14,600	18,530	14,600
Professional Fees	26,750	26,800	26,750	22,000
Telecommunications	31,100	28,050	29,890	29,890
Building Operations & Maintenance	180,183	183,422	199,030	173,500
Automotive Expense	3,850	3,609	4,050	4,050
Member Resources	707,026	713,650	684,414	712,000
Library Grants	754,843	492,206	524,861	524,861
Categorical Aid	203,356	203,356	197,498	197,498
Transfers to MHLS Capital	46,950	46,950	-	-
Transfers to Members' Capital	39,600	39,500	39,600	39,600
TOTAL EXPENSES	3,440,104	3,159,534	3,233,359	3,271,829
RECEIPTS				
State Aid General	1,626,686	1,626,686	1,626,686	1,626,686
State Aid Restricted	948,778	698,343	702,709	689,900
Public Funds - T/O Union Vale	30,000	30,000	72,000	72,000
Member Assessment	580,429	580,429	580,544	580,429
Member Services	37,550	39,563	37,550	37,550
Member Databases	49,123	49,123	50,155	50,155
Digital Content/OverDrive	65,000	65,000	65,000	65,000
Catalog Enhancements	71,899	71,899	72,457	72,457
Miscellaneous Reimbursements	26,231	26,512	26,379	26,512
Miscellaneous Receipts	35,800	38,221	31,590	27,000
Transfers from MHLS Capital	-	-	18,349	-
Transfers from Members' Capital	10,000	10,000	12,500	12,500
TOTAL RECEIPTS	3,481,496	3,235,776	3,295,919	3,260,189
Projected Expense	(3,440,104)	(3,159,534)	(3,233,359)	(3,271,829)
Unassigned/(Deficit)	41,392	76,242	62,560	(11,640)
Fund Balance	1,948,782	1,983,632	2,046,192	2,034,552
Operating Reserve*	(1,782,502)	(1,764,066)	(1,791,239)	(1,816,629)
Designated Operating Contingency**	166,280	219,566	254,953	217,924
10%=	270,076	267,283	271,400	275,247
Designated Capital Reserve	248,469	248,469	230,120	230,120
Member's Capital	192,793	192,793	204,887	231,987

*Operating Reserve at 66% effective 2015

**Designated Operating Contingency not greater than 10% effective 2015