

MHLS Director's Association
Meeting of Tuesday, October 6, 2015
MHLS Auditorium: 10:00 a.m. – 12:00 p.m.

AGENDA ATTACHMENT

Action Item #3: Delivery Services - Adjust Outliers to Align with Circulation & Keep Saturday Delivery updated costs on 10/6/15

- **Background:** The cost of delivery increased by \$21,997, for the new contract which started 7/1/2015. Our current vendor, Hudson River Transport was the only bidder. The last contract negotiated with HRT was signed in 2011. Current routes are not entirely based on ILL volume, and the multiple stops per week to some libraries appear to be redundant.
- **Issue:** The committee asked MHLS to develop data considering the following changes: limiting deliveries (Saturday service was a sticking point for other vendors, because of the difficulty they face in hiring Saturday workers); reducing/reallocating the number of stops, preferring a reduction in total number of stops, while considering each library's ILL volume and the numbers of days open. (The new contract allows for the system to make such changes.)
- **Recommendation:** The recommendation of the committee is for the DA to adopt the schedule: [Adjust Outliers to Align with Circulation & Keep Saturday Delivery](#) for a savings of \$29,191.
- **Status:** Discussed at 6/30/15 SSAC meeting; Recommended at 9/2/15 SSAC meeting; Action Item at 10/6/15 DA meeting.

Action Item #4: OverDrive Lending Period

- **Background:** In order to meter usage of the system's digital (overdrive) collection, the lending period was set at 7 or 14 days, and 21 days loans were prohibited. As the collection has grown in size, this initial loan period designation has come up for rediscussion.
- **Issue:** Various patrons have indicated that the current 14 day loan period is insufficient to finish an Overdrive e-book or audiobook.
- **Recommendation:** The Resource Sharing Advisory Committee recommends that a 21 day lending period option be made available to Overdrive Patrons.
- **Status:** Discussed at 9/29/15 Resource Sharing Advisory Committee meeting; Action Item at 10/6/15 DA meeting.

Action Item #5: Make 'Display' Status Holdable

- **Background:** In order to increase circulation and improve the visibility of certain titles, use of displays in libraries is increasing throughout the system. The 'Display' status indicates that an item is not on the shelf.
- **Issue:** The current setting of 'Display' status removes the item from the normal hold paging process, and does not support the flow of materials.
- **Recommendation:** The Resource Sharing Advisory Committee recommends the 'Display' status begin to page normally for holds.
- **Status:** Discussed at 9/29/15 Resource Sharing Advisory Committee meeting; Action Item at 10/6/15 DA meeting.

Action Item #6: Remove 'Availability' Facet in Encore

- **Background:** The 'Availability' Facet currently allows patrons to filter between items that are 'In the Library' and "online".
- **Issue:** The "In the library" designation is confusing since these are not necessarily physically in a library. The functionality of the online facet is duplicative of the 'articles' search tab and/or the e-book facet. Since this adds additional complexity to the site and provides only limited or confusing functionality the discussion was to remove this facet.
- **Recommendation:** The Resource Sharing Advisory Committee recommends the removal of the 'Availability' Facet.
- **Status:** Discussed at 9/29/15 Resource Sharing Advisory Committee meeting; Action Item at 10/6/15 DA meeting.

Action Item #7: Adoption of Updated Procedures for Resource Sharing Standards Violation

- **Background:** The current procedures for resource sharing standards violation have not been updated since 2009.
- **Issue:** The Resource Sharing Committee revisited the procedure and developed new wording that better reflects current practice and MHLS staffing.
- **Recommendation:** The Resource Sharing Advisory Committee recommends the adoption of the [updated Procedures for Resource Sharing Standards Violation](#).

- **Status:** Discussed at 9/29/15 Resource Sharing Advisory Committee meeting; Action Item at 10/6/15 DA meeting.

Action Item #8: Testing the eJournal Patron Experience

- **Background:** With the increasing popularity of library materials in a downloadable format, and increasing numbers of MHLS libraries providing these materials both collectively and independently, the CLCD Committee has been tasked with exploring the possibility of offering eJournals system-wide. [A draft eJournal Product Comparison Chart](#) was developed and an [eJournal Comparison Pricing Sample](#).
- **Issue:** The real test of the products will be the user experience. For a select group of members there is a test site available for Zinio for Libraries from Recorded Book, and MHLS can request access via other library systems subscriptions to OverDrive eJournals.
- **Recommendation:** The Central Library/ Collection Development Advisory Committee recommends that a group test should be performed by a subgroup of 10 (2 from each county, including the 2 libraries that currently have Zinio for Libraries) to compare Zinio for Libraries and OverDrive eJournals for both 'new user' experience as well as repeat user, and to report findings to the CLDA Committee..
- **Status:** Discussed at 9/29/15 Resource Sharing Advisory Committee meeting; Action Item at 10/6/15 DA meeting.