

MID-HUDSON LIBRARY SYSTEM
Central Library / Collection Development Advisory Committee

Date: November 3, 2015

Location: Adriance Memorial Library

Committee members attending:

- | | |
|--------------------------------------------------------------------|-------------------------------------------------------|
| <input checked="" type="checkbox"/> Emily Chameides (Columbia) | <input type="checkbox"/> Kathleen McLaughlin (Putnam) |
| <input checked="" type="checkbox"/> Casey Conlin (Dutchess) | <input type="checkbox"/> Sue Ray (Greene) |
| <input checked="" type="checkbox"/> John Giralico (Ulster) | <input type="checkbox"/> Julie Spann (Dutchess) |
| <input checked="" type="checkbox"/> Margie Menard (Ulster – Chair) | |

PPLD Staff Attending: Tom Lawrence, Deb Weltsch, Janet Huen

MHLS Staff Attending: Tom Sloan, Merribeth Advocate

Review of minutes of 5/11/15 & 9/10/15 meetings and action items: Approved C. Conlin, seconded E. Chameides.

Discussion items:

1. Review/edit of updated Central Library Development Aid/ Central Book Aid Budget: 2015 Working & 2016 Proposed¹ (*updated 9/24/15*). ACTION needed: Committee approves a revised 2015 budget that includes the additional \$13,659 and any other budget adjustments.

Overdrive non-fiction: T. Lawrence suggests setting aside at least \$1,000 for non-fiction audio and eBooks - NYT bestsellers and multiple copies of popular titles. General agreement on this.

Syndetics: 17 month quote was \$2,800 (CD and DVD covers) – April 2015-September 2016. Table of contents – C. Conlin suggested may be useful to those looking for non-fiction; M. Advocate couldn't find example with table of contents in Syndetics content, but found table of contents information in bib records. Agreed to "keep as is" and add CD and DVD images. New quote will likely be for December through September (2016 or 2017) with renewal in September.

2. Databases & eResources review

Electronic Databases: Chiltons and Gale TERC up for renewal. T. Lawrence brought up need to better promote/market this service. Gale TERC patron experience issue - several steps from Encore to accessing resource. T. Lawrence suggested one-sheet for coaching someone through these steps. M. Advocate suggested that D. Weltsch request that libraries discard their outdated test books – will help bring the e-resource higher up the list. Libraries can sign up for email announcements re:

upcoming Civil Service Exams in their counties – give staff the heads up that people might be coming in. E. Chameides suggested bookmark and/or poster for Civil Service to share with people who come in directing them towards these resources. Discussion of training needs for staff. C. Conlin brought up use of shelf-talkers. T. Lawrence brought up test prep for AP exams – start pushing in March – can we get to this before then? DA presentation in February, trainings at County level in March (remember snowdates; schedule in afternoon, defer to County for preferences). OverDrive: Local preference still an issue for encouraging libraries to purchase items. C. Conlin to share chart at upcoming DA meeting comparing stats for cardholders actively using physical collection and OverDrive collection; included with committee report. T. Lawrence suggested changing 3rd column on C. Conlin’s sheet to read % of *active* cardholders using OverDrive.

Annual Report Code/MHLS Total Checkouts % change: MHLS to create chart for each library. T. Lawrence suggested removing ILL and Suppress Item. T. Lawrence shared the circ chart that he shares with his Board.

E-Journals: Feedback from testers leaned strongly towards Zinio for Libraries. \$7,500 platform fee, plus additional per title (top 50 cost around \$3,700). Purchase new titles twice per year; MHLS to place orders with vendor. In order to add to Encore, all libraries must opt in. Back-end access (monthly reports) – must undergo training. \$9,360 of Central Library Development Aid/ Central Book Aid Budget to go towards eJournal support. T. Lawrence suggests EFPL, PPLD, and MHLS recommend opening day collection. T. Lawrence suggests start with no less than 70 titles. Additional titles may be added in April. M. Advocate will see if Zinio for Libraries has a “deal for the day”. If platform fee is reduced, extra will go towards content. New business item sent out prior to November meeting (Margie). Preliminary report at November meeting (Margie). Bring to vote at December DA meeting. January 1, 2016 start date (T. Lawrence will need invoice December 1, 2015).

3. Central Library Plan:

T. Lawrence shared updated plan (January-October 2015 report). T. Lawrence will “clean up” plan, combining M. Advocate’s version with his and revise CLP link in budget. Will share cleaned up version with Board at December meeting. For future discussion: conversation re: sources of funding for various services. Training to be provided by Central Library staff in Spring 2016: Gale TERC.

4. 2016 Meeting dates:

M. Menard suggests they be more regular. T. Lawrence recommends bi-monthly.

Conlin motion to adjourn. J. Giralico seconds.

Stats for cardholders actively using physical collection and OverDrive Collection during Sept 2015

Library	Sierra CircActive	OverDrive Unique Users	% of Active Cardholders Using OverDrive	OverDrive Circs	Average Digital Checkouts per OverDrive User
Poughkeepsie	4,927	371	7.53%	1,353	3.65
Amenia	198	18	9.09%	92	5.11
Athens	276	33	11.96%	103	3.12
Beacon	1,545	108	6.99%	401	3.71
Beekman	1,103	133	12.06%	562	4.23
Brewster	974	103	10.57%	326	3.17
Cairo	434	31	7.14%	179	5.77
Carmel	683	48	7.03%	187	3.90
Catskill	696	50	7.18%	253	5.06
Palenville	124	11	8.87%	24	2.18
Chatham	892	81	9.08%	237	2.93
Canaan	60	3	5.00%	12	4.00
Claverack	325	23	7.08%	73	3.17
Clinton	328	37	11.28%	135	3.65
Cold Spring	690	57	8.26%	213	3.74
Coxsackie	406	50	12.32%	149	2.98
Dover	559	35	6.26%	164	4.69
East Fishkill	2,347	256	10.91%	880	3.44
Esopus	686	68	9.91%	286	4.21
Fishkill	1,043	102	9.78%	368	3.61
Garrison	435	52	11.95%	214	4.12
Germantown	282	27	9.57%	108	4.00
Greenville	685	55	8.03%	189	3.44
Haines Falls	196	10	5.10%	38	3.80
Highland	743	95	12.79%	327	3.44
Clintondale	9	2	22.22%	7	3.50
Hillsdale, Copake, Ancram	637	62	9.73%	244	3.94
Hudson	502	44	8.76%	186	4.23
Hunter	95	6	6.32%	44	7.33
Hurley	306	32	10.46%	97	3.03
Hyde Park	920	117	12.72%	431	3.68
Kent	1,100	98	8.91%	348	3.55
Kinderhook	615	64	10.41%	263	4.11
Kingston	1,583	98	6.19%	398	4.06
LaGrange	1,283	155	12.08%	607	3.92
Livingston	118	8	6.78%	30	3.75
Mahopac	2,693	237	8.80%	793	3.35
Marlboro	775	68	8.77%	216	3.18
Millbrook	543	59	10.87%	220	3.73
Milton	158	14	8.86%	44	3.14

New Lebanon	227	25	11.01%	103	4.12
New Paltz	1,127	81	7.19%	236	2.91
N. Chatham	123	16	13.01%	79	4.94
N.E. Millerton	308	17	5.52%	59	3.47
Patterson	825	97	11.76%	294	3.03
Pawling	922	47	5.10%	169	3.60
Philmont	246	12	4.88%	51	4.25
Phoenicia	327	16	4.89%	49	3.06
Pine Hill	56	6	10.71%	27	4.50
Pine Plains	205	20	9.76%	111	5.55
Plattekill	371	36	9.70%	118	3.28
Pleasant Valley	923	83	8.99%	295	3.55
Putnam	634	68	10.73%	261	3.84
Red Hook	923	94	10.18%	311	3.31
Rhinebeck	888	89	10.02%	352	3.96
Rhinecliff	83	7	8.43%	17	2.43
Rosendale	508	62	12.20%	246	3.97
Saugerties	1,662	121	7.28%	477	3.94
Staatsburg	216	27	12.50%	64	2.37
Stanfordville	333	37	11.11%	93	2.51
Stone Ridge	764	72	9.42%	238	3.31
Tivoli	281	19	6.76%	49	2.58
Ulster	508	83	16.34%	276	3.33
Valatie	313	42	13.42%	157	3.74
Wappingers	1,676	181	10.80%	706	3.90
W. Hurley	294	38	12.93%	101	2.66
W. Shokan	445	47	10.56%	238	5.06
Windham	253	27	10.67%	121	4.48
Woodstock	1,028	75	7.30%	320	4.27
TOTAL	49,113	4,466	9.09%	16,419	3.68