

**MHLS Directors Association
Meeting of Friday, February 5, 2016**

AGENDA ATTACHMENT

Action Item #3: Need for Home Library in Non-Resident Cards

- **Background:** Non-resident patrons who have not been able to access OverDrive have contacted Mid-Hudson. Mid-Hudson has determined that these patrons have been issued library cards without a home library designated.
- **Issue:** Non-resident patrons have been issued library cards without a home library indicated in the patron record. Patrons without a home library in their record are not able to access OverDrive.
- **Recommendation:** The library issuing the library card to a non-resident of the Mid-Hudson Library System will be designated as Home Library in the patron's record.
- **Status:** Discussed at 1/27/16 Resource Sharing Advisory Committee meeting; Action Item at 2/5/16 DA meeting.

New/Proposed Business & Information #1: Sierra Courtesy Notices

- **Background:** Courtesy notices alerting patrons that they have items coming due can be helpful to patrons and can help to increase circulation.
- **Issue:** Courtesy notices can be sent alerting patrons they have items due.
- **Recommendation:** The Resource Sharing Committee recommends courtesy notices be automatically sent out daily system-wide to patrons who have items due in three days. The recommended wording "Your item is due soon. Please check your account or contact your library for more information."
- **Status:** Discussed at 1/27/16 Resource Sharing Advisory Committee meeting; New Business at 2/5/16 DA meeting.