Meeting called to order by Chair Fortier at 10:05 am.

A. Action Items

1. Motion by Cook, seconded by Haar to accept the minutes of DA mtg May 5, 2016. PASSED.

2. Motion by Giraldo, seconded by Schoep, to accept recommendation of Resource Sharing Advisory Committee to move ahead to purchase Library Elf for all MHLS patrons. R. Drake explains drawbacks of Sierra’s message service, eg, lack of text message capability and no opting out. Library Elf is a third party, opt in service. Beekman’s patrons like the free version; Adriance uses pay/premium version which allows for family records linking and includes text messaging option. PASSED.

3. Motion by Cook, seconded by Giraldo to follow System Services Advisory Committee recommendation to fund year 1 of Library Elf from “Unassigned Funds”. PASSED.

4. Motion by Scott-Childress, seconded by Cook that multi-disc DVD sets, such as for TV series, be cataloged with the itype of “Long Loan DVD” rather than DVD, to allow for a longer loan period. Because there is not a consistency in practice, when such sets travel between libraries, there can be odd and difficult loan periods. Pulice says this would not be suitable for high demand items,
and suggests amendment of motion to allow shorter loan period for high demand items. Moved as written. Does not pass.

Following consultation with Robert’s Rules of Order for Dummies, Pulice moves to amend motion, seconded by Conlin, as follows, that all multi-disc DVD series be cataloged with the itype of “Long Loan DVD” from here forward, with the exception of high demand items, defined as ratio of 5:1. PASSED.

5. Motion by Spann, seconded by Dittmar to add a Genre Facet to Encore searches just below the Subject Facet. R. Drake demonstrates how this will appear. PASSED

B. Table Talk Topic: How Do We Tell the Library Story in View of Circulation Trends? Inspired by Pew report that while most polled approve of libraries, 30% don’t know what we do.

C. Reports
   1. MHLS
      i. Executive Director Sloan: Plan of Service for 2017-2021 has three key documents: Mission Statement./Goal Statements/Intended results; Direct Access Plan; Central Library Plan of Service. Definitions, form & format are proscribed by the State of NY. Four month review & revision process begins today, and ends with submittal of final draft to the state in October.
      ii. Assistant Director Advocate: Largest Overdrive circulation ever last month. Reminder that additional Zinio subscription orders due by June 30. Early Literacy Cohort project begins in July, see report for details.
      iii. Coordinator for Library Sustainability Smith Aldrich will investigate group buy of NYLA organizational membership.
      iv. Technology Operations Manager Drake reminds you to use the ticket system and suggests ways to avoid Windows 10 upgrade. Discussion of proper use of Dummy ILL cards, details in report.
      v. Board Liaison — next meeting 7/13
   2. Advisory Committees
      i. Central Library/Collection Development – Chair Menard—next mtg 7/7
      ii. Continuing Education/Professional Development – next mtg 11/13
      iii. Marketing – Chair Thorpe—next mtg 9/1
      iv. Resource Sharing –Chair Dempsey— next mtg 7/21
      v. System Services Advisory – Linda Deubert— next mtg 7/12

D. New/ Proposed Business & Information
   1. There was a question about MHLS alerts via text messages at SSAC, for more efficient notifications of last minute meeting cancellations. R. Drake has found free service to do this, If This, Then That. Information in how to set up to receive MHLS alerts via SMS text message is in the Knowledge Base.

Motion by Giraldo to adjourn, seconded by DeLisle; meeting adjourned at 12:05 PM. Next DA meeting Tuesday, July 12.

Respectfully Submitted by Julie DeLisle, SSAC cmte