

**MHLS Directors' Association  
Minutes of Meeting –7/12/16  
MHLS Auditorium**

<b>Columbia County</b>		<b>Dutchess County</b>		<b>Green County</b>		<b>Putnam County</b>		<b>Ulster County</b>	
<input type="checkbox"/> Chatham	DeLisle	<input type="checkbox"/> Amenia	Devine	<input type="checkbox"/> Athens	Widrick	<input checked="" type="checkbox"/> Brewster	Loprinzo	<input checked="" type="checkbox"/> Esopus	Dittmar
<input checked="" type="checkbox"/> Claverack	Schoep	<input checked="" type="checkbox"/> Beacon	Raff	<input type="checkbox"/> Cairo	Kamecke	<input checked="" type="checkbox"/> Carmel	Buck	<input checked="" type="checkbox"/> Highland	Dempsey
<input checked="" type="checkbox"/> Germantown	Place	<input checked="" type="checkbox"/> Beekman	Fortier	<input type="checkbox"/> Catskill	Ray	<input checked="" type="checkbox"/> Cold Spring	Thorpe	<input type="checkbox"/> Hurley	Decker
<input type="checkbox"/> Hillsdale	Briggs	<input checked="" type="checkbox"/> Clinton	McGuirk	<input checked="" type="checkbox"/> Coxsackie	Deubert	<input checked="" type="checkbox"/> Garrison	McCreery	<input checked="" type="checkbox"/> Kingston	Menard
<input type="checkbox"/> Hudson	Chameides	<input checked="" type="checkbox"/> Dover	Buckley	<input type="checkbox"/> Greenville	Flach	<input checked="" type="checkbox"/> Kent	Donick	<input checked="" type="checkbox"/> Marlboro	Jennerich
<input checked="" type="checkbox"/> Kinderhook	Giraldo	<input type="checkbox"/> E Fishkill	Goverman	<input type="checkbox"/> Haines Falls	Garcia	<input checked="" type="checkbox"/> Mahopac	Capozzella	<input checked="" type="checkbox"/> Milton	Skelly
<input type="checkbox"/> Livingston	Critchell	<input checked="" type="checkbox"/> Fishkill	Spann	<input type="checkbox"/> Hunter	Bain	<input checked="" type="checkbox"/> Patterson	Haar	<input checked="" type="checkbox"/> New Paltz	Giralico
<input checked="" type="checkbox"/> New Lebanon	Bogino	<input checked="" type="checkbox"/> Hyde Park	Callahan	<input type="checkbox"/> Windham	Begley	<input type="checkbox"/> Put Valley	McLaughlin	<input type="checkbox"/> Phoenicia	Potter
<input type="checkbox"/> N Chatham	Kurashige	<input type="checkbox"/> LaGrange	Potwin					<input type="checkbox"/> Pine Hill	Ortloff
<input type="checkbox"/> Philmont	Farley	<input type="checkbox"/> Millbrook	Harrison					<input checked="" type="checkbox"/> Plattekill	Georgiou
<input checked="" type="checkbox"/> Valatie	Powhida	<input checked="" type="checkbox"/> NE Millerton	Leo					<input type="checkbox"/> Rosendale	Alexander
		<input checked="" type="checkbox"/> Pawling	Conlin					<input checked="" type="checkbox"/> Saugerites	Rees
		<input type="checkbox"/> Pine Plains	Hill					<input type="checkbox"/> Stone Ridge	Ford
		<input checked="" type="checkbox"/> Pleasant Valley	Pulice					<input checked="" type="checkbox"/> Ulster	Priest
		<input type="checkbox"/> PPLD	Lawrence					<input checked="" type="checkbox"/> W Hurley	Lustiber
		<input type="checkbox"/> Red Hook	Freudenberger					<input checked="" type="checkbox"/> W Shokan	Scott-Childress
		<input type="checkbox"/> Rhinebeck	Cook					<input type="checkbox"/> Woodstock	Dymond
		<input type="checkbox"/> Rhinecliff	Meyer						
		<input checked="" type="checkbox"/> Staatsburg	Rothman						
		<input type="checkbox"/> Stanford	Christiansen						
		<input type="checkbox"/> Tivoli	Corrado						
		<input checked="" type="checkbox"/> Wappingers	Harrison						

**MHLS Staff**

- Advocate
- Aldrich
- Drake
- Sloan

Meeting called to order by Chair Fortier at 10:02 am.

**A. Action Items**

1. Motion by Spann, seconded by Georgiou to accept the minutes of DA mtg June 2, 2016. PASSED.
2. Motion by Giraldo, seconded by Spann, to accept recommendation of System Services Advisory Committee to approve the 2017 Tentative Member assessment table. F. Rees offered explanation of how the rates are determined. PASSED
3. Motion by Giraldo seconded by Conlin to approve the Central Library/Collection Development Committee recommendation to purchase ConsumerReports.org for all member libraries, funded by the CLDA/CBA budget. PASSED. R. Drake will create a master record for Encore. Will become available once funds are received from the State.
4. Motion by Spann, seconded by Deubert to approve the 2017 Estimate of eResources: Databases, eBook/eAudio, Catalog Enhancements-Central Library and Member library cost shares, as recommended by the Central Library Collection Development Committee. Discussion on how committee discovers new databases. Recommendations to the committee should come from the County level. PASSED  
32 yes 0 no 1 abstention, Buckley

B. Spotlight: Building a Coding Program from Scratch: Pam McCluskey and Jen McCreery

C. Reports

1. MHLS

i. **Executive Director Sloan:** Plan of Service for 2017-2021 has three key pieces: Mission Statement/Goal Statements/Intended results; Direct Access Plan; Central Library Plan of Service. Definitions, form & format are proscribed by the State of NY. Four month review & revision process underway. Third draft of Mission Statement/Goal Statements/Intended results; Direct Access Plan and second draft of Central library presented today. All will go to the MHLS BOT for review at meeting on July 13, 2016. New delivery services and schedules began July 1.

ii. **Assistant Director Advocate:** Better World Books book drop has been filled three times already.  
2 exciting grant projects- Early Literacy cohorts and Outreach mini-grants. Both due by August 12. Some tools and products for outreach are better than others. Contact Merribeth with any questions or for recommendations  
SEAL has been updated- Trainings have been rolled out

iii. **Coordinator for Library Sustainability Smith Aldrich** – Almost all member libraries have received member items this year. Have discovered there are 3 pots of money through DASNY that only legislators have access to.  
DeWitt lawsuit rejected by NYS Supreme Court.  
2 Action memos- Reminder action memo is for all libraries to reply to.  
First is for NYLA Organizational membership  
Second is updated Essential Document Inventory. Rebekkah is happy to help with prioritizing needed policies.  
NARCAN bill should be on our radar. Training is required.  
Upcoming programs- Leadership Circle Sept 7 Relationship with Board President; Planning Programs will be held at Boardman Rd Sept 13; Dr. Terry Kircher webinar on evaluations Oct. 12; MHLS Community engagement webinars will kick off Aug 26.

iv. **Technology Operations Manager Drake** Update on testing of Ill Syracuse Center-Does appear to be quite a bit of an improvement. A bit faster and in the same time zone which is helpful for support. Do not have date currently for moving forward. Will be a day of downtime. More details to come

v. **Board Liaison** -- next meeting 7/13- C. Fortier

2. Advisory Committees

i. Central Library/Collection Development – Chair Menard—report attached- Committee took a hard look at Overdrive requests due to increased demand and unsustainable funding. 20 Libraries never see their patrons' requests. Committee feels all libraries need to be aware of these requests. Committee is requesting from SSAC additional funding to be taken from unassigned funds, to meet the demands for the remainder of the year.

M. Advocate will send Zinio a list of 56 new titles funded by Columbia, Patterson and Ulster.

ii. Continuing Education/Professional Development – next mtg 11/13

iii. Marketing – Chair Thorpe—next mtg 9/1

iv. Resource Sharing –Chair Dempsey— 7/21 meeting cancelled next meeting 9/28

v. System Services Advisory – Linda Deubert— next mtg 7/12

D. New/ Proposed Business & Information- none

Motion by Georgiou to adjourn, seconded by Giraldo; meeting adjourned at 11:55 AM. Next DA meeting Tuesday, September 7

Respectfully Submitted by Julie Kelsall-Dempsey