Meeting called to order by Chair Fortier at 10:02 am.

A. Action Items
1. Motion by Spann, seconded by Georgihou to accept the minutes of DA mtg June 2, 2016. PASSED.
2. Motion by Giraldo, seconded by Spann, to accept recommendation of System Services Advisory Committee to approve the 2017 Tentative Member assessment table. F. Rees offered explanation of how the rates are determined. PASSED.
3. Motion by Giraldo seconded by Conlin to approve the Central Library/Collection Development Committee recommendation to purchase ConsumerReports.org for all member libraries, funded by the CLDA/CBA budget. PASSED. R. Drake will create a master record for Encore. Will become available once funds are received from the State.
4. Motion by Spann, seconded by Deubert to approve the 2017 Estimate of eResources: Databases, eBook/eAudio, Catalog Enhancements-Central Library and Member library cost shares, as recommended by the Central Library Collection Development Committee. Discussion on how committee discovers new databases. Recommendations to the committee should come from the County level. PASSED. 32 yes 0 no 1 abstention, Buckley.
B. Spotlight: Building a Coding Program from Scratch: Pam McCluskey and Jen McCreery

C. Reports

1. MHLS

   i. **Executive Director Sloan:** Plan of Service for 2017-2021 has three key pieces: Mission Statement/Goal Statements/Intended results; Direct Access Plan; Central Library Plan of Service. Definitions, form & format are proscribed by the State of NY. Four month review & revision process underway. Third draft of Mission Statement/Goal Statements/Intended results; Direct Access Plan and second draft of Central library presented today. All will go to the MHLS BOT for review at meeting on July 13, 2016. New delivery services and schedules began July 1.

   ii. **Assistant Director Advocate:** Better World Books book drop has been filled three times already. 2 exciting grant projects- Early Literacy cohorts and Outreach mini-grants. Both due by August 12. Some tools and products for outreach are better than others. Contact Merribeth with any questions or for recommendations

   iii. **Coordinator for Library Sustainability Smith Aldrich** – Almost all member libraries have received member items this year. Have discovered there are 3 pots of money through DASNY that only legislators have access to. DeWitt lawsuit rejected by NYS Supreme Court. 2 Action memos- Reminder action memo is for all libraries to reply to. First is for NYLA Organizational membership Second is updated Essential Document Inventory. Rebekkah is happy to help with prioritizing needed policies.

   iv. **Technology Operations Manager Drake** Update on testing of Ill Syracuse Center-Does appear to be quite a bit of an improvement. A bit faster and in the same time zone which is helpful for support. Do not have date currently for moving forward. Will be a day of downtime. More details to come

   v. **Board Liaison** -- next meeting 7/13- C. Fortier

2. Advisory Committees

   i. Central Library/Collection Development – Chair Menard—report attached- Committee took a hard look at Overdrive requests due to increased demand and unsustainable funding. 20 Libraries never see their patrons’ requests. Committee feels all libraries need to be aware of these requests. Committee is requesting from SSAC additional funding to be taken from unassigned funds, to meet the demands for the reminder of the year.

   M. Advocate will send Zinio a list of 56 new titles funded by Columbia, Patterson and Ulster.

   ii. Continuing Education/Professional Development – next mtg 11/13

   iii. Marketing – Chair Thorpe—next mtg 9/1

   iv. Resource Sharing –Chair Dempsey— 7/21 meeting cancelled next meeting 9/28

   v. System Services Advisory – Linda Deubert— next mtg 7/12

D. New/ Proposed Business & Information- none
Motion by Georgiou to adjourn, seconded by Giraldo; meeting adjourned at 11:55 AM. Next DA meeting Tuesday, September 7

Respectfully Submitted by Julie Kelsall-Dempsey