

**MHLS Directors' Association
Minutes of Meeting – September 7, 2016
MHLS Auditorium**

Columbia County		Dutchess County		Green County		Putnam County		Ulster County	
<input checked="" type="checkbox"/> Chatham	DeLisle	<input type="checkbox"/> Amenia	Devine	<input type="checkbox"/> Athens	Widrick	<input checked="" type="checkbox"/> Brewster	Loprinzo	<input checked="" type="checkbox"/> Esopus	Dittmar
<input checked="" type="checkbox"/> Claverack	Schoep	<input checked="" type="checkbox"/> Beacon	Raff	<input type="checkbox"/> Cairo	Kamecke	<input checked="" type="checkbox"/> Carmel	Buck	<input checked="" type="checkbox"/> Highland	Dempsey
<input type="checkbox"/> Germantown	Place	<input checked="" type="checkbox"/> Beekman	Fortier	<input checked="" type="checkbox"/> Catskill	Ray	<input type="checkbox"/> Cold Spring	Thorpe	<input type="checkbox"/> Hurley	Decker
<input type="checkbox"/> Hillsdale	Briggs	<input checked="" type="checkbox"/> Clinton	McGuirk	<input checked="" type="checkbox"/> Coxsackie	Deubert	<input type="checkbox"/> Garrison	McCreery	<input checked="" type="checkbox"/> Kingston	Menard
<input type="checkbox"/> Hudson	Chameides	<input checked="" type="checkbox"/> Dover	Buckley	<input type="checkbox"/> Greenville	Flach	<input checked="" type="checkbox"/> Kent	Donick	<input checked="" type="checkbox"/> Marlboro	Jennerich
<input checked="" type="checkbox"/> Kinderhook	Giraldo	<input checked="" type="checkbox"/> E Fishkill	Goverman	<input checked="" type="checkbox"/> Haines Falls	Garcia	<input checked="" type="checkbox"/> Mahopac	Capozzella	<input type="checkbox"/> Milton	Skelly
<input type="checkbox"/> Livingston	Critchell	<input checked="" type="checkbox"/> Fishkill	Spann	<input type="checkbox"/> Hunter	Bain	<input checked="" type="checkbox"/> Patterson	Haar	<input checked="" type="checkbox"/> New Paltz	Giralico
<input type="checkbox"/> New Lebanon	Bogino	<input type="checkbox"/> Hyde Park	Callahan	<input type="checkbox"/> Windham	Begley	<input type="checkbox"/> Put Valley	McLaughlin	<input checked="" type="checkbox"/> Phoenicia	Potter
<input type="checkbox"/> N Chatham	Kurashige	<input type="checkbox"/> LaGrange	Potwin					<input type="checkbox"/> Pine Hill	Ortloff
<input checked="" type="checkbox"/> Philmont	Farley	<input checked="" type="checkbox"/> Millbrook	Harrison					<input checked="" type="checkbox"/> Plattekill	Georghiou
<input checked="" type="checkbox"/> Valatie	Powhida	<input checked="" type="checkbox"/> NE Millerton	Leo					<input type="checkbox"/> Rosendale	Alexander
		<input type="checkbox"/> Pawling				MHLS Staff		<input type="checkbox"/> Saugerties	Rees
		<input type="checkbox"/> Pine Plains	Hill			<input checked="" type="checkbox"/> Advocate		<input type="checkbox"/> Stone Ridge	Ford
		<input checked="" type="checkbox"/> Pleasant Valley	Pulice			<input checked="" type="checkbox"/> Aldrich		<input checked="" type="checkbox"/> Ulster	Priest
		<input checked="" type="checkbox"/> PPLD	Lawrence			<input checked="" type="checkbox"/> Drake		<input checked="" type="checkbox"/> W Hurley	Lustiber
		<input type="checkbox"/> Red Hook				<input checked="" type="checkbox"/> Sloan		<input checked="" type="checkbox"/> W Shokan	Scott-Childress
		Freudenberger						<input checked="" type="checkbox"/> Woodstock	Dymond
		<input checked="" type="checkbox"/> Rhinebeck	Cook						
		<input checked="" type="checkbox"/> Rhinecliff	Meyer						
		<input type="checkbox"/> Staatsburg	Rothman						
		<input checked="" type="checkbox"/> Stanford Christiansen							
		<input checked="" type="checkbox"/> Tivoli	DelPriore						
		<input type="checkbox"/> Wappingers	Harrison						

Meeting called to order by Chair Fortier at 10:02 AM
Chair introduced Michelle DelPriore, interim director at Tivoli.

A. Action Items

1. Motion by Cook, seconded by Haar, to accept the minutes of July 12, 2016. PASSED.
2. Proposal for a new Aerohive router; moved by Giraldo, seconded by Giralico; that the DA accept the SSAC recommendation that MHLS use unassigned funds to purchase one Aerohive router for each member library to be implemented over three years. With more than 20 YES votes, 2 NO and 4 abstentions, the motion PASSED.
 - i. Motion will go to MHLS BOT at their next meeting.

B. Tweet Out

C. Reports

1. MHLS

i. Executive Director Sloan

1. Referring to 1.B. 1) on his report, Sloan reported that today is the last day to review and comment on the three documents that make up the MHLS's Five Year Plan of Service.
2. Referring to 3.C. on his report, Sloan said that it was the end of the first quarter of the new delivery service and so far there have been two changes. Requests/comments should be directed to Director Sloan or Tom Finnigan.
3. Reviewed the new draft of the Automation Agreement and after some discussion suggested that he add some review language which can be reviewed by the SSAC at the next meeting. There was a suggestion from the floor that when reviewing the new Agreement with library boards, it's made clear that directors are empowered to vote on the MHLS fees annually.
4. MHLS Annual Meeting in October at FDR Museum. Lots of room so there's no limitation on how many people can come.

ii. Consultants

1. Assistant Director Advocate

- a. Deadline for a Lynda.com license is hard and fast.
- b. Summer reading report is due in one week.
- c. New SEAL product is turned on.
- d. MHLS calendar is now mobile friendly.
- e. OverDrive use in August was the highest month ever.
- f. Discussion in Central Library Committee meeting about the financial model for OverDrive content – current model is not sustainable.
- g. Advocate encouraged member libraries to use OverDrive reports to see what items have holds.
- h. The number in the OverDrive record is not a truncated patron bar code number; it's a P#.
- i. Counties that purchase Zinio titles as a group, it's time to renew commitment.
- j. There was a question from the floor to determine if there's any interest in a project out of the FDR Library called History Day, similar to Battle of the Books in format.

2. Coordinator for Library Sustainability Smith Aldrich

- a. Reminder of annual tax cap reporting.
- b. Smith Aldrich reported that the Narcan bill has been signed into law but there is no guidance yet from Department of Health on how to implement. Her recommendation is to wait. She also reiterated that participation is completely voluntary.
- c. Working on how to approach the legislature for next year.

- d. Engaged Webinar series can be watched on demand – part 2 coming soon.
 - e. NYSERDA and Westchester Green Business Council are holding an informational event on Wednesday, October 26 in Montrose at the Hendrick Hudson Free Library.
3. Technology Operations Manager Drake
- a. Reminder that library card or photo ID should be presented at checkout to avoid mistakes.
 - b. Moving server to Syracuse on 10/10 which should increase speed by 20%. IP address will change.
- iii. Board Liaison – Fortier gave a verbal report of the last meeting of the MHLS Board – no outstanding issues.
2. Advisory Committees
- i. Central Library/Collection Development - next meeting 9/20
 - ii. Continuing Education/Professional Development - next meeting 11/15
 - iii. Marketing – next meeting 12/7
 - 1. Bookclub in a Bag procedure is changing to streamline and check out Bookclub Bags through Sierra.
 - iv. Resource – next meeting 9/28
 - v. System Services Advisory – next meeting 9/22

Moved by Lawrence to adjourn; meeting adjourned 11:24 AM.

Respectfully Submitted

Gloria Goverman, Secretary