Meeting called to order by Chair Fortier at 10:02 AM
Chair introduced Michelle DelPriore, interim director at Tivoli.

A. Action Items

1. Motion by Cook, seconded by Haar, to accept the minutes of July 12, 2016. PASSED.

2. Proposal for a new Aerohive router; moved by Giraldo, seconded by Giralico; that the DA accept the SSAC recommendation that MHLS use unassigned funds to purchase one Aerohive router for each member library to be implemented over three years. With more than 20 YES votes, 2 NO and 4 abstentions, the motion PASSED.

   i. Motion will go to MHLS BOT at their next meeting.

B. Tweet Out
C. Reports

1. MHLS
   i. Executive Director Sloan
      1. Referring to 1.B. 1) on his report, Sloan reported that today is the last day to review and comment on the three documents that make up the MHLS’s Five Year Plan of Service.
      2. Referring to 3.C. on his report, Sloan said that it was the end of the first quarter of the new delivery service and so far there have been two changes. Requests/comments should be directed to Director Sloan or Tom Finnigan.
      3. Reviewed the new draft of the Automation Agreement and after some discussion suggested that he add some review language which can be reviewed by the SSAC at the next meeting. There was a suggestion from the floor that when reviewing the new Agreement with library boards, it’s made clear that directors are empowered to vote on the MHLS fees annually.
      4. MHLS Annual Meeting in October at FDR Museum. Lots of room so there’s no limitation on how many people can come.

ii. Consultants
   1. Assistant Director Advocate
      a. Deadline for a Lynda.com license is hard and fast.
      b. Summer reading report is due in one week.
      c. New SEAL product is turned on.
      d. MHLS calendar is now mobile friendly.
      e. OverDrive use in August was the highest month ever.
      f. Discussion in Central Library Committee meeting about the financial model for OverDrive content – current model is not sustainable.
      g. Advocate encouraged member libraries to use OverDrive reports to see what items have holds.
      h. The number in the OverDrive record is not a truncated patron bar code number; it’s a P#.
      i. Counties that purchase Zinio titles as a group, it’s time to renew commitment.
      j. There was a question from the floor to determine if there’s any interest in a project out of the FDR Library called History Day, similar to Battle of the Books in format.

   2. Coordinator for Library Sustainability Smith Aldrich
      a. Reminder of annual tax cap reporting.
      b. Smith Aldrich reported that the Narcan bill has been signed into law but there is no guidance yet from Department of Health on how to implement. Her recommendation is to wait. She also reiterated that participation is completely voluntary.
      c. Working on how to approach the legislature for next year.
d. Engaged Webinar series can be watched on demand – part 2 coming soon.

e. NYSERDA and Westchester Green Business Council are holding an informational event on Wednesday, October 26 in Montrose at the Hendrick Hudson Free Library.

3. Technology Operations Manager Drake
   a. Reminder that library card or photo ID should be presented at checkout to avoid mistakes.
   b. Moving server to Syracuse on 10/10 which should increase speed by 20%. IP address will change.

iii. Board Liaison – Fortier gave a verbal report of the last meeting of the MHLS Board – no outstanding issues.

2. Advisory Committees
   i. Central Library/Collection Development - next meeting 9/20
   ii. Continuing Education/Professional Development - next meeting 11/15
   iii. Marketing – next meeting 12/7
      1. Bookclub in a Bag procedure is changing to streamline and check out Bookclub Bags through Sierra.
   iv. Resource – next meeting 9/28
   v. System Services Advisory – next meeting 9/22

Moved by Lawrence to adjourn; meeting adjourned 11:24 AM.

Respectfully Submitted

Gloria Goverman, Secretary