

**MHLS Directors' Association
Minutes of Meeting - December 2, 2016
MHLS Auditorium**

Columbia County		Dutchess County		Green County		Putnam County		Ulster County	
<input checked="" type="checkbox"/> Chatham	DeLisle	<input type="checkbox"/> Amenia	Devine	<input type="checkbox"/> Athens		<input type="checkbox"/> Brewster	Loprinzo	<input checked="" type="checkbox"/> Esopus	Dittmar
<input checked="" type="checkbox"/> Claverack	Schoep	<input checked="" type="checkbox"/> Beacon	Raff	<input type="checkbox"/> Cairo	Kamecke	<input type="checkbox"/> Carmel	Buck	<input checked="" type="checkbox"/> Highland	Dempsey
<input type="checkbox"/> Germantown	Place	<input checked="" type="checkbox"/> Beekman	Fortier	<input type="checkbox"/> Catskill	Ray	<input type="checkbox"/> Cold Spring	Thorpe	<input type="checkbox"/> Hurley	Decker
<input type="checkbox"/> Hillsdale	Briggs	<input type="checkbox"/> Clinton	McGuirk	<input checked="" type="checkbox"/> Coxsackie	Deubert	<input checked="" type="checkbox"/> Garrison	McCreery	<input checked="" type="checkbox"/> Kingston	Menard
<input checked="" type="checkbox"/> Hudson	Chameides	<input checked="" type="checkbox"/> Dover	Buckley	<input type="checkbox"/> Greenville	Flach	<input checked="" type="checkbox"/> Kent	Donick	<input checked="" type="checkbox"/> Marlboro	Jennerich
<input checked="" type="checkbox"/> Kinderhook	Giraldo	<input checked="" type="checkbox"/> E Fishkill	Goverman	<input type="checkbox"/> Haines Falls	Garcia	<input checked="" type="checkbox"/> Mahopac	Capozzella	<input checked="" type="checkbox"/> Milton	Skelly
<input type="checkbox"/> Livingston	Critchell	<input type="checkbox"/> Fishkill	Spann	<input type="checkbox"/> Hunter	Bain	<input checked="" type="checkbox"/> Patterson	Haar	<input type="checkbox"/> New Paltz	Giralico
<input type="checkbox"/> New Lebanon	Bogino	<input type="checkbox"/> Hyde Park	Callahan	<input type="checkbox"/> Windham	Begley	<input type="checkbox"/> Put Valley	McLaughlin	<input checked="" type="checkbox"/> Phoenicia	Potter
<input type="checkbox"/> N Chatham	Kurashige	<input type="checkbox"/> LaGrange	Potwin					<input type="checkbox"/> Pine Hill	Ortloff
<input checked="" type="checkbox"/> Philmont	Farley	<input checked="" type="checkbox"/> Millbrook	Harrison					<input checked="" type="checkbox"/> Plattekill	Georghiou
<input type="checkbox"/> Valatie	Powhida	<input checked="" type="checkbox"/> NE Millerton	Leo			MHLS Staff		<input type="checkbox"/> Rosendale	Alexander
		<input checked="" type="checkbox"/> Pawling	Avery			<input checked="" type="checkbox"/> Advocate		<input checked="" type="checkbox"/> Saugerties	Rees
		<input checked="" type="checkbox"/> Pine Plains	Hill			<input type="checkbox"/> Aldrich		<input type="checkbox"/> Stone Ridge	Ford
		<input checked="" type="checkbox"/> Pleasant Valley	Pulice			<input checked="" type="checkbox"/> Drake		<input type="checkbox"/> Ulster	Priest
		<input type="checkbox"/> PPLD	Lawrence			<input checked="" type="checkbox"/> Sloan		<input checked="" type="checkbox"/> W Hurley	Lustiber
		<input type="checkbox"/> Red Hook	Jardine					<input checked="" type="checkbox"/> W Shokan	Scott-Childress
		<input checked="" type="checkbox"/> Rhinebeck	Cook					<input checked="" type="checkbox"/> Woodstock	Dymond
		<input checked="" type="checkbox"/> Rhinecliff	Meyer						
		<input type="checkbox"/> Staatsburg	Rothman						
		<input checked="" type="checkbox"/> Stanford Christiansen							
		<input checked="" type="checkbox"/> Tivoli	DelPriore						
		<input checked="" type="checkbox"/> Wappingers	Harrison						

Meeting called to order by Chair Fortier at 10:01 AM

Introduced Dawn Jardine, new director at Red Hook.

Introduced Sandra Bartlett incoming director at Morton Memorial Library in Rhinecliff.

A. Action Items

1. Motion by Lawrence, second by Cook, to accept the minutes of November 9, 2016 **PASSED**.
2. Renewal of Items Not Owned by Your Library
 - i. Motion by Giraldo, second by Goverman to accept the Resource Sharing Committee to change the wording of Section 8 B as follows: "Loans can be extended on your own materials. For materials that your library does not own, loans can be renewed for up to two loan periods as long as there is no demand for the item."
 - ii. With 25 Yes, 6 No, and 5 Abstentions, the motion **PASSED**.
3. Waiving Fines
 - i. Motion by Dittmar and second by Goverman to accept the recommendation of the Resource Sharing Committee to change the wording of Section 4 C as follows: "Libraries may not waive finds on items checked out at other libraries".

- ii. Motion amended by the RS Committee to change the wording from "...may not..." to "...shall not...".
- iii. Motion withdrawn by the RS Committee.
- 4. System Loan Rule Cap for Renewals
 - i. Resource Sharing Committee recommends that the following phrase be added to the Resource Sharing Guidelines, "No system loan rule may allow more than two renewals".
 - ii. With 31 Yes, 4 Opposed, and 0 Abstentions, the motion **PASSED**.

B. Reports

1. MHLS

i. Executive Director Sloan

- 1. 2017 – 2021 Plan of Service Action Plan/Phase I has been reviewed at DA and all county director organizations. Last call for input – with the understanding that as a dynamic document it can be tweaked as needed.
- 2. Proposed 2017 MHLS Budget will be reviewed by the MHLS Board on 12/10/16, by the SSAC meeting on 1/13/17 and by the DA at February meeting; and again at MHLS in March.
- 3. Automation Agreement (two signed copies to MHLS) is due in April. There is a FAQ document to help clarify meaning.
- 4. Annual Report Data 2015 has been approved by NYS. It is the intention of MHLS to release data to member libraries sooner so that data can be used in making budget decisions even if final approval from state is delayed.

ii. Consultants

1. Assistant Director Advocate

- a. Suggests that library directors should always read the tips for the annual report. 2016 Annual Report will be open soon.
- b. Average wait time for a book on OverDrive is up to 35 from 15 days. Advantage account allows individual libraries to purchase additional titles which will only be seen in the catalog by the patrons of the purchasing library. PPLD is considering this and R. Drake will provide more information.

2. Coordinator for Library Sustainability Smith Aldrich

- a. Smith Aldrich was absent.

3. Technology Operations Manager Drake

- a. Sent a digital action memo to the listerv requesting 2017 closing dates for member libraries. He'll send again.

iii. Board Liaison – Next MHLS Board Meeting is 12/10

2. Advisory Committees

- i. Central Library/Collection Development – Menard reported that Central Library will not renew TERC (Testing Education and Resource Center) and suggests that the money should be kept in reserve because there may be a replacement soon. Also, Zinio titles that are discontinued will be removed. Menard also reported that MHLS is no longer buying ebooks based on holds threshold because there isn't enough money.
- ii. Continuing Education/Professional Development — Next meeting TBD
- iii. Marketing – Chair Thorpe – Next meeting 12/7
- iv. Resource Sharing –Chair Dempsey – Next meeting 1/24. Snow date is 1/25.
- v. System Services Advisory – Chair Deubert – Next meeting is 1/27. Snow date is 1/30.

C. New/ Proposed Business & Information

1. Note that the March DA meeting changed from 3/9 to 3/3.

Moved by Lawrence to adjourn; meeting adjourned 11:30 AM.

Respectfully Submitted

Gloria Goverman, Secretary