

MID-HUDSON LIBRARY SYSTEM
System Services Advisory Committee Meeting

Date: 1/27/17

Location: MHLS Auditorium

Committee members attending:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Thea Schoep (Columbia) | <input type="checkbox"/> Linda Deubert (Greene) |
| <input checked="" type="checkbox"/> Julie DeLisle (Columbia) | <input checked="" type="checkbox"/> Gina Loprinzo (Putnam) |
| <input type="checkbox"/> Carol Fortier (Dutchess) | <input type="checkbox"/> Patti Haar (Putnam) |
| <input checked="" type="checkbox"/> Gloria Goverman (Dutchess) | <input checked="" type="checkbox"/> Frank Rees (Ulster) |
| <input checked="" type="checkbox"/> Tom Lawrence (Dutchess) | <input type="checkbox"/> Julie Dempsey (Ulster) |
| <input type="checkbox"/> Debra Kamecke (Greene) | <input checked="" type="checkbox"/> Tom Sloan (MHLS) |

Staff Attending: Merribeth Advocate, Linda Vittone, Kerstin Kruger, Rebekkah Smith-Aldrich (all MHLS)

Minutes from 9/22 meeting reviewed and approved by _____, seconded by _____

Discussion Items:

1. Election of 2017 DA/SSAC Officers
 - a) Linda Deubert—chair
 - b) Julie DeLisle—1st vice chair
 - c) Tom Lawrence—2nd vice chair
 - d) Gloria Goverman—sec’y
 - e) Gina Loprinzo—1st vice secy
2. Liaisons to MHLS board meetings
 - a) Saturday, Jan 28--Frank Rees
 - b) Saturday, March 18 (snow March 25) - 10 AM MHLS – Board Member Orientation & Luncheon (two hours following Board Meeting
 - c) Wednesday, May 10 – 10 AM Hudson Area Association Library - -Thea Schoep
 - d) Wednesday, July 12 - 10 AM MHLS – Gina Loprinzo
 - e) Board/Staff Luncheon & Meeting (one hour following Board meeting)
 - f) Wednesday, September 13 - 10 AM Kingston Library – Julie Dempsey
 - g) Friday, October 20 - Annual Membership Meeting (TBD)
 - h) Saturday, Dec 9, (snow Sat Dec 16)--10 AM MHLS-- Tom Lawrence
3. DA Meeting Event Schedule
 - a) Tuesday, February 7 – Tweet Out
 - b) Friday, March 3 – Table Talk (TOPIC: Best practices in communicating with legislators on requests for grant funding – e.g., letters to State Senator requesting Bullet Aid)
 - c) Wednesday, April 5 – Spotlight (TOPIC: Dealing with patrons promoting content difficult for staff to handle, without fixed addresses-Sue R, with body odor-Frank; dealing with persons acting in a hostile manner)
 - d) Friday, May 5 – Tweet Out
 - e) Thursday, June 8 – Table Talk (TOPIC: How Libraries Use Policy Map)
 - f) Friday, July 7 - Spotlight (TOPIC: County Reports)
 - g) Wednesday, September 6 – Tweet Out
 - h) Tuesday, October 3 - Table Talk (TOPIC: County Reports)
 - i) Thursday, November 2 - Spotlight (TOPIC: Display and discussion at a DA meeting for member libraries to highlight their best flyers, social media posts, outreach efforts, etc.)
 - j) Friday, December 1 – Holiday Lunch

4. DA Meeting Agenda Template
 - a) Proposal to re-order agenda items as follows:
 1. Action Items
 2. New/Proposed Business & Information
 3. DA Advisory Committee Reports
 4. MHLS Staff Reports
 5. Table Talks/Tweet Outs/Spotlight Presentations

Action Plans: Tom S. reviews upcoming Action Plans for DA agendas

MHLS Alerts Email list: (Patti) Posting Policy -- little discussion, no decision due to Patti's absence

Policy Map orientation – Rebekkah Smith Aldrich & Kerstin Kruger (MHLS)

- 1) Orientation & Overview of Policy Map- Rebekkah & Kerstin
- 2) Discussion of what libraries can do with this type of information
- 3) Information by county is now available on MHLS Statistics/Research page under topics, Kerstin is assembling reports for each member library
- 4) Delivery of info to directors: Will be highlighted in R S-A's Feb rpt, followed by visits to county assoc meetings in March.

Discussion Items

Clarifications to MHLS Direct Access Plan – Tom S

The Free Direct Access Plan (FDAP) commitment that no resident in the area served by MHLS will be excluded from direct or on-site access to the resources of any of the system's member libraries on the basis of age, cultural, economic or civic status.

Regarding a library card, the FDAP states: All residents in the area served by MHLS enjoy the same rights of direct access to MHLS member library resources by the system-wide acceptance of a borrower's card, which is issued free and without charge by any member library to all eligible residents in the area served by MHLS.

FDAP does not define "eligible residents" however past practice appears to be an individual who reside within the boundaries of a public library system and meets their local library's identification and proof of residency requirement.

How are member libraries addressing providing library cards to persons who are transient or homeless?

--One of our member libraries is being challenged on how they are interpreting FDAP. Discussion on library procedures at our own libraries. Tom S. to look further into the state regulations and advisory material regarding FDAP.

Information/Background items

Member Assessment Fees—Timeline for Tom Lawrence, a heads up.

2017 SSAC mtg schedule May & Sept doodle poll see footnote

Transition based on Robert Drake departure (thru Feb 9) Interviews happening, decision will be made by his time of his departure. Decision to fete Robert with premium Italian cake.