

MHLS Directors' Association
Minutes of Meeting – March 3, 2017
MHLS Auditorium

Columbia County			Dutchess County			Green County			Putnam County			Ulster County		
✓	Chatham	DeLisle		Amenia	Devine	✓	Athens	Dymond	✓	Brewster	Loprinzo	✓	Esopus	Dittmar
	Claverack	Schoep	✓	Beacon	Raff		Cairo	Kamecke		Carmel	Buck		Highland	Dempsey
	Germantown	Place		Beekman	Fortier	✓	Catskill	Ray	✓	Cold Spring	Thorpe	✓	Hurley	Decker
	Hillsdale	Briggs	✓	Clinton	McGuirk	✓	Coxsackie	Deubert		Garrison	McCreery	✓	Kingston	Menard
✓	Hudson	Chameides		Dover	Buckley		Greenville	Flach	✓	Kent	Donick	✓	Marboro	Jennerich
✓	Kinderhook	Giraldo	✓	E Fishkill	Goverman		Haines Falls	Garcia	✓	Mahopac	Capozzella	✓	Milton	Skelly
	Livingston	Critchell	✓	Fishkill	Spann		Hunter	Bain	✓	Patterson	Haar		New Paltz	Giralico
	New Lebanon	Bogino		Hyde Park	Callahan		Windham	Begley		Put Valley	McLaughlin		Phoenicia	Potter
	N Chatham	Kurashige		LaGrange	Potwin	MHLS ✓ Advocate ✓ Aldrich ✓ O'Connor ✓ Sloan							Pine Hill	Ortloff
✓	Philmont	Farley		Millbrook	Harrison							✓	Plattekill	Georghiou
	Valatie	Powhida	✓	NE Millerton	Leo								Rosendale	Alexander
			✓	Pawling	Avery								Saugerties	
				Pine Plains	Stork								Stone Ridge	Ford
			✓	Pleasant Valley	Pulice							✓	Ulster	Priest
			✓	PPLD	Lawrence							✓	W Hurley	Lustiber
			✓	Red Hook	Jardine							✓	W Shokan	Scott-Childress
				Rhinebeck	Cook							✓	Woodstock	Kerr
			✓	Rhinecliff	Bartlett									
				Staatsburg	Rothman									
			✓	Stanford	Christiansen									
			✓	Tivoli	DelPriore									
			✓	Wappingers	Harrison									

Meeting called to order by Chair Deubert at 10:06 AM

Chair Deubert introduced new (or newly relocated) directors Sandy Bartlett (Rhinecliff); Jessica Kerr (Woodstock) and Janet Dymond (Ulster). Also introduced were Matt Phisterer former director of Grinnell and current director of the Thrall Library in Middletown along with several of his colleagues who were present to observe how DA meetings are run.

A. Action Items

1. Motion by Lawrence, second by Giraldo, to accept the minutes of December 2, 2016. PASSED.
2. Waiving Fines – Annalee Giraldo of the MHLS Resource Sharing Advisory Committee recommended that the wording in the Resource Sharing Standards be changed from

“Libraries may not waive fines on items check out at other libraries” to “Libraries shall not waive fines on items checked out at other libraries”. The motion PASSED.

3. Enable “Recommend to Library” Function in OverDrive – Following a discussion, a motion was made by Pulice and seconded by DeLisle. With 33 Yes votes and 1 Opposed, the motion PASSED.

B. New/Proposed Business

1. There was no new business

C. Reports

1. Advisory Committees

i. Central Library –

1. OverDrive purchasing policy is not being followed because there is no money for new purchases. The Committee is examining options and will be providing reports to libraries of the 622 titles that have holds but no circulations left.
2. Zinio titles will be reviewed and adjusted annually in October.
3. Weeding packets are being prepared. Rather than focusing on a specific topic, PPLD staff pulled reports on titles that haven’t circ’d in 10/7/5 years. Each library will receive an individualized report. MHLS will write a letter to the member library boards requesting that they support the efforts of library staff.

ii. Marketing – Reviewed Element Six: Advocacy & Awareness of the MHLS Plan of Service 2017 – 2021.

iii. Resource Sharing – Next meeting 3/24 (snow date 3/27)

iv. System Services – Next meeting 3/3

2. MHLS

i. Executive Director Sloan

1. Phase II of the Plan of Service Action Plan

- a. Professional Development/Training ; MHLS will be offering intermediate and advanced trustee training designed to engage long-term trustees.
- b. Community Engagement / Project Outcome; relying on Cohort use of Project Outcome to reach libraries more efficiently
- c. Task Force Groups – Will disband Continuing Ed and Marketing as standing committees and will create topic-driven ad hoc groups as needed.

2. NYS Construction Grant – MHLS is tweaking the Construction Grant Process to include member library directors in developing goals.

ii. Consultants

1. Assistant Director Advocate

- a. Advocate very pleased with the effort on the Annual Reports to the state and reminded everyone that the state doesn't acknowledge receipt from MHLS until all reports from member libraries are submitted.

2. Coordinator for Library Sustainability Smith Aldrich

- a. Very successful Advocacy Day. Republican majority is very supportive of public libraries. Assembly not showing the same enthusiasm. Keep working at it. April 1 is the NYS budget deadline.
- b. County Funding Advocacy Group meeting 4/13.
- c. Kerstin Cruger is working on customized policy maps for each library.
- d. (Announced by T. Sloan – Aldrich is the Chair of the NYLA Legislative committee.)
- e. Chair Deubert gave a shout out to Aldrich on a great job on Advocacy Day and acknowledged the staggering amount of work that was required.

3. Thomas O'Connell

- a. Made a list of domain names that are expiring and will use it to remind libraries.
- b. March and September expect a report of titles that have been "in repair" for four months.

iii. Board Liaison – Next meeting 3/18

Moved by Lawrence to adjourn; meeting adjourned 11:56 AM.

Respectfully Submitted

Gloria Goverman, Secretary