Meeting called to order by Chair Deubert at 10:06 AM
Chair Deubert introduced new (or newly relocated) directors Sandy Bartlett (Rhinecliff); Jessica Kerr (Woodstock) and Janet Dymond (Ulster). Also introduced were Matt Phisterer former director of Grinnell and current director of the Thrall Library in Middletown along with several of his colleagues who were present to observe how DA meetings are run.

A. Action Items

1. Motion by Lawrence, second by Giraldo, to accept the minutes of December 2, 2016. PASSED.

2. Waiving Fines – Annalee Giraldo of the MHLS Resource Sharing Advisory Committee recommended that the wording in the Resource Sharing Standards be changed from

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MHLS Directors’ Association  
Minutes of Meeting – March 3, 2017  
MHLS Auditorium
“Libraries may not waive fines on items check out at other libraries” to “Libraries shall not waive fines on items checked out at other libraries”. The motion PASSED.

3. Enable “Recommend to Library” Function in OverDrive – Following a discussion, a motion was made by Pulice and seconded by DeLisle. With 33 Yes votes and 1 Opposed, the motion PASSED.

B. New/Proposed Business
1. There was no new business

C. Reports
1. Advisory Committees
   i. Central Library –
      1. OverDrive purchasing policy is not being followed because there is no money for new purchases. The Committee is examining options and will be providing reports to libraries of the 622 titles that have holds but no circulations left.
      2. Zinio titles will be reviewed and adjusted annually in October.
      3. Weeding packets are being prepared. Rather than focusing on a specific topic, PPLD staff pulled reports on titles that haven’t circ’d in 10/7/5 years. Each library will receive an individualized report. MHLS will write a letter to the member library boards requesting that they support the efforts of library staff.
   iii. Resource Sharing – Next meeting 3/24 (snow date 3/27)
   iv. System Services – Next meeting 3/3

2. MHLS
   i. Executive Director Sloan
      1. Phase II of the Plan of Service Action Plan
         a. Professional Development/Training ; MHLS will be offering intermediate and advanced trustee training designed to engage long-term trustees.
         b. Community Engagement / Project Outcome; relying on Cohort use of Project Outcome to reach libraries more efficiently
         c. Task Force Groups – Will disband Continuing Ed and Marketing as standing committees and will create topic-driven ad hoc groups as needed.
      2. NYS Construction Grant – MHLS is tweaking the Construction Grant Process to include member library directors in developing goals.
ii. Consultants
   1. Assistant Director Advocate
      a. Advocate very pleased with the effort on the Annual Reports to the state and reminded everyone that the state doesn’t acknowledge receipt from MHLS until all reports from member libraries are submitted.

   2. Coordinator for Library Sustainability Smith Aldrich
      a. Very successful Advocacy Day. Republican majority is very supportive of public libraries. Assembly not showing the same enthusiasm. Keep working at it. April 1 is the NYS budget deadline.
      b. County Funding Advocacy Group meeting 4/13.
      c. Kerstin Cruger is working on customized policy maps for each library.
      d. (Announced by T. Sloan – Aldrich is the Chair of the NYLA Legislative committee.)
      e. Chair Deubert gave a shout out to Aldrich on a great job on Advocacy Day and acknowledged the staggering amount of work that was required.

   3. Thomas O’Connell
      a. Made a list of domain names that are expiring and will use it to remind libraries.
      b. March and September expect a report of titles that have been “in repair” for four months.

iii. Board Liaison – Next meeting 3/18

Moved by Lawrence to adjourn; meeting adjourned 11:56 AM.

Respectfully Submitted

Gloria Goverman, Secretary