

**MHLS Directors Association
Meeting of Friday May 5, 2017**

AGENDA ATTACHMENT

Action Item #2: Updated MHLS OverDrive Collection Development Guidelines

- **Background:** Mid-Hudson Library System has had a cost-shared eAudiobook and eBook collection since 2010. In that time the service has proved highly successful as measured by patron demand. Each year circulation has increased, including 235,620 circulations in 2016, a 21% increase over the previous year.
- **Issue:** The MHLS OverDrive Collection Development Guidelines inform the selection and purchasing of materials funded with MHLS E-Resource cost-share funds, yet the guidelines currently in place (<http://da.midhudson.org/wp-content/uploads/2015/07/July-Agenda-Attachment.pdf>) needed to be updated to reflect current processes and funding.
- **Recommendation:** The Central Library/Collection Development Advisory Committee recommends the adoption of the updated MHLS OverDrive Collection Development Guidelines available at <http://da.midhudson.org/wp-content/uploads/2017/04/MHLS-OverDrive-Collection-Development-Guidelines-April-2017-draft.pdf>
- **Status:** Discussed at 4/21/17CL/CD meeting; Action Item at 5/5/17 DA meeting.

Action Item #3: OverDrive Metered eBook Titles with no Copies Available

- **Background:** Some OverDrive eBook titles have their circulation metered (either by time, number of checkouts or a combination of both) which is based on the OverDrive licensing agreement with the publisher that offers that title.
- **Issue:** Currently there are over 1,300 OverDrive metered eBook titles in the MHLS collection that have no copies available. About 50% of these titles have holds on them, and the titles need to be repurchased for the patrons to get their holds filled. The Central Library/Collection Development Advisory Committee has determined there are no MHLS OverDrive cost-share funds available to replace metered titles with no copies available.
- **Recommendation:** The Central Library/Collection Development Advisory Committee recommends that for any metered access title with zero checkouts left or zero days left, MHLS will remove the title from the OverDrive collection and delete the bibliographic record from the MHLS catalog and cancel the existing holds as of June 15. Any patron notification of holds being cancelled is the responsibility of the local library. Ongoing, the committee recommends that the MHLS removal of titles be done on a monthly basis.
- **Status:** Discussed at 4/21/17CL/CD meeting; Action Item at 5/5/17 DA meeting.

Action Item #4: OverDrive Advantage Plus Settings

- **Background:** OverDrive Advantage accounts are available to every member library. Some libraries (including Beekman, Highland, East Fishkill, PPLD, Mahopac, Saugerties) have already set one up. This is an additional OverDrive account for their library. OverDrive's Advantage Plus program allows libraries who are members of shared collections to purchase additional digital content that goes first to their user. In this way, it acts like the Local Preference setting that we have with our physical collection.
- **Issue:** MHLS needs to enable 2 settings in OverDrive to enable the new models in the Advantage Plus accounts.
- **Recommendation:** The Central Library/Collection Development Advisory Committee recommends that enabling the 'Share' model and to 'have consortium set up a plan that applies to all members', most closely reflects our resource sharing of physical collections.
- **Status:** Discussed at 4/21/17CL/CD meeting; Action Item at 5/5/17 DA meeting.

Action Item #5: Sierra Licenses Purchase from Member Capital Account

- **Background:** Libraries have reported not being able to login to Sierra. MHLS Technology Operations staff did an analysis of Sierra Login Statistics and recommended that if the pool of available licenses was increased, this occurrence would decrease.
- **Issue:** The purchase of additional Sierra licenses is funded through the [Member Capital Fund Policy](#) – "All expenditures from the Members Capital Fund require a majority vote of the Directors Associations and the MHLS Board."
- **Recommendation:** The System Services Advisory Committee recommends the purchase of 10 additional Sierra licenses to increase the pool of licenses available to every library, funded by the Member Capital Fund (not to exceed \$9,000). This includes the first year maintenance on these licenses, and MHLS general funds will pay the annual licensing fee starting year two.
- **Status:** Discussed at 4/27/17 SSAC meeting; Action Item at 5/5/17 DA meeting.

New/Proposed Business & Information Item #1: 2018 Estimate of E-Resources: Databases, eBook/eAudio, Catalog Enhancements – Central Library and Member Library Cost Shares

- **Background:** The Central Library/Collection Development Advisory Committee reviews the usage of system-wide collectively purchased databases to insure they are cost effective and being used enough to be worthy of renewal. The committee also reviews the Central Library Development Aid (CLDA)/Central Book Aid (CBA) Program Budget that cost-share the price of E-Resources with the member libraries.
- **Issue:** Each year the Directors Association votes to approve the recommended package of cost-shared E-Resources for the coming year. The committee recommends continuing with the existing databases (Chiltons, Mango Languages, and JobNow) and OverDrive for 2018.
- **Recommendation:** The CL/CD Advisory Committee recommends approving the 2018 Estimate of E-Resources: Databases, eBook/eAudio, Catalog Enhancements – Central Library and Member Library Cost Shares available at <https://midhudson.org/wp-content/uploads/2017/04/CLDA-2018-eResources.pdf>
- **Status:** Discussed at 4/21/17 CL/CD meeting; New/Proposed Business & Information Item at 5/5/17 DA meeting; Action Item at 6/8/17 DA meeting.

New/Proposed Business & Information Item #2: 2018 Tentative Member Assessment Table

- **Background:** Annually a Tentative Member Assessment Table is provided to library directors for budgeting purposes.
- **Issue:** The System Services Advisory Committee met on 4/27/17 to consider comments and questions of members and provide a recommendation.
- **Recommendation:** The SSAC recommends approving the 2018 Tentative Member Assessment Table available at <http://da.midhudson.org/wp-content/uploads/2014/01/2018-Assessment-Table.pdf>
- **Status:** Discussed at 4/27/17 SSAC meeting; New/Proposed Business & Information Item at 5/5/17 DA meeting; Action Item at 6/8/17 DA meeting.