

**MHLS Directors Association
Meeting of Thursday, June 8, 2017**

AGENDA ATTACHMENT

Action Item #2: MHLS OverDrive Auto-Checkout Feature Settings

- **Background:** Auto-checkout is currently the default setting for new patrons registering with OverDrive.
- **Issue:** There is a concern that auto-checkouts that aren't wanted by the patron can be wasting checkouts on metered titles. There is no way to remove the automatic checkout option from the site completely. We can change it so that patrons creating new accounts are not defaulted to automatic checkout. We cannot remove the automatic checkout option from existing patrons that have selected it.
- **Recommendation:** The Central Library/Collection Development Advisory Committee recommends that we can change OverDrive settings so that patrons creating new accounts are not defaulted to automatic checkout.
- **Status:** Discussed at 4/21/17 CL/CD meeting; Reported at 5/5/17 DA meeting; Action Item at 6/8/17 DA meeting.

Action Item #3: 2018 Estimate of E-Resources: Databases, eBook/eAudio, Catalog Enhancements – Central Library and Member Library Cost Shares

- **Background:** The Central Library/Collection Development Advisory Committee reviews the usage of system-wide collectively purchased databases to insure they are cost effective and being used enough to be worthy of renewal. The committee also reviews the Central Library Development Aid (CLDA)/Central Book Aid (CBA) Program Budget that cost-share the price of E-Resources with the member libraries.
- **Issue:** Each year the Directors Association votes to approve the recommended package of cost-shared E-Resources for the coming year. The committee recommends continuing with the existing databases (Chiltons, Mango Languages, and JobNow) and OverDrive for 2018.
- **Recommendation:** The CL/CD Advisory Committee recommends approving the 2018 Estimate of E-Resources: Databases, eBook/eAudio, Catalog Enhancements – Central Library and Member Library Cost Shares available at <https://midhudson.org/wp-content/uploads/2017/04/CLDA-2018-eResources.pdf>
- **Status:** Discussed at 4/21/17 CL/CD meeting; New/Proposed Business & Information Item at 5/5/17 DA meeting; Action Item at 6/8/17 DA meeting.

Action Item #4: 2018 Tentative Member Assessment Table

- **Background:** Annually a Tentative Member Assessment Table is provided to library directors for budgeting purposes.
- **Issue:** The System Services Advisory Committee met on 4/27/17 to consider comments and questions of members and provide a recommendation.
- **Recommendation:** The SSAC recommends approving the 2018 Tentative Member Assessment Table available at <http://da.midhudson.org/wp-content/uploads/2014/01/2018-Assessment-Table-1.pdf>
- **Status:** Discussed at 4/27/17 SSAC meeting; New/Proposed Business & Information Item at 5/5/17 DA meeting; Action Item at 6/8/17 DA meeting.

Action Item #5: Revised Delivery Stops Schedule

- **Background:** In October 2015 the DA voted to implement a delivery stop model based on volume.
- **Issue:** The model was based on 2014 data and needed to be updated. The System Services Advisory Committee reviewed a proposed update to the MHLS Delivery Services stops schedule, which is based on a 3-year average of delivery volume.
- **Recommendation:** The SSAC recommends to the DA the implementation of the proposed revised Delivery Services stops schedule as of July 1, 2017 available at <http://da.midhudson.org/wp-content/uploads/2014/01/Delivery-Services-with-3-Year-Averages-2014-2016.pdf>
- **Status:** Discussed at 4/27/17 SSAC meeting; Action Item at 6/8/17 DA meeting.